

Sent on behalf of Dr. Tony A. Barringer:

2015-2016 Sabbatical and Professional Development Leave Application Requests

We are pleased to announce that applications for Faculty Sabbatical and Professional Development Leave may be submitted to Ms. Tiffany Jackson (tjackson@fgcu.edu) in the Office of the Provost for the Academic Year 2015-2016. For your convenience the linked guidelines provided below are Word documents that may be edited and saved for completion.

Sabbatical Leave Information

Full-time in-unit faculty at the rank of assistant, associate, or full professor with at least six (6) years of full-time service at FGCU are eligible to apply for a sabbatical leave. An eligible faculty member must submit a completed “*Notice of Intent to Apply for Sabbatical*” to the Office of the Provost by **5:00 p.m. Friday, September 19, 2014.**

Sabbatical leaves are a component of the UFF-FGCU Collective Bargaining Agreement (“CBA”), Article 22.3. Faculty considering application for a sabbatical leave are strongly encouraged to consult the CBA and the University Sabbatical Guidelines ([link to Guidelines](#)) for more complete information, submission timelines, and application forms.

FGCU awards two types of sabbatical leaves:

- one (1) semester at full pay; or
- two (2) semesters at one-half pay.

Sabbatical leave awards are an important component of faculty development and institutional excellence. Through the use of sabbaticals, teaching effectiveness may be enhanced, scholarly endeavors enriched and academic programs developed and strengthened. Sabbaticals provide faculty with opportunities for continued professional growth and new, or renewed, intellectual achievement through study, research, writing, and travel.

Application materials must be submitted to Tiffany Jackson in Academic Affairs in both hard copy and .pdf format.

Professional Development Leave Information

All in-unit full-time faculty in unranked positions (for example, full-time faculty in the classifications of Instructor, University Librarian and Academic Advisor) that have completed three (3) or more years of

full-time service at FGCU are eligible to apply for a Professional Development Leave. An eligible faculty member must submit a completed “*Notice of Intent to Apply for Professional Development Leave*” to the Office of the Provost by **5:00 p.m. Friday, September 12, 2014**.

Professional Development leaves are a component of the UFF-FGCU Collective Bargaining Agreement (“CBA”), Article 22.1. Faculty considering application for a professional development leave are strongly encouraged to consult the CBA and the University Professional Development Leave Guidelines ([link to Guidelines](#)) for more complete information, submission timelines, and application forms.

FGCU awards two types of professional development leaves:

- one (1) semester at full pay; or
- two (2) semesters at one-half pay.

Professional Development leaves are granted to increase a faculty member’s value to the University through enhanced opportunities for professional renewal, educational travel, study, formal education, research, writing, or other experience of professional value.

Again, application materials must be submitted to Tiffany Jackson in Academic Affairs in both hard copy **and** .pdf format.

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