



## DELEGATION OF AUTHORITY 2-02

### Associate Provost and Associate Vice President for Academic Affairs Academic Affairs

On May 10, 2016, in the Resolutions for Presidential Authorizations and subsequent amendments, the Florida Gulf Coast University Board of Trustees authorized the President to, among other things, manage and administer the University and to exercise all of the powers, duties, and authorities of the University, except to the extent that such powers, duties, and authorities are required to be exercised by the Board or the BOG according to their respective resolutions, regulations, operating memoranda, and policies, and/or applicable law.

Subsequently, the President delegated to the Provost and Vice President for Academic Affairs the authority to administer and execute academic agreements related to Academic Affairs.

Effective October 13, 2020, I hereby designate the Associate Provost and Associate Vice president for Academic Affairs as my designee to continue the following purposes:

#### **A. Personnel Actions**

You are my designee and authorized institutional representative for purposes of administering and executing personnel actions related to employees in the Division of Academic Affairs. This delegation includes, but is not limited to, approving and executing any and all forms, documents, letters of offer and contracts that relate to academic affairs personnel matters. However, you are required to obtain my concurrence for any personnel actions related to employees who report directly to you.

#### **B. Agreements and Documents**

Additionally, in my absence, I delegate to the Associate Provost and Associate Vice President for Academic Affairs the authority to administer and execute, more broadly, any documents related to Academic Affairs matters. These documents are construed to include, but not to be limited to, memoranda of understanding, memoranda of agreement, letters of agreements, contracts, and extensions and renewals thereof.

In accordance with FGCU Policy 1.013, Contract Review, any document covered under this delegation must receive legal review by the Office of the General Counsel prior to execution.

**This delegation is effective immediately and supersedes any previous delegations relating to these subject matters. This delegation may not be redelegated without written authorization.**

*History*  
*New 10/13/20*

**APPROVED**

\*s/James Llorens

James Llorens  
Provost and Vice President for Academic Affairs