



REGULATION: FGCU-PR5.010

*Effective
Date of
Regulation:
06/17/08*

Nepotism

(1) Definitions.

(a) For the purposes of this regulation only, with respect to a University employee, a "related person" means an individual who lives in the same residence as the employee or is related to the employee as father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, husband, wife, father-in-law, mother-in-law, daughter-in-law, son-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, or half sister.

(b) In some circumstances, an individual's relationship with another person can give rise to an actual or apparent conflict of interest, therefore it is the responsibility of the current employee and/or applicant to disclose the relationship prior to acceptance of an offer of employment.

(c) Conflicts of Interest - for the purpose of this regulation, a conflict of interest arises when a related person participates in making recommendations or decisions specifically affecting the appointment, retention, tenure, multi-year contract, work assignments, evaluations, promotion, demotion, or salary of his or her relative, or any attempt to influence a relative's supervisor with any regard to matters concerning that relative.

(d) Organizational Unit - for the purpose of this regulation, means a department.

(2) General. Employment of related persons at the University is allowed where there is no direct supervisory responsibility between related persons and where the functions of their positions do not create a conflict of interest, or if there is a conflict of interest, there is a

demonstrated critical shortage of qualified applicants. An employee shall be considered in the direct supervisory line of his or her related person even though they are separated by intermediary positions.

(3) Procedures for Approval. A written request for the employment of related persons in the same organizational unit or in job-related organizational units shall be submitted by the employing department head to the respective Vice President for approval, prior to the offer of employment. The Vice President shall determine whether a conflict of interest will occur if the relative is employed and provide written notification of the approval or disapproval of the request to the department head and Director of Human Resources. The President shall approve or disapprove any request involving a person related to a Vice President.

(4) Violations and Penalties.

(a) In the event a related person covered by this regulation is hired without prior approval, whether through intentional or unintentional failure to disclose a conflicting relationship, the related person hired may be subject to one or more of the following actions: transfer, reassignment, and/or disciplinary action including dismissal.

(b) No employee shall attempt to influence the supervisor of a related person with regard to a term or condition of the related person's employment. A violation of this regulation shall result in disciplinary action pursuant to applicable University Regulations and the terms of any applicable collective bargaining agreement.

Action by Florida Gulf Coast University Board of Trustees:

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112.3135 Florida Statutes

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