

MINUTES - Faculty Senate
Friday October 9, 2020, 9:30 am-11:30
Virtual

Attendance

Acheampong, Daniel	Present	Lura, Derek	Present
Allen, Tim	Present	MacDonald, Jamie	Present
Bhatt, Anjana	Present	Malimage, Kalana	Present
Bouldin, Elizabeth	Present		
Carlin, Anna	Present	Meso, Peter	Present
Colmer, Maria	Present	Paine, Morgan	Present
Connor, Annemarie	Present	Reilly, John	Present
Erickson, Mark	Present	Rhodes, Lyndsay	Present
Everham, Win	Absent Proxy- Ali Barbosa	Robb, Colleen	Present
Fortney, Jeffrey	Present	Rosenthal, Martha	Present
Finley, Penny	Present	Sakharuk, Alex	Present
Frim, Landon	Present	Sughrue, Jennifer	Present
Girimurugan, Senthil	Present	Thomas, Serge	Present
Harner, Anne	Absent	Van Duijn, Arie	Absent
Houdyshell, Michael	Present	Villiers, Claude	Present
		Weatherford, Elizabeth	Present
Jiang, Lan	Present	Werder, Kelly	Present
Komisar, Simeon	Present	Yontz, Timothy	Present
Leary, Terry	Present	Zhao, Fan	Present

Guests: Jim Llorens (Provost's office), Tony Barringer, (Provost's office), Carolyn Green, (SAC), and Alyssa Fleischer (SGA)

Agenda Item	Responsible	Discussion	Action/Vote
1) Gathering	Senate Faculty President – Jamie MacDonald		
2) Approval of the Senate Meeting Agenda	Jamie MacDonald	Approved	Rosenthal/Frim
3) Approval of the Senate Meeting Minutes from 9/25/20	Jamie MacDonald	Approved with changes: Provost changed to President under Senate President Report regarding reporting of credit hour allocation	Sughrue/Rosenthal

