


## Memorandum

To: Ken Kavanagh, Director of Athletics

From: Joseph McDonald, Assistant Vice President of Business Services 

Date: March 6, 2015

Re: Delegation of Authority – Facility Use Agreements

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Pursuant to a Delegation of Authority dated February 8, 2008, the President granted to the Vice President for Administrative Services and Finance, the authority to approve, execute and administer contracts on behalf of the Florida Gulf Coast University Board of Trustees, provided such contracts are in conformance with law and regulations of the Board of Trustees. On January 8, 2014, the Vice President for Administrative Services and Finance delegated to the Assistant Vice President of Business Services authority to execute Facility Use Agreements.

As the Assistant Vice President of Business Services, I hereby delegate to the Director of Athletics the limited authority to execute Facility Use Agreements related to the rental and use of Alico Arena. Prior to execution, all such agreements must have received legal review through the Office of the General Counsel.

This delegation is effective immediately and any re-delegation of this authority shall not be below the level of Director unless authorized by the Vice President for Administrative Services and Finance. All contracts issued must be handled in accordance with the law and University regulations.

c: Wilson G. Bradshaw, Ph.D., President  
Vee H. Leonard, Vice President and General Counsel  
Steve Magiera, Vice President for Administrative Services and Finance

