

**MINUTES - Faculty Senate**  
 Friday August 30, 2019 9:30 am-12:00 pm  
 Cohen Center 213

**In Attendance:** D. Acheampong, T. Allen, A Bhatt (S. Rokusek alt.), A. Carlin, M. Colmer, A. Connor, M. Erickson, W. Everham, M. Fauerbach, P. Finley, L. Frim, S. Girimurugan, A. Harner, M. Houdyshell, S. Isern, L. Jiang, J. Kakareka, S. Komisar (C. Villier alt.), T. Leary, D. Lura, MacDonald, M. Paine, J. Reilly, C. Robb, M. Rosenthal, J. Sughrue, S. Thomas (L. Rhodes alt.), R. Totaro, C. Villiers, T. Yontz, F. Zhao.

**Absent (without Alternate/Proxy):** P. Meso, K. Malimage

**Guests:** James Llorens, Tony Barringer, Kayla Pelter, Georgia Willis, Patrick Niner, Scott Michael

**Summary:** Hurricane update & discussion. Discussion of BOG change to metric 10 & plans to examine low enrollment programs.

Agenda Item	Responsible	Discussion	Action/Vote
1) Gathering	Jamie MacDonald		
2) Approval of Agenda 8/30/19	Jamie MacDonald		Motion to approve agenda. <i>Everham/Rosenthal</i> Motion carried.
3) Approval of Minutes from 3/29/19	Jamie MacDonald	Sughrue amendment to the minutes: Query to the Provost should read, "Raised a concern about attracting qualified candidates when they know that President Martin will be retiring soon after. A new president would want to select her/his own provost."	Motion to approve minutes by <i>Fauerbach/Kakareka</i> Motion carried.
4) Faculty Senate President's Report	Jamie MacDonald	<ul style="list-style-type: none"> <li>• Welcome.</li> <li>• Introductions of all senators and others present.</li> <li>• Update on Hurricane Dorian. Starting Saturday look for emails from Susan Evans and Chief Moore, check Home page, and use FGCU alert app.</li> <li>• James Cousins is ACE fellow from Western Michigan; assoc dean CAS and history professor.</li> <li>• BOG advisory board council breakfast had amazing faculty participation from FGCU. Well over 30 faculty.</li> <li>• University Website Update – please bear with us in the transition. This includes the Senate's pages updated; Anna Carlin and Kayley Santiago are the leaders in this successful endeavor. This is a resource for you that will continue to be updated.</li> <li>• New Unit: School of Entrepreneurship</li> <li>• Provost Llorens accepted the Sabbatical changes approved by Senate.</li> <li>• Changes to Excellence Awards also approved. Please note dates are revised and there is now a junior vs. senior spot for service and part of the awards will be a parking spot.</li> <li>• Faculty student mixer is being planned.</li> <li>• Sept 27<sup>th</sup>, President Martin will be at Senate for a full hour. He will be available for questions. We will need to suspend the rules for time. The Senate Communications Officer will call for questions from faculty to be advanced to the president for answer. It is also acceptable to ask questions impromptu in the Senate meeting.</li> <li>• Provost Search: Diversified Search members leading the search met with faculty Senate leadership. This was a productive meeting. Three open forums have occurred and there will be additional forums. The call for applications will go out in September. They encouraged faculty and staff to send them candidate names directly. MacDonald will share their contact info with anyone who wants to advance names.</li> </ul>	Motion to amend agenda to add 5 minutes <i>Van Duijn/Rosenthal</i> 5 minutes extension

