



**MEMORANDUM**

TO: Michael Estes, Senior Associate Athletics Director for Administration  
FROM: Ken Kavanagh, <sup>K</sup>Director of Intercollegiate Athletics  
DATE: July 28, 2015  
RE: Delegation of Authority – Athletic Competition Agreements

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On July 27, 2015, the President delegated to the Director of Intercollegiate Athletics the authority to approve, execute, and administer athletic competition agreements on behalf of the Florida Gulf Coast University Board of Trustees.

I hereby authorize the Senior Associate Athletics Director for Administration as my designee for purposes of administering and executing athletic competition agreements, e.g. “game day contracts”. Notwithstanding, this delegation does not encompass procurement contracts. Procurement contracts are defined as any contract which requires the University to pay for services rendered or material received. This delegation is effective provided funds are available and the contracts are issued in accordance with law and University regulations.

Any agreement which the designee would like to execute must be on a form previously approved by the Office of the General Counsel. If it is not on a preapproved form, such contract must have been reviewed by the General Counsel’s Office before it can be executed.

This delegation is effective immediately and supersedes any previous delegations relating to this subject matter. This delegation may not be re-delegated.

c: Wilson G. Bradshaw, Ph.D., President  
Vee H. Leonard, Vice President and General Counsel

