

**Florida Gulf Coast University**  
**Faculty Senate Meeting Minutes**  
**Friday, January 15, 2016; 9:30-11:30am; Cohen Center, Room 213**

**In Attendance:**

Dr. Shawn Felton- President	Dr. Sandra Pavelka- Vice President	Dr. Arie van Duijn - Parliamentarian	Dr. Tom Felke- Secretary	Mary Krome
Daniel Acheampong (Mary Krome)	Kazuo Nakani (Yabing Jiang)	Fan Zhao	Scott Anstadt (Halcyon St. Hill)	Jo Stecher
Brendan Bevins	Trent Brown (Melissa Lingle- Martin)	Dean Croshaw (Jaffaral Shancheamead)	Alex Sakharuk	Rob Erdman
Win Everham	Melissa Lingle- Martin	Joe Kakareka	Patrick Niner	Sulekha Coticone
Martha Rosenthal	Mike McDonald	Eric Strahorn	Jamie MacDonald	Steve Rokusek
Robert Triscari (Olivia Hung-Simons)	Olivia Hung-Simons	Danvers Johnston	Jorge Torres	Claude Villers
Yabing Jiang (alternate)				

**Absent (without Alternate/Proxy):**

Tom Hair	Vicki Johnston	Kim McDowell		
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**Guests:**

Provost Toll	Dr. Snyder	Dr. Barringer	Jennifer Baker	Jessica Scanlon
Lauren Strunk	Dr. Elliott	Lenore Benefield		
Susan Byars	Lori Hickox	Sue Snauwert	Halcyon St. Hill	

**Media:**

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**Summary:**

Agenda Item	Responsible	Discussion	Action/Vote	Follow-Up
1) Gathering	Dr. Shawn Felton	<ul style="list-style-type: none"> <li>Meeting called to order at 9:34am</li> </ul>		
2) Approval of January 15, 2016 Agenda	Dr. Shawn Felton		<b>Motion to Approve: Rosenthal; Second: MacDonald</b>	
3) Approval of December 4, 2015 Minutes	Dr. Shawn Felton		<b>Motion to approve: Hung-Simons; Second: Bevins</b>	

<p>4) Faculty Senate President's Report</p>	<p>Dr. Shawn Felton</p>	<ul style="list-style-type: none"> <li>• Excellence Awards deadlines approaching <ul style="list-style-type: none"> <li>○ Teaching awards due Friday, January 15<sup>th</sup></li> <li>○ Other Excellence Awards nominations due on February 5<sup>th</sup></li> </ul> </li> <li>• Promotion portfolios due Friday, January 15<sup>th</sup></li> <li>• SGA Meet &amp; Greet reschedule</li> <li>• Dean/Chair Survey process is beginning</li> <li>• Common opt-in LMS selected by Statewide committee; Canvas was the selection</li> <li>• Council of Faculty Senates met in Tallahassee on January 7<sup>th</sup> &amp; 8<sup>th</sup> <ul style="list-style-type: none"> <li>○ Met with Chancellor Criser to discuss performance-based metrics and Janet Owen to discuss upcoming legislative items</li> <li>○ Metric #1 likely to change with the addition of a minimum salary to obtaining employment post-graduation</li> </ul> </li> <li>• BOG meeting being held in Tallahassee on Wednesday, January 20<sup>th</sup></li> <li>• FGCU Days to be held in Tallahassee on January 25<sup>th</sup> &amp; 26<sup>th</sup></li> <li>• BOT approved the FGCU Academic &amp; Wellness Center; Final Master plan was approved as well</li> </ul>		
<p>5a) New Business: BOT Meeting January 12, 2016 (Information Item)</p>	<p>Dr. Shawn Felton</p>	<ul style="list-style-type: none"> <li>• Dr. Felton elected as Vice Chair of the BOT</li> <li>• Everham – Concern exists over election and we need time to discuss but not sure about some concerns regarding conflict of interest</li> <li>• Stecher – Should be proud of this event</li> <li>• Niner – How do you perceive this new role?</li> <li>• Felton – Do not see any issues; Meetings are very open in terms of discussion pieces</li> </ul>		