		<p><i>Sughrue</i>: Thank you behalf of Faculty Affairs team for Sabbatical change follow-through.</p> <p><i>Everham</i>: Appreciates the extra time for open forums related to the Provost Search and requests that faculty reps on that committee come and give an update to senate. Wants excellent awards to have a change in base pay—a request. Found BOG members surprised we don’t have tenure here. And has concerns about Dorian: lots of things to address here with our hurricane messaging to students and faculty.</p>	
5) Standing Reports- VPAA	James Llorens	<ul style="list-style-type: none"> <li>• Dorian Updates: A schedule for making decisions will occur quickly. It needs to be a uniform decision. There are no plans to turn arenas into shelters. The key is uniform and timely information. We are fortunate going into this weekend with Labor Day and we are monitoring the choices of other state universities.</li> <li>• BOG meeting. Impacts on us: <ul style="list-style-type: none"> <li>○ They have been evaluating low producing programs;</li> <li>○ They approved a change in metric 10 that is less favorable for us.</li> <li>○ Looking at space issues: lab, class, office space efficiencies and what options we have. One potential measure is purchase of off campus admin space to make more room for faculty offices and classrooms and advisors on campus.</li> <li>○ Consideration of universities and programs of eminence and distinction, respectively for higher level of research expectation. We will look at potential programs.</li> </ul> </li> </ul> <p><i>Sughrue</i> Our institution is very close to being designated as a Hispanic serving institution. What can we do to get there? Provost: We’d like to speed up recruitment of those students.</p> <p><i>Van Duijn</i> On the change in metric 10, what can we do? Provost: this change will impact us this year, and it already is impacting us, so we will be planning with this in mind.</p> <p><i>Reilly</i> How can we avoid panic related to potential elimination of programs based on program graduate numbers, with the BOG looking at them?</p> <p><i>Provost</i> We will need to look at many factors with those low enrollment degree programs to see, for example, how they support the region and make other contributions. McDonald: This is also about getting out ahead of the issue and doing a better job of explaining our program contributions.</p> <p><i>Reilly</i> Advocates for development of standard policies for communication to students and to standardize criteria for all storms. <i>Llorens</i>: We always err on the side of caution.</p> <p><i>Werder</i> Is the groundbreaking still on track for Entrepreneurship building?</p> <p><i>Llorens</i> We are making progress with a major donation and we are confident we can start finalizing plans. <i>Werder</i> A Year for groundbreaking to <u>pole digging</u>? <i>Llorens</i> More like 18 months.</p> <p><i>Paine</i> Are there additional new schools anticipated and under what criteria do they become operational, especially outside of a college. <i>Llorens</i> The School of Entrepreneurship is one example, as is CNN (College of No Name), and Honors College.</p> <p><i>Paine</i>: If there is going to be no performance based funding, does that mean the metrics won’t have much impact? <i>Llorens</i>: I think the metrics will always be important. Those are here to stay. We have to look at what is coming the next year. <i>Paine</i>: if the prize is zero, it seems like the motivation factor is low. <i>Llorens</i>: We still need to improve student success and retention because it is something we need to be doing regardless. We are looking at reassignment of duties in some areas such as Student Affairs.</p> <p><i>Paine</i>: A follow up second question is about hospitality management and their non-reappointment—were those faculty hired with deficiencies or did they become deficient. <i>Llorens</i>: The decisions were about the structure of the unit to be effectively able to meet accreditation standards. We will look at curriculum and concentrations. We had discussions with the accreditation boards and with local business experts and with professional consultants. We are considering a general director for RHM to have an objective</p>	<p>Motion to amend agenda to add 10 minutes <i>Acheampong / Sughrue</i> 25 approve/1/2abs</p> <p><i>Everham/Leary</i> 5 minutes extension</p>

