



## DELEGATION OF AUTHORITY 1-04

### Vice President for Student Success and Enrollment Management Student Success and Enrollment Management

On May 10, 2016, in the Resolutions for Presidential Authorizations and subsequent amendments, the Florida Gulf Coast University Board of Trustees authorized the President to, among other things, manage and administer the University and to exercise all of the powers, duties, and authorities of the University, except to the extent that such powers, duties, and authorities are required to be exercised by the Board or the BOG according to their respective resolutions, regulations, operating memoranda, and policies, and/or applicable law.

Effective April 27, 2020, I hereby designate the Vice President for Student Success and Enrollment Management as my designee to continue the following purposes:

#### **A. Agreements**

1. You are my designee for purposes of administering and executing agreements related to student matters. Notwithstanding, this delegation does not encompass procurement contracts. Procurement contracts are defined as any contract which requires the University to pay for services rendered or material received.
2. In accordance with FGCU Policy 1.013, Contract Review, any document covered under this delegation which the designee would like to execute must be on a form previously approved by the Office of the General Counsel. If it is not on a preapproved form, such contract must have been reviewed by the General Counsel's office before it can be executed.
3. This delegation is effective provided that funds are available and contracts are issued in accordance with law and University regulations.

#### **B. Acting Capacity**

Additionally, I hereby designate the Vice President for Student Success and Enrollment Management to act as the Vice President for Student Affairs for the purposes of rendering final decisions with respect to the Student Code of Conduct appeals, as well as any other responsibilities and duties to be addressed by the Vice President for Student Affairs so indicated in the University's policies and regulations. Any redelegation of this authority must be in writing with a copy sent to the General Counsel's office and should align authority with effective organizational assignments of responsibility. Notwithstanding, the Vice President shall not redelegate this authority without the express consent of the President.

### C. Personnel Actions

1. I am also delegating to you as Vice President for Student Success and Enrollment Management the authority to approve personnel actions for employees within your assigned area of responsibility. Your approval of personnel actions under this authority should include a review of the request by the Office of Human Resources, the University Budget Office, and the Office of Institutional Equity and Compliance (OIEC), as appropriate.
2. It is essential that you inform me of all modifications to the terms and conditions of employment related to any employee who reports directly to you.

**This delegation is effective immediately and supersedes any previous delegations relating to these subject matters. This delegation may not be redelegated unless so indicated herein.**

*History*

*New 04/27/20*

**APPROVED**

\*s/Michael V. Martin

Michael V. Martin, President