		<ul style="list-style-type: none"><li>• Niner – Think it is important to consider that we have someone on the BOT to bring forward the voice of the faculty</li><li>• Everham – Clarification that Felton serves as Senate President and BOT Vice Chair until end of Faculty Senate term</li><li>• Felton – Yes. If not re-elected at end of 2016, the new Faculty Senate President does not automatically assume BOT Vice Chair position</li><li>• BOT reviewed Strategic Plans from Deans and IT units</li><li>• Elliot – Was an interesting process to hear colleges present their plans</li><li>• Van Dujin – BOT was looking for larger overarching ideas</li><li>• Felton – Seemed to be a focus on creating synergies between units across campus</li><li>• Kakareka – What was view towards PhD programs across campus?</li><li>• Van Dujin – Programs were discussed and not dissuaded by BOT</li><li>• Everham – Hope someone is looking at next 20 years of FGCU; Is this the view?</li><li>• Felton – Currently looking to next few years but not as far out as 20 years</li><li>• Bevins – Did the BOT discuss underwriting any of the needs for the future vision?</li><li>• Felton – Not discussed in terms of dollars; Buckingham possibilities discussed along with needs to have that property operational</li><li>• Van Dujin – A good amount of talk about being a comprehensive university</li><li>• Elliott – Students from three colleges presented their experience at FGCU which was compelling and important for BOT to hear; Helped BOT consider removing ‘regional’ from the mission statement</li></ul>		
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		<ul style="list-style-type: none"> <li>• Felton – Chair Roepstorff also asked to add ‘practice’ back into the Mission Statement with regard to sustainability</li> <li>• Everham – Glad to see that ‘practice’ was added back in; Buckingham has possibilities</li> <li>• Toll – Good to see the discussions that were had at the BOT meeting; BOT did say they wanted the Deans to be unfettered in composing their plans; BOT acknowledged structural problems; Encourage faculty to attend BOT meetings especially with new BOT members joining soon</li> <li>• BOT addressed President Bradshaw’s ability to negotiate contracts; Some ability related to this power was removed; Ad hoc committee established to look at President’s delegation of authority; Motion made to change organizational chart to have auditor report to BOT</li> </ul>		
<p>5b) New Business: 2019 – 2020 Academic Calendar (Action Item)</p>	<p>Hickox, Byars, Snauwaert, Strahorn</p>	<ul style="list-style-type: none"> <li>• Guidelines brought forward in 2014 for developing academic calendar were used</li> <li>• Guidelines can be found at bottom of Academic Calendar webpage found on the FGCU website</li> <li>• Fall 2019 classes will begin on Monday, August 19<sup>th</sup> and end on Thursday, December 5<sup>th</sup></li> <li>• Commencement predicted for Saturday, December 14<sup>th</sup></li> <li>• Spring 2020 classes will start on Monday, January 6<sup>th</sup> and end on Thursday, April 23<sup>rd</sup></li> <li>• MacDonald – Fall 2019 has Nov. 26<sup>th</sup> &amp; 27<sup>th</sup> as study days</li> <li>• Snauwaert – Changes was based on 16 week meeting schedule</li> <li>• Stecher – Study day on December 6<sup>th</sup> makes the last week in November ineffectual</li> </ul>		

