

**FLORIDA GULF COAST UNIVERSITY  
GRADUATE AFFAIRS TEAM MINUTES  
Wednesday, January 25, 2017, 9:00am-10:15am, HE 109**

Members	Dates & Time Spring Semester 2017 HE: 109, 9:00AM-10:15AM					
	9/8/16	10/20/2016	11/3/2016	1/24/2017	2/8/2017	2/22/2017
Beard, Regina (LIB)	X	X	X	X		
Desmore, Keiana (Student Rep)	X	X	-	X		
Downes, Loureen (CHPSW)	X	-	X	-		
Duff, Cathy (AA)	*	X	X	X		
Marquez, Francisco (ORGS)	X	X	X	X		
Schoenfeld, Jerry (COB)	X	X	X	-		
Shahul-Hameed, Jaffar Ali (CAS)	X	X	X	-		
Carter, Cecil (COE)	X	X	X	X		
Villiers, Claude (WCOE/ENG)	X	X	X	X		
Yih, TC	-					
Minutes Responsibility	Claude	Shahul-Hameed	Beard	Carter	Downes	Schoenfeld
"X" =present; "-" absent; "*" Out on sick leave; "^" Guest						

	Item	Discussion	Action
1	Gathering and Introduction		
2	Approval of Minutes from November 3, 2016 meeting.	Minutes were approved	
3	Old Business	GAT by-laws update: Dr. Villiers presented new language related to honorary degrees for insertion in GAT by-laws.	Motion to accept: Carter; Second: Beard; Motion passed
4	New Business	<p>Cecil Carter presented information about new state regulations affecting the MEd program in Educational Leadership. Discussion ensued.</p> <p>Francisco Marquez provided update about University/Graduate Studies website:</p> <ul style="list-style-type: none"> <li>• Update underway</li> <li>• Will serve as a promotional/ sales tool</li> <li>• Staff will be soliciting input for content</li> <li>• Content accuracy raised as a concern</li> <li>• Phase 1- mid-June</li> <li>• Information will be fed into website from existing programs</li> </ul> <p>Team members raised concerns that the website could be driven by the marketing mission to the detriment of the academic mission.</p> <p>Francisco Marquez presented proposed changes to the General Graduate Academic Policies. They will be addressed at the next meeting. GAT members should review them prior to the meeting.</p>	No action required by team

	Item	Discussion	Action
		It was observed that page 4 of the Graduate Faculty Appointment document is blank. Dr, Villiers will correct it.	
5	Meeting adjourned	Time: 10:15am	Motion to adjourn: Carter; Second: Beard; Motion passed

Minutes taken by Cecil Carter

Next meeting: Wednesday, February 8, 2017, 9:00 am-10:15 pm, Holmes Hall 109