

**MINUTES - Faculty Senate**  
**Friday November 22, 2019 9:30 am-11:45 am**  
**Cohen Center 213**

**Attendance**

Acheampong, Daniel	Present	Lura, Derek	Present
Allen, Tim	Proxy- Peter Meso	MacDonald, Jamie	Present
Bhatt, Anjana	Alternate- Heather Snapp	Malimage, Kalana	Present
Carlin, Anna	Present	Meso, Peter	Present
Colmer, Maria	Present	Paine, Morgan	Present
Connor, Annemarie	Present	Reilly, John	Present
Erickson, Mark	Present	Rhodes, Lyndsay	Proxy- Martha Rosenthal
Everham, Win	Proxy- Morgan Paine	Robb, Colleen	Present
Fauerbach, Michael	Present	Rosenthal, Martha	Present
Finley, Penny	Present	Sakharuk, Alex	Present
Frim, Landon	Present	Sughrue, Jennifer	Present
Girimurugan, Senthil	Present	Thomas, Serge	Present
Harner, Anne	Present	Van Duijn, Arie	Present
Houdyshell, Michael	Present	Villiers, Claude	Proxy- Simeon Komisar
Isern, Sharon	Present	Weatherford, Elizabeth	Present
Jiang, Lan	Present	Werder, Kelly	Present
Komisar, Simeon	Present	Yontz, Timothy	Present
Leary, Terry	Present	Zhao, Fan	Proxy- Lan Jiang

Guests: Missy Berkley (SAC), Kayla Reiter (SGA), Scott Michael (UFF), Thelma Sanchez (SGA), Chris Wright-Isak

Agenda Item	Responsible	Discussion	Action/Vote
1) Gathering	Senate Faculty President – Jamie MacDonald		
2) Approval of the Senate Meeting Agenda 11/22/2019	Jamie MacDonald		Motion to approve agenda. Sughrue/Thomas. Motion carried.
3) Approval of the Senate Meeting Minutes from 11/08/19	Jamie MacDonald		Motion to approve minutes. Leary/Van Duijn. Motion carried.
4) Faculty Senate President's Report	Jamie MacDonald	There were only 11 nominations for Excellence awards at original deadline. We have decided to extend the deadline to the 27 <sup>th</sup> . As of today we have 19. Please follow instructions to submit a letter of nomination, not only name. As of today, there are no nominations for Teaching for Sr. Faculty, Sr. Instructor or Jr. Instructor. Also no nominations for Team Service.	Motion to extend time for 5 minutes Van Duijn/Rosenthal. Motion carried.

		<p>Fall commencement is Dec 15. Only 28 faculty have RSVPed for 1 pm ceremony. RSVP to Teresa Clark <a href="mailto:tclark@fgcu.edu">tclark@fgcu.edu</a> by Dec. 6</p> <p>PDFG: normally 60 applications in fall for 75K. Had 90some for \$120K this fall. Provost would like to see how much money would be awarded so he can see if he has the money to fund them all.</p> <p>MacDonald is trying to figure out what institutional memberships for professional societies FGCU is a part of.</p> <p>The Governor’s budget proposal is out. 2.7 billion for higher education, 660 million for performance based funding. 1.5 million for college completion. 502 million for infrastructure for K-20. 12.8 million for SUS construction projects.</p> <p>BOG Budget and Finance meeting occurred on Nov. 19 at FGCU. All schools presented their LBR proposals (again). The BOG has 150 million total available for their LBR. The schools asked for 178 million. This included University of Distinction request for FGCU.</p> <p>FGCU’s club football team volunteer coach has sent out invitations to high school players to play with the club. Recruits may not have understood the nature of the request. Multiple media outlets have published stories about this.</p> <p>The Senate website still being worked on to fix broken links.</p> <p>UFF, Faculty Senate, and President Martin have started talking about how to examine programs with seemingly declining enrollment.</p>	
5) Standing Reports- VPAA	Provost Llorens	<p>FGCU’s LBR is 9.2 million for student success? 8million for University of Distinction (Water School). We have also asked for PECO money for the new building.</p> <p>Searches. COB Dean search in process of interviewing candidates, finish final interviews Dec 6. Library Dean- talking to a strong candidate, negotiating now. Provost Search- haven’t gotten a list of finalists yet. Plan to bring in candidates in the early part of the spring semester.</p> <p>Reached bargaining agreement with UFF.</p> <p>Looking at how we sign MOUs with Deans, trying to get a better hold on those. Some of these are going directly to Counsel, without review by Deans or Provost office, and people think that is the only approval needed. We are going to work on a process and guideline for this to make sure that those agreements fit our needs and are fundable.</p> <p>Reallocation of resources &amp; review of programs- the purpose is to be responsible with resources. Will take a while to gather the information and look at it.</p>	Motion to extend time 5 minutes Sughrue/ Isern

