

Memorandum

To: Joseph McDonald, Assistant Vice President for Business Services

From: Steve Magiera, Vice President for Administrative Services and Finance 

Date: January 8, 2014

Re: Delegation of Authority – Facility Use Agreements

Pursuant to a Delegation of Authority dated February 8, 2008, the President granted to the Vice President for Administrative Services and Finance, the authority to approve, execute and administer contracts on behalf of the Florida Gulf Coast University Board of Trustees, provided such contracts are in conformance with law and regulations of the Board of Trustees.

As the President's designee, I hereby designate to the Assistant Vice President for Business Services, as my designee, the limited authority to execute Facility Use Agreements, Memoranda of Understanding (MOUs) and any other agreements related to the rental and use of facilities. Prior to execution, all such agreements must have received legal review through the Office of the General Counsel.

This delegation may be re-delegated, provided prior notice of such re-delegation and consent thereto is received by the Vice President for Administrative Services and Finance. All contracts issued must be handled in accordance with the law and University regulations.

c: Wilson G. Bradshaw, Ph.D., President
Vee H. Leonard, Esq., Vice President and General Counsel

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