

**Florida Gulf Coast University
Faculty Senate Meeting Minutes**

Friday, September 2, 2016; 9:30-11:30am; Cohen Center, Room 213

In Attendance:

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| Dr. Shawn Felton – President | Dr. Sandra Pavelka – Vice-President | Dr. Patrick Niner – Parliamentarian | VACANT – Secretary | |
| Sue Coticone | Fan Zhao | Daniel Acheampong | Kazuo Nakatani | Arie van Duijn |
| Jacqueline van Duijn | Jo Stecher | Brendan Bevins | Tom Felke | BeeJay Girmurugan |
| Alex Sakharuk | Jeffrey Hutchinson-Alternate | Martha Rosenthal | Trent Brown | Serge Thomas |
| Joe Kakareka | Jacqueline Salmond | Michael Fauerbach | Mike McDonald | Morgan Paine |
| Jamie MacDonald | Steve Rokusek | Olivia Hung-Simons | Elif Safak | Danvers Johnston |
| Claude Villiers | Sue Coticone | Jorge Torres | Robert Triscari | |

Absent (without Alternate/Proxy):

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| Win Everham | | | | |
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Guests:

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| Pat O'Connor Benson | | | | |
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Media:

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| EagleNews | | | | |
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Summary:

| Agenda Item | Responsible | Discussion | Action/Vote | Follow-Up |
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| 1) Gathering | Dr. Shawn Felton | <ul style="list-style-type: none"> Meeting called to order at 9:32am | | |
| 2) Approval of September 2, 2016 Agenda | Dr. Shawn Felton | <ul style="list-style-type: none"> No comments | Motion to Approve: Rosenthal; Second: MacDonald | |
| 3) Approval of April 15, 2016 Minutes | Dr. Shawn Felton | <ul style="list-style-type: none"> No comments | Motion to approve: McDonald; Second: Sakharuk | |
| 4) Approval of August 25, 2016 Minutes | Dr. Shawn Felton | <ul style="list-style-type: none"> No comments | Motion to approve: MacDonald; Second: Girmurugan | |
| 5) Faculty Senate President's Report | Dr. Shawn Felton | <ul style="list-style-type: none"> Lucas Center Symposium-Sept 22, | | |

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| | | <p>2016, Teaching and Engagement. Sabbatical & unranked leave, due Friday, sept 16. Due.</p> <ul style="list-style-type: none"> • SAC meeting, passed email that senate may want to do • No Smoking on campus, now a tobacco free campus. Now seating areas, Mention to others if seen. • Senate teams and rosters solidified • Policy received regarding student dispute policy. Pre-release, provide feedback to general counsel. Public release in the next few days. Thank you to Dr. Toll for getting policies sent out. • BOT, Presidential search committee. Tuesday, September 6th, as your schedule allows, it is encouraged that you attend. • BOT meeting, Sept. 13th, please be there if you can. All documents are posted on the website. Strategic plan hopefully will be accepted. • Trustee Smith will be at the next Senate meeting. | | |
| 6) Election of Faculty Senate Secretary | Dr. Shawn Felton | <ul style="list-style-type: none"> • Niner - Overview of position | | |

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| <p>2016-2017</p> | | <p>responsibilities</p> <ul style="list-style-type: none"> • Felton – Stress the importance of having this position filled • Kakareka – Is the position viable? Should bylaws be amended to eliminate position given administrative support provided by the Provost’s office? • Felton – Alexis is made available from the Provost’s office on a | <p>First call for nominations for Faculty Senate Secretary: Niner</p> <p>Nomination of Tom Felke: Pavelka; Declined by Felke</p> <p>No other nominations received</p> <p>Call for colleges to enter caucus to discuss nominations: Niner</p> <p>5-minute college caucus</p> <p>Second call for nominations for Faculty Senate Secretary: Niner</p> <p>No nominations received</p> | |
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| | | 20% basis; Will revisit nominations at next meeting | | |
| 7a) New Business: Action Item – 2016-17 PDFG Guideline Approval | Dr. Penny Finley | <ul style="list-style-type: none"> • Consideration of change in policy in allocation/distribution of PDFG funds; Change from 50% in Fall and 50% in Spring to 41% in Fall and 59% in Spring • McDonald – Typographical change needed in sent document • Paine – Possible to recapture funds in Spring not expended in Fall? • Felton – Not possible to recapture funds in Spring for overage in Fall received \$1500 on cost of \$2000) • Paine – Still a question of allocation cap versus request cap • Finley – Good question but need to research answer • McDonald – Why are Spring requests higher? Due to not receiving in Fall? • Finley – No, faculty are more active in Spring • McDonald – How are faculty reminded to submit report? • Finley – Item appears when reapplying for funds • Paine – How long does disqualification last when report not | | |

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| | | <p>submitted?</p> <ul style="list-style-type: none"> • Finley – Not into perpetuity • Thomas – It would be nice to have the report on the website to access. • Finley – Currently is on the website with an explanation • Rosenthal – Possible to change exact yearly date to set annual day? • Finley – Not a problem | | |
| <p>7b) New Business: Information Item – Update from Academic and Event Technology</p> | <p>Pat O'Connor - Benson</p> | <ul style="list-style-type: none"> • Provost was generous with funds to support AETS this year and has been annually • Over \$800,000 in new and upgraded academic technology installations this year • Equipment is available for faculty loan • SMART Projection installed in two seminar rooms in Reed Hall and will be extended to three classrooms in Merwin Hall • FGCU-Capture installed in additional classrooms • Furniture replaced in several classrooms • Kaltura, a video storage and delivery system that will integrate with Canvas, will be deployed during Fall 2016; will provide captioning of videos and provide student engagement analytics | | |

