



## DELEGATION OF AUTHORITY 2-12

### Executive Director of Continuing Education and Off-Campus Programs Academic Affairs

On May 10, 2016, in the Resolutions for Presidential Authorizations and subsequent amendments, the Florida Gulf Coast University Board of Trustees authorized the President to, among other things, manage and administer the University and to exercise all of the powers, duties, and authorities of the University, except to the extent that such powers, duties, and authorities are required to be exercised by the Board or the BOG according to their respective resolutions, regulations, operating memoranda, and policies, and/or applicable law.

Subsequently, the President delegated to the Provost and Vice President for Academic Affairs the authority to administer and execute academic agreements related to Academic Affairs.

Effective October 13, 2020, I hereby designate the Executive Director of Continuing Education and Off-Campus Programs, as my designee to continue the following purposes:

You are my designee and authorized institutional representative for the limited purposes of administering and executing those domestic (U.S.) academic agreements in your respective area of responsibility. This delegation is intended to cover academic affiliation and continuing education related agreements. As to revenue-generating contracts, this delegation only encompasses those contracts which may generate revenue not to exceed \$10,000 per fiscal year or \$20,000 for the term of the agreement, which contractual term does not extend beyond twenty-four (24) months. These authorized agreements are construed to include, but not to be limited to, memoranda of understanding, memoranda of agreement, letters of agreements, contracts, and extensions and renewals thereof.

This delegation does not encompass procurement contracts or sponsored research contracts. Procurement contracts are defined as any contract which requires the University to pay for services rendered or materials received. Sponsored research contracts are defined as agreements between two (2) or more parties for basic research, applied research, evaluation services, training programs, consulting agreements, and fee for service activities.

In accordance with FGCU Policy 1.013, Contract Review, any document covered under this delegation must receive legal review by the Office of the General Counsel prior to execution.

Upon execution, all contracts executed by designees under this delegation must be submitted to the Provost's Office for informational purposes. Any subsequent modifications must be brought to the attention of the General Counsel's and the Provost's Office prior to its implementation. Persons executing contracts in accordance with this delegation accept accountability for adherence to University policy, as well as the responsibility for the administration of the contract.

**This delegation is effective immediately and supersedes any previous delegations relating to these subject matters. This delegation may not be redelegated without the express written authorization of the Provost.**

*History*

*New 10/13/20*

**APPROVED**

\*s/James Llorens

James Llorens

Provost and Vice President for Academic Affairs