

# EAGLE ID CARD DISTANCE USER REQUEST FORM

If you live outside the five county area (Lee, Charlotte, Collier, Hendry, or Glades), please complete this form to request your Eagle ID Card by mail:

## PART A: Personal Information (Print)

Full Name: \_\_\_\_\_

- Eagle ID Card will be returned by mail to current address on file.
- If address is incorrect, please notify Office of the Registrar (239) 590-7980.

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

## PART B: User Agreement

1. Use of the Eagle ID Card by anyone other than the person to whom it was issued is strictly prohibited.
2. The cardholder is subject to disciplinary actions and penalties for improper use of the Eagle ID Card as outlined in the Florida Gulf Coast University Eagle ID Card Policies & Procedures manual.
3. Cardholder is responsible for any and all losses associated with his/her Eagle ID Card until he/she reports it lost or stolen at (239) 590-SMILE (7645).

**Eagle ID Cards are the property of Florida Gulf Coast University and must be returned upon request. I understand and accept the responsibilities associated with the Eagle ID Card and certify that the above information is correct.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Full Name: \_\_\_\_\_

## Part C: Return Information

Please return **completed form** and a **copy of your driver's license** through any one of the following methods:

- 1) E-mail: [smile@fgcu.edu](mailto:smile@fgcu.edu)
- 2) Fax: (239) 590-1012
- 3) Mail: **Florida Gulf Coast University  
Attn: Eagle ID Card Office  
10501 FGCU Blvd. South  
Fort Myers, FL 33965**

*For questions, please call (239) 590-SMILE (7645) or e-mail Eagle ID Card Office at [smile@fgcu.edu](mailto:smile@fgcu.edu)*