<p>4a) Faculty Senate President's Report</p>	<p>Jamie MacDonald</p>	<ul style="list-style-type: none"> ○ Provost Search Committee <ul style="list-style-type: none"> ○ Dr. Bud Fischer, Dean of College of Basic and Applied Sciences, Middle Tenn State University, is on campus 10/08/20 and 10/09/20. Faculty forum is this morning. The Staff and Student forum was 10/08/20. ○ All forums are recorded and will be posted to the Provost search website. https://www.fgcu.edu/about/leadership/officeofthepresident/notices/provostsearch. ○ You can provide feedback about each candidate on the Provost search website. The Search Committee will review feedback and meet 10/16/20 to make recommendations to President Martin and Dr. Julie Yazici, from LCOB, who is the Senate Faculty representative. Contact Dr.Yazici directly for any comments or questions by 10/16/20 at Hyazici@fgcu.edu. ● BOT meeting <ul style="list-style-type: none"> ● Next BOT meeting will be virtual by Microsoft Teams on 10/29/20. ● Virtual Promotion Workshop <ul style="list-style-type: none"> ○ Workshop 11/12/20 which is a good opportunity to engage in the development towards the goal of promotion. ● Sabbatical Applications <ul style="list-style-type: none"> ○ Sabbatical applications are due 10/19/20 5 pm ○ The email stated applications are due at 9 am. Faculty Senate President will email sabbatical team to correct the time incongruence. ● Call for Excellence Award Nominations <ul style="list-style-type: none"> ○ Email was sent 10/07/20 to encourage nominations with the deadline for submissions 11/16/20. ● Mid-semester survey regarding meeting preferences for the fall semester. <ul style="list-style-type: none"> ○ Survey was sent 10/6/20 and deadline to return survey is 10/12/20. ○ Results will be shared after submission deadline. ○ Marieb 200 is reserved in case on campus meetings are preferred. ● December commencement will be virtual <p>Discussion: Sughrue: Reminded senators last year the subcommittee modified sabbatical guidelines with a new matrix. Llorens: Reiterated the sabbatical subcommittee is under faculty affairs. MacDonald: Will investigate if subcommittee is “written as under faculty affairs” and will report back to Faculty Senate.</p>	
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<p>4.b.) Standing Report- VPAA</p>	<p>Provost Llorens</p>	<ul style="list-style-type: none"> • 2021 budget is not final and administration is cautious in regards to expenditures/new hires. • Governor DeSantis has opened phase 3. Provost will be meeting with the Deans in terms of when faculty will return to campus. This means faculty may need to return to campus and be in person for office hours. A statement is forthcoming regarding the request and guidelines of workplace adjustment. Permission to allow guests (i.e. textbook representatives) on campus will be discussed at the next cabinet meeting. Expect this return to work statement by middle of next week. • Spring 2021 classroom capacity for certain buildings have been reviewed. Two buildings will be included in the plan to decrease student capacity to accommodate social distancing. • Signature line policy <ul style="list-style-type: none"> ○ HR will be sending announcement requiring a change in signature area of emails. Only name, office number, phone and email. All “fancy” quotes, statements or personal beliefs will need to be deleted. • Spring 2021 calendar changes. Spring break has been omitted and finals will be one week earlier. <p>Discussion: Van Duijn: Inquired when to expect work place adjustments to begin. Llorens: Cabinet meeting first of next week and statement to be sent mid week. Reilly: Questioned if a reading day could be added to spring 2021 schedule. Llorens: Having a scheduled reading day was discussed at a cabinet meeting but not added. Provost will bring item back to cabinet. Rosenthal: Discussed the need to be on campus if you are a completely on-line faculty. Questioned the value of this expectation. Llorens: Administration is requesting faculty to be on campus and have a presence in order to be responsive to students. MacDonald: Inquired if faculty members could conduct office hours virtually. Llorens: He will discuss this item with the Deans. Yontz: Recommended student covid resolutions be reported feeling this would be advantageous for the staff, faculty and community. Llorens: The University does not identify students in quarantine and does not report outcomes. Rhodes: Requested clarification of faculty campus presence and if faculty is completely online what would be the reason for the campus presence. Llorens: Communication on campus presence and the phase 3 work place adjustment will be sent to faculty next week. HootangShambay: Student health issue concerns during office hours with on-line campus faculty presence being required for those who teach on-line.</p>	<p>Motion to extend 10 minutes. Allen/Conner</p>
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4.c) Standing Report- United Faculty of Florida (UFF)	Jamie MacDonald reporting for Patrick Niner and Carolyn Gischel	<ul style="list-style-type: none"> • UFF-FGCU bargaining meeting with administration team will meet 10/16/20 to hear counter offer for across the board 3% requested salary raise. • Questions for the Co-Presidents of UFF-FGCU can be sent to Patrick Niner or Carolyn Gischel. Emails can be accessed on the UFF-FGCU website. 	
4.d) Standing Report— Student Government	SGA Vice President -- Alyssa Fleischer	<ul style="list-style-type: none"> ○ Fleisher states three divisions of SGA are working on different projects. <ul style="list-style-type: none"> ○ Executive: Isolation kits being distributed to Northlake students with activity items. Requesting students to have television systems installed in the dorm rooms. ○ Legislative: Final budget applications will be delayed by one week. ○ Judicial: Presently, 30-35 applications have been received for supervisory elections. Spring elections are forthcoming and being held virtually. ○ SGA officers are updating the Student Government Constitution. <p>Discussion:</p> <p>Werder: Would like further information on student isolation accommodations and issues.</p> <p>Fleischer: Reported there are 20 dorms available for students being quarantined for COVID. If student has meal plan, these are being delivered for a fee of \$150.</p> <p>Acheampong: Questions the \$150 fee for delivery.</p> <p>MacDonald: Stated he would investigate the reason for the fee or if the fee exists for meal plans.</p> <p>Houdyshell: Applauded SGA efforts .</p>	
4.e) Standing Report— Staff Advisory Council (SAC)	SAC President -- Andi Clemons	<ul style="list-style-type: none"> • Reported a new initiative that is focused on staff returning to higher education to receive degrees. <ul style="list-style-type: none"> ○ Scholarships of \$500 to be awarded to staff employees who are presently enrolled in classes 	

