



## REGULATION: FGCU-PR8.005

Effective Date  
of Regulation:

04/17/07

### Parking and Traffic Regulations

#### (1) Decal/Permit Registration; Replacements; Refunds

- a. If a registered vehicle with an affixed decal is sold, traded, or destroyed, the original registrant may obtain a replacement decal for a fee of \$10.00 upon presenting the original decal (or remains thereof, where possible), along with the new vehicle registration (if applicable), to the University Police and Safety Department or the Cashier's Office.
- b. If a registered vehicle with a permit is sold or traded, the permit may be transferred to the new vehicle. The new vehicle shall be registered with the Parking Services Division within ten (10) days of the sale or trade.
- c. All lost, stolen or defaced decals or permits should be reported to the University Police and Safety Department.
- d. Lost or stolen decals or permits will not be replaced and the registrant will be required to purchase a new decal or permit at a fee of \$105.00 for faculty/staff reserved space parking or a fee of \$30.00 for all other parking permits.
- e. Refunds of Registration Fee to faculty/staff. Refund requests may be submitted to the Division of Parking Services as set forth below. Refunds will not be given in cash. One twelfth (1/12) of the annual price for each unused month may be refunded on an annual decal. Refunds must be requested by the 5<sup>th</sup> of the month in order for the month to be considered unused. No refunds will be issued unless the permit or decal (or remains thereof, where possible) are returned to the Parking Services Division.
- f. University employees may elect to have vehicle registration fees deducted from their paychecks through payroll deduction. Due to requirements of the Internal Revenue Service, an employee who paid a registration fee through payroll deduction is not eligible for a refund of the registration fee.
- g. Temporary permits may be issued under the following circumstances:

- (1) When the registered vehicle is undergoing repairs and the registrant is driving a loaner or rental vehicle;
- (2) When a University unit is hosting a special event such as a seminar or meeting on University property;
- (3) When a University unit employs temporary or seasonal personnel for a duration of no more than two weeks. Where the duration of temporary or seasonal employment is more than two weeks, the cost of a term decal or permit shall be prorated and assessed; or
- (4) When the Director or designee determines that the issuance of a temporary permit is in the best interests of the University.

(2) Decal/Permit Display. Decals and permits shall be displayed according to the following regulations:

- a. All persons who park motor vehicles on University premises shall display either a valid decal or permit, except that visitors to the parking areas adjacent to the Alico Arena, the Lee County/FGCU Aquatics Center and the Welcome Center/Kleist Health Education Center complex are not required to display a valid decal or permit when parking in an unrestricted space.
- b. Decals shall be permanently affixed midway down the left side of the windshield of four-wheeled motor vehicles or as otherwise directed by the University Police and Safety Department at the time of registration depending upon vehicle configuration.
- c. A hanging style permit shall be displayed at all times while on campus on the rear view mirror, or otherwise displayed in the windshield, with the permit number facing outward.
- d. Decals shall be permanently affixed to the rear fender of two-wheeled vehicles, or if there is no fender, as directed by the University Police at the time of registration.
- e. No person shall transfer a decal or permit to another person, alter a decal or permit, falsify documents to obtain a decal or permit or to otherwise possess, obtain or display a decal or permit that is not registered in his or her name. Any such act constitutes decal/permit fraud.

(3) Traffic Regulations. The operation of motor vehicles on University roadways and in parking areas is subject to the following regulations:

- a. Pedestrians and wildlife have the right-of-way over motor vehicles. Pedestrians must use crosswalks when crossing a roadway.

- b. The speed limit in all parking lots is 15 miles per hour and the speed limit on roadways is 30 miles an hour, unless otherwise posted. The speed limit in parking garages is 5 miles per hour, unless otherwise posted.
- c. Motorists and pedestrians shall follow and obey all traffic signs and devices and orders given by University Police. Directions given by University Police supersede posted regulations and traffic signals.
- d. University Police may erect barriers on roadways and in parking lots from time to time to prevent the entry of vehicles. No person shall move or remove barriers or enter into barricaded areas.
- e. No motor vehicles, other than police, emergency or service vehicles, shall be operated or parked on grass, walkways, sidewalks, fire hydrant areas, service areas, or other prohibited zones, except where specifically permitted by signage.
- f. No person shall alter, deface or remove any traffic control device or sign.
- g. No second person shall ride on a motorcycle, motor scooter, or bicycle unless the vehicle is designed and equipped with a seat for a second person.
- h. All vehicular accidents which occur on University property shall be reported to the University Police and Safety Department.