		<p>Textbook adoption rate over 90% for the upcoming semester. There is a push nationally for electronic textbooks. BOG still putting pressure to lower textbook costs.</p> <p>Promotion Intent letter- Nov 30, will accept on Dec 2.</p> <p>PDL and Sabbatical Letters went out today.</p> <p>Thomas: The plans for compensation of uncompensated teaching-will that be discussed at CoD soon? Llorens: yes, will talk about that soon. Sughrue: I asked my Dean about it and was told that it was approved and finished.</p> <p>Paine: PRT used to have a role in the elimination of programs. Does that still exist? Does Faculty still have a role in the elimination of programs? Llorens: I think you are assuming we are further along in the process than we are. MacDonald: STCC was talking about this. Paine: While we are in the development stage of this reallocation of resources, it is time to make sure that we have a good process.</p> <p>Werder: There is a policy at BOG level and at university about elimination of programs looking at the impact on diversity and gender when those programs are eliminated.</p> <p>MacDonald: About textbook adoption rate, I found out that changing a textbook after the 45 day window counts against us. Keep that in mind. Llorens/Barringer: BOG staff did ask for the additional information about what adoptions were changed after the 45 day window, so there are two different metrics.</p> <p>Harner: The bookstore has changed editions for me without asking. Maybe the bookstore should be held accountable for those changes.</p>	
<p>6) Standing Report- United Faculty of Florida (UFF)</p>	<p>UFF Co-President President – Patrick Niner and Scott Michael</p>	<p>UFF Social was held last night.</p> <p>Bargaining agreement- 2% and \$2000 minimum. The \$2000 minimum benefits a large number of faculty with a larger raise than 2%. Management has agreed to the \$1000 base salary increase for Excellence Awards.</p> <p>Ratification vote for CBA will be held during finals week and hopefully put on the BOT agenda for Jan 14</p> <p>12 more members for 60% union membership. If nonmembers in Faculty Senate join, we can hit 60%</p> <p>Van Duijn: This salary increase does make compression and inversion worse. 2% is lower than COLA.</p> <p>Harner: I think a big win is getting in earlier in the process for bargaining salary. C&amp;I study will correct problems.</p> <p>Thomas: Thanks to UFF – Niner, Michael, Everham for all your hard work. Union membership is worthwhile.</p>	

		<p>Werder: How will ratification work? Please make sure that ETI offices get those ballots.</p> <p>Girimurugan: Please follow instruction on ballot. Sign the envelope otherwise votes won't count.</p> <p>Van Duijn: There have been issues with retroactive pay in the past and underpayment on benefits based on pay. Barringer: We will make sure that we talk with HR to try to mitigate impact.</p> <p>Paine: What tax year will this hit with retroactive pay? Email following meeting from Andi Clemons clarified that if the CBA is ratified in 2020 your income will be adjusted for the 2020 tax year</p> <p>Niner reiterated that the change about change in timing on salary negotiation will hopefully keep this from happening in the future.</p>	
7) Standing Report— Student Government	SGA Vice President -- Kayla Reiter	<p>Last SGA cabinet meeting- Dec 7</p> <p>Wings of Shelter of donation drive through Dec 6</p> <p>SGA bill to get feminine products into bathrooms</p> <p>Girmurugan: Is there a plan to include STI prevention in that bill?</p> <p>Reiter: I like that idea, I'm not sure how administration would receive it but I will see.</p>	
8) Standing Report— Staff Advisory Council (SAC)	SAC President -- Melissa Berkley	<p>We will be talking to President Martin at a Dec 13 meeting. Some topics asked about already are the new fitness center, and parking</p>	
9) New Business— Information Item — Contact hours for A&B terms	Sue Meyers- Assistant Registrar	<p>A&amp;B terms current scheduled for 8 weeks each. During the finals week at the end of the regular semester, regular meeting rooms are not available and exam schedules don't always allow enough contact hours. A couple of different options are being looked at.</p> <p>Isern: I wasn't aware about these A&amp;B terms. How does this work?</p> <p>Meyers: Some programs, primarily FGCU Complete and Entrepreneurship, and some math, are offering accelerated 8 week courses.</p> <p>Isern: Does this cause problems with keeping students from getting into classes? Meyers: No, have not heard that is a problem.</p> <p>Reilly: What is the problem again? Meyers: Exam week does not allow enough time in the classroom to meet contact hours. Reilly: Couldn't you just split the 15 weeks into 7.5 each? Meyers: It could work, I can include that suggestion.</p> <p>Girimurugan: My experience with a minisemester class was with an early morning class and attendance and enrollment was not great.</p> <p>Rosenthal: Can any class use this format? And are there flexible time slots? Meyers: We have to use the timeslots that we already use. CoD will discuss options about who can do it.</p> <p>Clemons: Do those classes have finals weeks? Meyers: No.</p>	