		<ul style="list-style-type: none"> <li>• Snauwaert – Needed to consider the number of days in addition to the overall number of weeks</li> <li>• Strahorn – Issue was with trying to get the proper number of Fridays scheduled</li> <li>• Everham – Faculty need to consider the complexities involved in the process; Consider removing item #7 from the guidelines</li> <li>• Strahorn – Share concerns as none of the guidelines address labs or equal number of days; Need to revisit but there are limits to what we can do based on outside regulations</li> <li>• Snauwaert – Number of days is considered</li> <li>• Rosenthal – Is there a way to move the Veteran’s Day holiday to Tuesday?</li> <li>• Byars – No, it is a State holiday</li> <li>• Erdman – Concern that students will not show up on Monday since there are no class days that week</li> <li>• Everham – Strahorn is correct that there are limitations but we need to consider the bigger picture rather than reducing down each time a calendar is produced</li> <li>• Felton – Is it the will of the Senate to look at the guidelines before we move forward?</li> <li>• MacDonald – Think it may be important to look at the guidelines due to impact on labs</li> <li>• Toll – Need to appreciate the complexities in the process and consider this in reviewing the guidelines</li> </ul>	<p><b>Motion to extend 10 minutes: Rosenthal; Second: Erdman</b></p>	
<p>5c) New Business: FGCU Policies – Fitness for Duty (Information Item)</p>	<p>Dr. Shawn Felton</p>	<ul style="list-style-type: none"> <li>• Elliott – The Fitness for Duty policy is only for out of unit faculty and staff; Faculty fitness of duty is covered under the CBA</li> </ul> <p>Strahorn – Understand that the policy does not include faculty but think we should be concerned as it</p>		

		<p>affects those with whom we work; Policy needs to be more specific concerning when it is applied; <u>Section V Procedures C-5</u>. Unsure what 'need to know' means; Policies should be provided under item VI that are not currently listed; Would like to see this developed in a more collaborative process with staff and faculty</p> <ul style="list-style-type: none"> <li>• Erdman – Physical health is presented early and then seems to disappear later in the document</li> <li>• Everham – Had not considered some items brought forward as it relates to working with a TA; What is the review timeframe? 10 days?</li> <li>• Felton – Review period has not yet begun</li> <li>• Everham – Agree that the phrase 'need to know' needs to be more clearly defined</li> <li>• McDonald – Concern about language as it relates to use of drugs as it is ambiguous</li> <li>• Rosenthal – Agree that the term 'drugs' needs to be clarified; Concern about language related to 'effect on job performance'</li> <li>• St. Hill – Seems contradictory to some other laws such as HIPAA; Maybe look to sister institutions for how they have developed policies on this</li> <li>• Van Dujin – How does the language in this policy compare to CBA language?</li> <li>• Elliott – Not much in the CBA regarding this outside of FMLA or compulsory removal</li> <li>• Strahorn – Want to stress that this covers more than who we have discussed as it also covers individuals such as Provost Toll and Associate Dean Barringer</li> <li>• Everham – Need to put comments in writing and submit it during the 10-</li> </ul>		
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		<p>day review period in order to make a change</p> <ul style="list-style-type: none"> <li>• Felton – We have an extended preview so we can discuss the holes we have found; Have developed strong relationships between entities to examine these</li> <li>• Strunk – SAC has not yet had a chance to look at the policy</li> </ul>		
<p>5c) New Business: FGCU Policies – Social Media Use (Information Item)</p>	<p>Dr. Shawn Felton</p>	<ul style="list-style-type: none"> <li>• Stecher – Glad to see this policy come about due to previous issues; School of Nursing has its own social media policy; would add ‘clinical site’ to locations of where photos should not be taken; no mention of repercussions for violation of policy</li> <li>• St. Hill – May need to use an even broader term to encompass service learning sites in addition to classrooms and clinical sites</li> <li>• Elliott – Agree that it needs to be broader as some students are in location such as schools that they do not consider as clinical sites</li> <li>• Everham – Need clarification as to whether this policy applies to personal social media sites or university-sponsored sites; concern over wording related to profanity, slang.</li> <li>• Bevins – Seems to apply only to university-sponsored social media sites</li> <li>• Toll – Different units have different levels of student conduct; Postings on privately-held sites still relate to codes of conduct; Policy is not intended to impinge academic freedom</li> <li>• Niner – Agree with reason for policy; Change in Section E relates to personal accounts versus university-sponsored accounts; If kept, need to change reason for policy</li> <li>• MacDonald – Some faculty have created social media sites for teaching purposes and projects;</li> </ul>		