#### (4) Parking Regulations.

- a. Posted signs, wheel stops and other markings designate the various parking areas on campus. Temporary parking areas may be designated by the University by placement of delineating signs, wheel stops or other identifying marks. Parking areas may be restricted by classification, time or purpose. Parking areas restricted by classification, time or purpose shall be considered "no parking" zones to those individuals who do not fall within the restriction of the classification. The following parking restrictions are found in areas on the University's premises:
  - 1. Disabled;
  - 2. Motorcycle/moped/bicycle;
  - 3. State Vehicles;
  - 4. Loading Zone;

5. Visitor;
6. Faculty/Staff;
7. Reserved;
8. Short Term;
9. Housing;
10. Service Vehicle;
11. Fire Lane;
12. Head-In;
13. Compact Vehicle;
14. Golf Cart;
15. Metered Parking;
16. Gated;
17. Garage;
18. Volunteer; and
19. Student.

b. The following regulations apply to the parking of motor vehicles on University property:

- (1) All vehicles must park in marked parking spaces.
- (2) Visitors must obtain a visitor's parking permit from the University Police Department, the Parking Services Division, or the information booth near the entrance to campus on FGCU Boulevard South. Visitors may park in any visitor-designated or unmarked space, unless otherwise directed by University police.
- (3) No vehicle shall be parked in more than one space at a time or in a

manner that straddles the marked lines of a parking space.

- (4) No vehicle shall be parked or left standing in a manner that blocks the egress or ingress of another vehicle.
- (5) Vehicles shall not be parked or left standing in such a way as to create a hazard or an obstruction with the free movement of vehicular or pedestrian traffic.
- (6) No vehicle shall be parked or left standing on grass, sidewalks, or on the street, unless otherwise permitted by signage.
- (7) A person who must leave a vehicle overnight on University premises due to mechanical failure, flat tire, lack of fuel and the like, must notify the University Police and Safety Department. Any abandoned vehicle shall be subject to towing, impoundment and disposal at the owner's expense. Disabled vehicles shall be reported immediately to the University Police and Safety Department.
- (8) No major repairs to vehicles shall be performed on University property.
- (9) Loading zones shall be used only for the purposes of loading and unloading vehicles and only for the time limit permitted by signage.
- (10) No person shall park in any restricted parking space unless the person or vehicle satisfies the terms of the restriction.
- (11) Vehicles parked in disabled accessible spaces without state-issued disabled accessible parking permits are subject to being towed and impounded in addition to any other penalty provided by Regulation FGCU-PR8.006.
- (12) Any parking space within an assigned lot that is not reserved for a particular kind of parking is open on a first come basis to students, faculty, staff or other registrants.
- (13) Parking a vehicle on University premises following failure to pay or appeal any citation for a University decal, parking or traffic infraction within the time provided, or parking on University premises with a revoked decal or permit shall be considered illegal parking and subject the vehicle to towing and impoundment or immobilization at the owner's expense in addition to any other penalty or fine provided by Regulation FGCU-PR8.006.

- (14) Motorcycles, motor scooters, mopeds, and bicycles shall be parked only in special racks or designated areas and shall not occupy spaces designated for automobiles.
- (15) Residential students are prohibited from parking in all non-housing parking lots and garages between 7 a.m. and 7 p.m., Monday through Friday, during the fall or spring terms.
- (16) Parking Garages. Parking garages will be closed to all vehicles and persons from midnight to 5:00 a.m. daily. All vehicles must be removed before garage closure. After a garage is officially closed, all remaining vehicles will be cited as parking in a reserved space and can be towed and impounded. The use of skateboards, roller-skates, in line skates, or similar devices, are prohibited in parking garages.
- (17) General Parking Hours. Students, faculty, staff and other registrants shall park in assigned lots between 7:00 a.m. and 7:00 p.m., Monday through Friday. All student and faculty/staff lots and spaces are general parking between 7:00 p.m. and 7:00 a.m., Monday through Friday, and on weekends. Unless otherwise designated, parking garages are general parking twenty-four (24) hours a day, seven (7) days a week, and operate on a "first-come, first-served" basis.
- (18) Temporary Suspension of Parking Privileges or Regulations for Construction or Special Events. When the Director or designee determines that a temporary suspension of parking privileges or restrictions is in the best interests of the University to enable construction to proceed in a timely manner or to enable the general public or members of the University community to attend special events on campus such as athletic events, concerts, conferences, lectures, or commencement ceremonies, the Director or designee shall temporarily suspend parking privileges or regulations. In so doing, the Director or designee shall provide affected registrants with such notice of suspension as is practicable under the circumstances.

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*Action by Florida Board of Governors:*

*Approved, April 10, 2007*

*Action by Florida Gulf Coast University Board of Trustees:*

*Approved, April 17, 2007*

*Specific Authority:*

*BOG Regulation Development Procedure*

*Law Implemented:*

*1001.74(35) & (39), 1006.66, 1009.24(12)(p) FS.*

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*April 17, 2007*

*History of Regulation:*

*New 4-18-06, Amended 4-17-07*

*History of Predecessor Rule:*

*New 7-10-97, Amended 10-4-00, 7-2-03.*

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