

Memorandum

To: Amy Swingle, Director, Campus Recreation

From: Joseph McDonald, Assistant Vice President of Business Services *gmc*

Date: April 14, 2015

Re: Delegation of Authority – Facility Use Agreements

Pursuant to a Delegation of Authority dated February 8, 2008, the President granted to the Vice President for Administrative Services and Finance, the authority to approve, execute and administer contracts on behalf of the Florida Gulf Coast University Board of Trustees, provided such contracts are in conformance with law and regulations of the Board of Trustees. On January 8, 2014, the Vice President for Administrative Services and Finance delegated to the Assistant Vice President of Business Services authority to execute Facility Use Agreements.

As the Assistant Vice President of Business Services, I hereby delegate to the Director of Campus Recreation the limited authority to execute Facility Use Agreements related to the rental and use of the FGCU/Lee County Aquatics Center, the SoVi Pool, the Waterfront, Recreational Fields, and the Recreation Outdoor Complex. Prior to execution, all such agreements must have received legal review through the Office of the General Counsel.

This delegation is effective immediately and any re-delegation of this authority shall not be below the level of Director unless authorized by the Vice President for Administrative Services and Finance. All contracts issued must be handled in accordance with the law and University regulations.

c: Wilson G. Bradshaw, Ph.D., President
Vee H. Leonard, Vice President and General Counsel
Steve Magiera, Vice President for Administrative Services and Finance

