

**FLORIDA GULF COAST UNIVERSITY**  
**PROPOSED POLICY AND PROCEDURES FOR AWARDING A POSTHUMOUS DEGREE**  
**January 27, 2012**

**I. Purpose**

To outline the minimum requirements and procedures for awarding a posthumous graduate of undergraduate degree.

**II. Accountability**

Vice President for Academic Affairs

**III. Policy**

A degree may be awarded posthumously if the following conditions have been met:

- Student was in good academic and behavioral standings.
- Seventy-Five percent of the course work requirements for the degree had been successfully completed.
- Student had met the university residency requirement.

The vice president for academic affairs may make exceptions and substitutions to the above requirements.

**IV. Procedures**

The chair/team leader or an individual faculty member of the appropriate department, on his or her own initiative or upon request of the family, recommends a posthumous degree by forwarding a recommendation letter accompanied by the student's academic transcript to the dean/director of the college/school.

If approved, the dean/director's recommendation, with supporting documentation, is forwarded to the vice president for academic affairs. If the vice president for academic affairs agrees with the recommendation, the vice president's office notifies the chancellor of the Board of Governors, the appropriate dean, and the registrar of the approval of the posthumous degree. The degree will be officially awarded at the next commencement ceremony.