		<p>who have a 3.4 GPA or higher. Fundraising will begin to increase number of scholarships.</p> <ul style="list-style-type: none"> ○ Collaboration with FGCU bookstore is being investigated to offer staff enrolled in college courses a textbook discount. ○ Researching the possibility of an accelerated Bachelor’s program for staff. ○ Rebranding SAC to have an increase in visibility. ○ Developing a strategic plan to extend over the next 3-4 years. ○ Food drive scheduled for 11/3/20. Contactless drop off will be located in many buildings on campus. Please donate and drop off items. <p>Discussion: MacDonald: Inquired if staff felt there is a lack of graduate certificate programs to enhance job advancement. Larger schools have these type of certification programs. Greene: Not aware of any concerns and request for certification programs have not arisen.</p>	
<p>5.a) Old Business - Action Item Syllabus Guidelines</p>	<p>Jamie M MacDonald</p>	<ul style="list-style-type: none"> ● Syllabus guidelines have been reviewed by the President and Vice-President of Faculty Senate, Provost and David Jaeger. Stated Jaeger is open to technology teams and Lucas Center developing a quiz for mandatory attendance. ● Once syllabus guidelines are approved they could still be modified and brought back to Senate. ● Provost is requesting syllabi to be consistent. <p>Discussion: Sughrue: Recommended syllabus guidelines have a “required” added to first section before “recommended” guidelines. Lura: opposes “required” MacDonald: Commented there is a “gray” area for guidelines. Guidelines are only enforceable as far as you can enforce. Will not add “require” in the syllabus. Rosenthal: Once syllabus guidelines are revised can document be posted in word and not PDF? MacDonald: Provost website does not post word documents. HootanShambay: Should student attendance verification be in syllabus guidelines? MacDonald: Will discuss with Provost. Leary: Questioned the frequency of student grade disputes. MacDonald: Grades and weight of assignments are the most common disputes. Faculty should ensure syllabus is well constructed to prevent grade disputes. Werder: Request to review CBA regarding syllabus guidelines. Paine: Syllabus guidelines are not a clear part of CBA. Van Duijn: Concern of the word “obligated in syllabus guideline in first paragraph. Meso: Proposes to use “faculty may adhere”. Sughrue: Proposes language “faculty consideration” MacDonald: Motion to approve syllabus guidelines with statement provided by Sughrue. Zhao: Seconded Motion passed 23-8 with 4 abstaining.</p>	<p>Motion to extend 10 minutes: Sughrue/Werder</p>

5.b) Old Business. Action Item. Election for Faculty Senator	Jamie MacDonald	<p>MacDonald: Open floor for nominations</p> <p>Sadighi: Only nominated senator</p> <p>MacDonald: Motion to elect Sadighi as faculty senator secretary.</p> <p>Sadighi voted in as secretary 31-0 with 4 senators abstaining</p>	
6) New Businesses		<ul style="list-style-type: none"> • None 	
7) Announcements and /For the Good of the Order	Jamie MacDonald	<ul style="list-style-type: none"> • Sughrue: Encouraged participation in Provost search especially for colleges being realigned. • Paine: Announced virtual event from the Wasmer Art Gallery. https://www.fgcu.edu/artgalleries. 	
9) Adjournment		Adjourned 11:25 am	Acheampong/Sughrue
Future Meeting Dates		Next Senate meeting: <i>Friday, October 23rd, 2020, @ 9:30am-11:45 am Virtual</i>	