

	FGCU POLICY 4.015	Responsible Unit: Enrollment Management
	State Authorization Reciprocity Agreements – Learner Locations	

A. POLICY STATEMENT

Federal State Authorization laws require Florida Gulf Coast University (FGCU) to determine student Learner Locations for purposes of professional licensure disclosures.

B. REASON FOR POLICY

Effective July 1, 2020, 34 CFR 600.9(c) and 34 CFR 668.43(c), require institutions to determine the state in which the student is located. In 34 CFR 600.9(c), student location determines the state(s) in which the institutions that offer distance or correspondence education must be authorized. In 34 CFR 668.43(c), student location determines the conditions under which the institution must make professional licensure disclosures. The purpose of this Policy is to comply with Federal Regulations, individual state and international laws, and State Authorization Reciprocity Agreements [e.g., National Council for State Authorization Reciprocity Agreements (NC-SARA)]. The physical location of the student during an Educational Activity may impact FGCU’s authorization to offer online education or internships and other experiential learning to that student. The difference between “location” and “Residence” plays an important role in FGCU maintaining compliance with several regulations. While residency requirements vary by State, a State’s authorization jurisdiction is based upon the location of the Educational Activity.

C. APPLICABILITY AND/OR ACCOUNTABILITY

This Policy applies to all matriculated students, both graduate and undergraduate, regardless of learning modality.

D. DEFINITION OF TERMS

1. *Educational Activity*: These activities include but is not limited to online learning, remote learning, experiential learning, clinical experiences, practicums, and internships.
2. *Learner Location*: The physical location of the student while participating in FGCU Educational Activity.
3. *NC-SARA*: National Council for State Authorization Reciprocity Agreement – An agreement among member states, districts, and territories that establishes comparable national standards for interstate offering of postsecondary distance education.

4. *Residence*: The permanent Residence in which a student lives as demonstrated by state law.
5. *State Authorization Reciprocity Agreement*: Agreement between two (2) or more states that authorizes an institution located and legally authorized in a state covered by the agreement to provide postsecondary education through online education or correspondence courses to students located in other states covered by the agreement.
6. *Time of Enrollment*: Time of a student's initial enrollment (registration) into a program as opposed to the time of a student's initial application of admission and acceptance to FGCU.

E. PROCEDURES

1. The Office of Records and Registration, in the Enrollment Management Unit, is responsible for maintaining student records, including Learner Location (student addresses) during the Time of Enrollment and any changes upon receipt of information from the student that his or her location has changed.
2. The Learner Location of each student will be initially determined by the information provided by student on his or her initial admissions applications. Learner Location will be updated if the student provides new information during the Time of Enrollment in an educational program.

Related Information

Florida SARA Office

Authority

Federal Regulation (www.govinfo.gov) 34 CFR 600.9(c) and 34 CFR 668.43(c)

NC-SARA Manual (<https://nc-sara.org/>) Sections 5.12(a) and 5.2

BOG Regulation 1.001, University Board of Trustees Powers and Duties

History of Policy

New 08/24/20

APPROVED:

*s/Michael V. Martin
Michael V. Martin, President

August 24, 2020
Date