		<p>Leary: How will we know if that 7.5 suggestion will work? MacDonald: I will get that back to you.</p>	
<p>10) New Business— Information Item — Canvas LTI Request Process</p>	<p>Sven Hahues</p>	<p>LTIs are pretty much plug-ins for Canvas. Some may be developed at FGCU, but most developed by outside vendors. We are implementing a new approval process around the LTIs that are going into Canvas. We will be looking at security and student privacy (FERPA). Also making sure that we follow Procurement rules. If you are already using something it will be grandfathered in. If you want to use something new you'll fill out the form. We will review. New LTIs will be loaded and made available the week before the semester. Requests need to be made 6 weeks in advance of the next semester to be put into production.</p> <p>Van Duijn: Is there a list of approved LTIs? Hahues: We will publish that list.</p> <p>Meso: LTIs are probably connected with textbooks, could the timelines be connected? Hahues: That's a good point.</p> <p>Paine: On that list of available LTIS, could we have a date of legal review so that we know that it is up to date?</p> <p>Lura: The list of apps that are in Canvas, those are already approved? Hahues: Yes, but I think it would be easier to read in another form, so we will do both. Lura: Are all settings on the LTIs allowed? Hahues: I'll have to look more at that, I'm not sure if there would be a problem or not.</p> <p>Thomas: Chrome is the recommended browser, right? I see that Chrome is telling me that it is managed by Administration. I would think people do not want to sign in personally. Hahues: We manage the settings and updates (PDF opening, etc.) but that is all.</p> <p>Hahues: ITS is moving toward having a single phone number for support. Faculty Senate Technology Team suggested that a quick option to indicate you need immediate assistance with a classroom would work.</p> <p>Hahues: We have just enable eduroam for secure wifi access that will give you faster wifi connection than the public network.</p> <p>Reiter: Students don't know about eduroam. What are your plans to tell them about it? Hahues: I talked to Josh (SGA President) and he is working some communication.</p> <p>Houdyshell: How secure is Eduroam? Hahues: Very secure, uses certificate. Private network is still best, if you can use that. Good thing about eduroam is that it gets you on network at other member institutions.</p> <p>Girimurugan: Do you need an app for eduroam? Hahues: On Android devices, yes. Apple devices download a profile. Laptop needs an executable.</p>	<p>Motion to extend time 5 BJK/Van Duijn</p>

<p>11) Old Business—</p> <p>Action Item –</p> <p>Nominations for Faculty Senate Secretary</p>		<p>Van Duijn nominated Anne Harner. Harner accepted. Harner was elected Secretary.</p>	<p>Sughrue made motion to vote by acclimation, Thomas seconded. Motion carried.</p> <p>Vote for Harner was unanimous.</p>
<p>12) Announcements and For the Good of the Order</p>		<p>Lura: GRT is talking with ORGS and faculty about moving Research Day back to Friday at Alico. Looking for feedback from faculty about scheduling and location of Research Day.</p> <p>Reilly: Dec 6 is Whitaker Center Research Day. Working with a student on brewing beer. We will have 9 beers for testing at the event. Whitaker Hall 3-6. Oral presentations start at 1:30.</p> <p>Paine: Senior Projects exhibit opening soon. Dec 6 is Empty Bowls</p> <p>Sughrue: Faculty Affairs Team reps will be sending out email looking for feedback on the FPED rating language. Trying to solve the inequity of implementation.</p> <p>Santiago: Next STCC meeting is actually on Jan 24</p> <p>Connor: Work related social skills for students with autism project next semester. Looking for student participants.</p> <p>MacDonald: Kakareka is on medical leave.</p> <p>Rosenthal: 3<sup>rd</sup> professional cannabis program in spring break. Early bird pricing through dec 31</p>	
<p>13)Adjournment</p>			<p>Motion to adjourn, no objections.</p>
<p>Future Meeting Dates</p>		<p><b>Next Senate meeting:</b> <i>Friday, January 10, 2020 @ 9:30 AM– 11:45 am Cohen Center 213</i></p> <p><b>Next Senate Teams Council of Chairs meeting:</b> <i>Friday, January 24, 2019 @ 12:00 pm – Cohen Center 213</i></p>	