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| | | <ul style="list-style-type: none">• Techs available anytime class sessions are being held• McDonald – Cabinets staying in place?• O’Connor-Benson – Replacing cabinets when possible and based on funding available• Karakeka – Thank you for the upgrades and support services• Thomas – Visited ETI and high connectivity in that area but low internet access• O’Connor-Benson – We are aware and are working with BTS on this• Villiers – Willing to have faculty visit class to view lecture capture capabilities• Sakharuk – Issue with domain name login in classrooms and need to be informed of• O’Connor-Benson – Will look into issue; Rollouts are coordinated between AETS and BTS • Fauerbach – Office computers are slow and need to be replaced• Baker – Five-year replacement schedule is in place; need to work with college and department | <p>Motion to extend time 10 minutes: Rosenthal; Second: Girimurugan</p> | |
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| | | <ul style="list-style-type: none"> • Thomas – Need to consider faculty preferences when purchasing hardware/software utilizing grant funds • O’Connor-Benson – Seek out Faculty Senate Tech Team reps to discuss issues related to configuration • Toll – Money is available at the college level and needs to be spent accordingly based on faculty needs; have worked to provide Deans with this level of control; AETS has done an excellent job in working with available resources to provide support • Girimurugan – Where can we see where technology is available? • O’Connor-Benson – Can be found on the front page of the AETS website | | |
| 8a) Provost Report | Provost Toll | <ul style="list-style-type: none"> • Appreciate everyone’s efforts on a smooth start to the new academic year • Strategic plan will be in front of the BOT at their next meeting; please try to attend if possible • New degrees coming forward – DNP, MPAS | | |

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| | | <ul style="list-style-type: none">• Performance-Based Metrics – Metric #3 of performance-based funding (on cost of education) which has not benefitted FGCU will be changed but not likely to be of benefit to FGCU; May see changes to metric #9 & #10 which could work against FGCU• Student Success Initiative - Asked for meeting with Faculty Senate leadership team and UFF-representative to look at Student Success Initiative; will look at all possible avenues by which students could be succeeding; will be looking primarily at 4-year graduation rate as that will automatically affect the 6-year rate; Participated in three advising workshops of all advisors across campus; 54% of incoming students taking at least 15 credits or more (50% increase over previous years)• Karakeka – No lab fees for new courses/degree programs?• Toll – FGCU has held to no increase in tuition, costs in keeping with State mandates therefore not adding/increasing lab fees where they | |
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| | | <p>did not exist before and not adding to new courses</p> <ul style="list-style-type: none"> • Baker – Academic Affairs is supplementing materials and supplies where not covered by fees; not being placed on Departments, coming from State budget • Toll – Limited budget funds available in E & G account but will continue to provide needed to support student education; Current fees are designated to area which they were designed to support (athletics, etc.) • McDonald – Questions from constituents: <ul style="list-style-type: none"> • Toll – Done through Paul Snyder • Felton – Names were sent out this Summer and currently in process • Toll – Will look into this • McDonald – How are faculty informed of their appointment? • Toll – Letter of appointment comes from Provost or President depending on specific appointment • McDonald – Paul spoke about enrollment | <p>Motion to extend 10 minutes: Brown; Second: Karakeka</p> | |
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| | | <p>management at last meeting; What role does enrollment management taskforce play in plans?</p> <ul style="list-style-type: none"> • Toll – Two groups involved in the process ERM and EMTRT; Enrollment growth was targeted at 2.25%; Right at edge of having no space availability | | |
| 8b) SAC Report | Teri Bigos & Lauren Strunk | <ul style="list-style-type: none"> • August meeting voted to send letter to HR regarding staff evaluations being submitted late which resulted in staff not receiving raises in a timely fashion • Discussed FLSA changes which will affect many staff across campus including with regard to classifications • Niner – Recall email being sent out celebrating fact that all staff evaluations were submitted; did this not happen? • Strunk – Understanding that large majority were submitted but a small percentage were not; staff did receive raise but happened retroactively as a result | | |
| 8c) SGA Report | Lindsay Farrell | <ul style="list-style-type: none"> • SG is working to communicate with students to participate in FGCU Presidential | | |

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| | | <p>Search Committee</p> <ul style="list-style-type: none"> • If student seats are needed • Four Student Senate spots filled but three seats remain open in Arts & Sciences, 1 in Business, and 1 in CHPSW; No senate bills filed yet • Pavelka – Deadline date for Senate elections? • No, open until filled • Farrell – 9/11 remembrance event will be held on 9/12 at the Veterans Pavilion at 11:00am; emails out and forthcoming | | |
| 8d) UFF Report | Dr. Beth Elliott | <ul style="list-style-type: none"> • UFF working on a Faculty Union Night on-campus which will be family friendly and held toward the end of October likely on a Friday night • Toll – Recognize that Family Resource Center received re-affirmation of accreditation by NAEYC with much effort from Dr. Elliott | | |
| 9) For the Good of the Order | | <ul style="list-style-type: none"> • Trustee Smith will attend next Faculty Senate meeting • MacDonald – How should we submit questions? • Felton – Send them to Faculty Senate leadership with time | | |

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| | | to vet/review | | |
| 10) Announcements | | <ul style="list-style-type: none"> Meeting ended at 11:10am | Motion to adjourn: MacDonald; Second: Girimurugan | |

Next Senate Meeting: Friday September 16, 2016 @ 9:30 AM – Cohen Center 213

****Note Trustee Ken Smith, Guest****

Next Senate Leadership Team: Friday, September 16, 2016 @ 12 Noon – Cohen Center 213

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