



DELEGATION OF AUTHORITY 3-04

Senior Associate Vice President for Administrative Services Administrative Services and Finance

On May 10, 2016, in the Resolutions for Presidential Authorizations and subsequent amendments, the Florida Gulf Coast University Board of Trustees (Board) authorized the President to, among other things, manage and administer the University and to exercise all of the powers, duties, and authorities of the University, except to the extent that such powers, duties, and authorities are required to be exercised by the Board or the Florida Board of Governors according to their respective resolutions, regulations, operating memoranda, and policies, and/or applicable law.

Subsequently, the President delegated to the Vice President for Administrative Services and Finance the authority to administer and execute agreements related to the University's business and financial operations, including construction and land use contracts and procurement and purchase contracts, as well as invest and administer funds on behalf of the University. This delegation also included the authority to administer and execute the University Personnel System for all employees (Executive Service, Faculty, Administrative and Professional (A&P), Support Personnel (SP), and Other Personal Services (OPS)/Adjuncts).

I hereby designate Sara Stensrud, Senior Associate Vice President for Administrative Services, as my designee to continue the following:

A. University Personnel System

I hereby authorize you, as the authorized institutional representative to administer and execute the University Personnel System which includes, but is not limited to, the employment process and the benefits systems, as well as executing offer of employment letters and notices of employment termination when such actions are taken upon the request of the President, the respective Vice President, Senior Administrator, or their designees. You are also authorized to execute forms and letters implementing authorized special pay increases, promotions, re-classifications, and bonuses for all employees. This authority is construed to extend to the execution of any amendments or modifications to such letters and notices, or related documents, and to the rescission thereof.

This delegation is effective provided that funds are available and the offers are issued in accordance with the law and University regulations and policies.

This delegation is effective immediately and supersedes any previous delegations relating to these subject matters. This delegation may be redelegated, provided I receive prior notice of such redelegation and consent thereto. Any redelegation of this authority shall be

prepared by and in consultation with the Office of the General Counsel. Redlegation should align with organizational assignments of responsibility in effect.

History

Effective 03/15/21

APPROVED

*s/David Vazquez

David Vazquez

Vice President for Administrative Services and Finance