		<p>analysis of the curriculum the better to suit the industry. All consultants agreed in the need to strengthen the program and make key changes.</p> <p><i>Isern</i> About a week ago a construction worker was air lifted off University property. Is there an update? <i>Llorens</i> No update but we learned immediately that his leg and back were impacted.</p>	
6) Standing Report- UFF	UFF Co-President President – Patrick Niner and Scott Michael	<ul style="list-style-type: none"> <li>• Introduces and thanks leaders current and past.</li> <li>• Promotion increases coming with no delay.</li> <li>• Meeting twice a week with bargaining team on across the board salary increases for faculty.</li> <li>• Compression and Inversion study -- a firm has been found and the study will be moving forward.</li> <li>• Progress on advisor faculty/staff issue. Hearing officer’s recommendation is due within about one week. The goal date related to a judgment comes 45 days after that.</li> <li>• We are engaging in another challenge related to the firing of RHM faculty. We are going to arbitration because good efforts on both sides with admin came to a halt.</li> <li>• Recruitment of UFF good. We added 27 new members. We are aiming for highest ever membership. The goal is that UFF is consulted up front rather than on the back end.</li> </ul> <p><i>Sughrue</i> College plans for compensation for uncompensated work have been approved, but not in the College of Education. What is the process now? <i>Niner</i> There was no formalized process and UFF may not have a say in that. <i>MacDonald</i> Colleges each shared their processes with the Provost. It may be worth looking at college processes as specified in College By-Laws and FPED. I’m not aware of processes being “approved,” and he did have concerns about some of them. <i>Sughrue</i> We had an expectation of conversation that didn’t happen. <i>Michael</i> We are aware and will bring concerns to the bargaining table.</p> <p><i>Kakareka</i> What is UFF going to arbitrate related to RHM. <i>Michael</i> 3 year contract should take precedence over the 1 year out situation, meaning faculty should have 3 years to respond to issues as in the regular process of non-renewal. <i>MacDonald</i>. I also shared this concern with admin.</p>	
7) Standing Reports-Student Government	SGA Vice-President – Kayla Reiter	<ul style="list-style-type: none"> <li>• Many student safety initiatives in place. For example, Eagle Shot – 5 bars promoting safety protocols; self help tools page on Canvas and a sexual assault page; hygiene products in restrooms; magnets in residence halls with hotline numbers; on campus brew house; Sept 6<sup>th</sup> 4-7 tailgate.</li> <li>• Faculty Student mixer—date to be confirmed. 5:00-7:00 p.m. at the boardwalk near the Brewhouse.</li> <li>• Farmers’s Markets Tuesdays on the lawn. Dozen vendors.</li> <li>• Northlake entrance redesign under way.</li> <li>• Hammocks to be put around campus.</li> <li>• Resident Assistant Director application is open.</li> </ul> <p><i>BJ</i> Have you clarified the process for the “eagle shot” protocol once a student says to the bartender, I want an “eagle shot.” <i>Kaela</i> Yes, all with discretion.</p>	
7) Standing report- SAC	Georgia Willis	<ul style="list-style-type: none"> <li>• Happy Friday.</li> <li>• More news to come.</li> </ul>	
8) Information Item – Senate Process and Definition of Terms	Jamie MacDonald	<ul style="list-style-type: none"> <li>• Please see the “Senate Process and Definition of Terms” appended at the end of these minutes.</li> </ul> <p><i>Sughrue</i> I appreciate this and would also like to clarify some items. How can we manage the conversation when the business is “old” and we should not be making changes at that time, say to a document.</p> <p><i>MacDonald</i>. We will discuss this. <i>Sughrue</i> And I’d like to have us add to the Senate President’s Update an update on what has become of whatever documents we approve. <i>MacDonald</i> I will.</p>	<i>Sughrue / Kakareka</i> extend 5 minutes.

		<p><i>Villiers</i> I agree that often the suggestions made by senators are misplaced by the time the team has discussed and discussed an issue and document. Let's be mindful of the work that goes into these materials before they are presented. And if senators are absent, it is challenging too. Let's try to be more efficient.</p> <p><i>Diujin</i> The whole idea of presenting the material in a first meeting is to get feedback from faculty that we bring back into discussion in a second session and I would hate to see that shut down. <i>MacDonald</i> Maybe we can make sure to get information earlier.</p> <p><i>Everham</i> Democracy is messy. We have to let it play out.</p> <p><i>Fauerbach.</i> I support the effort to have standing teams give us more notice on items. <i>MacDonald.</i> We have discussed this and will also invite standing team chairs to give us regular reports.</p> <p><i>Fauerbach</i> We are supportive of these teams and want to extend our thanks.</p> <p><i>Acheampong.</i> I agree that we need to support this work.</p> <p><i>Lura.</i> Rather than having 3 meetings on a proposal in senate, it should be sent back to the committee. <i>MacDonald</i> People don't know we can take a vote to send a document back to the team for more work.</p>	
9) Information Item – Parliamentary Procedure	Senthil Girimurugan	<ul style="list-style-type: none"> <li>Explains key terms and procedures related to discussion times, who has the floor, etc. (using a PowerPoint to do so). Procedures follow Roberts Rules of Order.</li> </ul> <p><i>Van Diujin</i> Maybe we can limit individual question-askers' speaking time.</p> <p><i>Everham</i> The 15 minute rule was made with intent, and we want to be careful with the extensions. <i>MacDonald</i> The presentation including Q&amp;A should be 15 as the aim-for allotted time. <i>Everham</i> A Senator who can't stay for the meetings due to time can give their proxy to another senator present.</p> <p><i>MacDonald</i> We have a rule that a proxy needs to be notified before the meeting. <i>Colleen</i> Will you send this Pwerpoint to us? <i>MacDonald</i> We will.</p>	<i>Sughrue/Leary</i> 5 minutes extension
11) Information Item - Forthcoming Senate Bylaws changes recognizing the School of Entrepreneurship	Jamie MacDonald	<ul style="list-style-type: none"> <li>We will need to add Entrepreneurship as a new unit.</li> <li>This is a slow process, but it is better to keep the process as outlined in the bylaws than to try to work around it.</li> <li>The procedure involves sponsorship by 3 senators and notification in writing to the Senate Team Council of Chairs, and then they bring their decision to the Senate.</li> <li>Teams will also welcome these colleagues into our governance structure.</li> </ul> <p><i>Van Diujin</i> Maybe the officers can be the 3 people who have already to sit on the STCC to make this efficient. <i>MacDonald</i> I have this drafted.</p> <p><i>Everham</i> Changing bylaws has to be this way, because it is good procedure. <i>Harner</i> Does this school not fall under a college? <i>MacDonald</i> It is confusing and we are working it out.</p> <p><i>BJ</i> I think the water school is a unit? <i>MacDonald</i> Nope but it is an unclear leadership structure. <i>BJ</i> What if we come up with more units,....</p> <p><i>MacDonald</i> The preamble of the CBA says it is up to the discretion of the president to create units and there are no rules about what a unit can be.</p> <p><i>BJ</i> It is possible for a unit not to be part of a college? <i>MacDonald</i> As long as there are bylaws.</p> <p><i>Karareka</i> Do they have to have reps on all committees? <i>MacDonald</i> The bylaws were revised with the Library initially involved to assure that they do not. <i>Werder</i> We moved out of the college because of the interdisciplinary aspect of Entrepreneurship that runs into accreditation for COB. <i>MacD</i> None of this has any articulation so as long as there is no violation of by-laws....</p> <p><i>Lura</i> I move to adjourn the meeting. <i>MacDonald</i> We have additional business to complete.</p>	
12) Announcements		<ul style="list-style-type: none"> <li><i>Kakareka</i> Red wine does not need refrigeration.</li> <li><i>Colmer</i> October 5<sup>th</sup>, Heritage Palms Veterans Support golf tournament. We want 36 teams of 4 to play in this charity event. Please offer support and reach out to Colmer if you know golfers.</li> </ul>	