		<p>Need more clarification in policy related to this to inform faculty</p> <ul style="list-style-type: none"> <li>• Toll – Agree in broader context; Not looking to stop faculty from creating social media sites; Looking to limit individuals from deriding others on such sites</li> <li>• Everham – Please pass on concern regarding university-sponsored sites versus personal sites; Need larger context</li> <li>• Strahorn – Need to be clear in what we are trying to say the policy is; what do we want the guidelines to be and are we articulating them clearly</li> <li>• Felke – Consider adding statements in syllabi regarding proper use of social media sites if not already present</li> <li>• McDonald – Important to consider language in policy especially regarding ‘friends’ as it relates to social media sites</li> <li>• Felton – Will work to compile comments and bring them forward</li> </ul>	<p><b>Motion to extend 5 minutes: Bevins; Second: Macdonald</b></p>	
5d) New Business: FPED Update from Faculty Affairs Team (Information Item)	Dr. Halcyon St. Hill	<ul style="list-style-type: none"> <li>• Looking at several items including the pre-promotion process; not looking at the preamble</li> <li>• Need input from faculty to FAT</li> <li>• Plan to bring document for review next month</li> <li>• Meetings are listed on the Senate website</li> <li>• Everham – Please have a policy in place with solely the changes required by the CBA</li> </ul>		
5e) New Business: SACSCOC Reaffirmation (Information Item)	Dr. Shawn Felton	<ul style="list-style-type: none"> <li>• Addressed by Dr. Toll</li> <li>• Thank you to everyone who worked on this process</li> </ul>		
6a) Provost Report	Provost Toll	<ul style="list-style-type: none"> <li>• Change to metric #1 in performance-based funding has to do with setting a minimum salary (\$25,000) by which a student would be counted</li> </ul>		



		<p>according to the metric; goes to being fully-employed versus partially-employed and is based on what a high school student earns on average after graduation</p> <ul style="list-style-type: none"> <li>• University did an amazing job with SACSCOC; University had 0 recommendations on 95 standards when team visited in April; told QEP could serve as a national model</li> <li>• FGCU is part of Governor's Challenge to see 100% job placement in two most populous majors; recommend watching the BOG committee meetings</li> </ul>		
6b) SAC Report	Lauren Strunk	<ul style="list-style-type: none"> <li>• SAC will meet on January 26<sup>th</sup> for the first time of the Spring 2016 semester</li> <li>• SAC survey will be sent out to examine campus views of SAC</li> <li>• Lauren will represent SAC at FGCU Days</li> <li>• Looking at the fitness for duty and social media policies as well as medical leave policy</li> <li>• Everham – Glad that SAC is looking at the policies and willing to assist</li> <li>• Strunk – Want opinion on policy heard</li> </ul>		
6c) SGA Report	Jessica Scanlon	<ul style="list-style-type: none"> <li>• There is no RSO social media policy but accountable to Student Code of Conduct</li> <li>• Have students attending FGCU Days in Tallahassee</li> <li>• Student Government Meetings will be held on Tuesday nights at 7pm and all are welcome</li> <li>• Election rules committee has been appointed; elections to be held in February</li> <li>• Transition of officers of April 1<sup>st</sup></li> <li>• Spirit tailgate was held last week</li> </ul>		
6d) UFF Report	Dr. Beth Elliott	<ul style="list-style-type: none"> <li>• Executive committee meeting to be held next week</li> </ul>		

		<ul style="list-style-type: none"> <li>• Social being considered off-campus for February</li> <li>• Will be at FGCU Days</li> <li>• Everham – When will salary contract negotiations open?</li> <li>• Elliott – May 15<sup>th</sup> will be the opening of the salary contract negotiations</li> </ul>		
7) Good of the Order		<ul style="list-style-type: none"> <li>• Everham – 20<sup>th</sup> Annual Florida Water Resources Conference happening today (1/6/2016)</li> <li>• Bevins – Service Learning Fair in Cohen Center Ballroom next Friday</li> <li>• Felton – First art event at Art Center next Friday</li> </ul>		
8) Announcements		<ul style="list-style-type: none"> <li>• Meeting ended at 11:52am</li> </ul>	<b>Motion to adjourn: Everham</b>	

**Next Senate Meeting:** Friday, January 29, 2016 @ 9:30 AM – Cohen Center 213

**Next Senate Leadership Team:** Friday, January 29, 2016 @ 12 Noon – Cohen Center 213