		<ul style="list-style-type: none"> <li>• <i>Rhodes</i>. St. Baldrick's is coming up. Please support us. November 2<sup>nd</sup>.</li> </ul>	
13)Adjournment			Motion to Adjourn, Lura/Kakareka. Motion carried.
Future Meeting Dates		<b>Next Senate Meeting:</b> September 13, 2019, 9:30 am-12 pm, CC-213 <b>Senate Teams Council of Chairs:</b> September 13, 2019, 12:30 p.m. CC-213	

## Appendix

### Senate Process and Definition of Terms

- **New Business:** These are either **information items** or **action items** presented to the Senate. Fifteen minutes, total, are allowed for new business. This includes the time for both the presentation and discussion/questions.
- **Old Business:** These are action items that come back to Senate for a vote. They are fifteen minutes long, total, including presentation, discussion, and vote.
- **Information Items:** This is used to inform the Senators. It is only new business and never becomes old business. This means Senate never takes action on this item (i.e., Senate does not vote on an information item).
  - An example of an information item might be an update from The Dean of Students coming to Senate to inform us of a change occurring to Adaptive Services.
- **Action Items:** This is used to have the Senate act on an issue. Action items are first presented as new business, and then come back at the next meeting as old business. Action items require a vote by the Senate, at which time they become old business.
  - An example of an action item would be a Resolution in opposition to concealed carry of gun on FGCU campus. A resolution requires a majority vote of approval to pass.
  - Another example of an action item would be Bylaw changes to add the faculty from the School of Entrepreneurship as a unit. Bylaw changes require a two thirds approval vote to pass.
  - If an action item is approved, the Faculty Senate President notifies the BOT as well as the affected unit on campus. For example, the Sabbatical Guideline changes were sent to the Provost's office.
- **How do you bring something forward in Senate?**
  - Identify an issue that you feel affects the Faculty at FGCU. This can be an issue that concerns you, or, and issue that someone has brought to you.
  - Decide if this issue needs to be an information item or an action item.
  - Contact the Senate Officers and inform them of your intent. They will determine if the issue should be brought to the attention of a university Team, or be brought directly to Senate.
  - If the issue gets on the meeting calendar and present your issue as new business. If you are proposing and action item, have any related documents ready to send out for review with the Senate meeting agenda (e.g., have your resolution already drafted before the meeting).
  - Once it is presented, your issue/document becomes the Senate body's action item, and may develop and grow. Be prepared for ownership of your issue/document to be given to Senate if it is an action item.