



Master of Physician Assistant Studies

Student Employment Policy

- **Origin Date:** 2/28/2017
- **Last Evaluated:** 6/2021
- **Responsible Party:** Program Director
- **Minimum Review Frequency:** Annual
- **Approving Body:** Principal Faculty

Background and Purpose

The MPAS Program acknowledges that living expenses and costs associated with graduate school are considerable. However, the Physician Assistant Program is a rigorous program of full-time study. Although we try to take advantage of self-directed learning and distributive learning technology, your time commitment to class, laboratory, discussion, clinical demonstration, and clinical internships are significant. Additionally, because of the academic rigor of a physician assistant program, your time commitment to out-of-class study time is also significant. Expectations, assignments, and due dates are not changed for students who are employed.

The purpose of this policy is to provide clear expectations regarding student employment while enrolled in the MPAS program.

Policy Statement

- The MPAS program ***strongly advises against and discourages*** students from obtaining any type of employment while enrolled in the program.
 - Employment related activities are not allowable excused absences.
 - Assessments, assignments, and due dates are not changed for students who are employed.
- Students enrolled in the MPAS program may not work for the program.
- Students are not allowed to substitute for or function as instructional faculty in any component of the curriculum.
 - Students with specific prior knowledge, experience and skills may assist faculty in didactic and laboratory sessions to share their knowledge and skills

- MPAS students are not required to work on behalf of the program in any clerical, administrative, or instructional capacity.
 - While students may be asked to volunteer for a particular task or activity, students are not obligated to do so. Students who choose to volunteer do not receive remuneration for the task completed.
- During the clinical year of the program, MPAS students rotate at various clinical sites as a supervised clinical practical experience (SCPE). While rotating, students are not allowed to substitute for or function as clinical or administrative staff.
 - Any student asked to function as clinical or administrative staff at a SCPE site during a rotation should notify the program immediately.
 - Any student found acting as an employee at a SCPE site and performing administrative or clinical activities that are the responsibility of the preceptor will be subject to disciplinary action up to dismissal from the program.

ARC-PA Associated Standards:

- **A3.04** The program must define, publish, make readily available and consistently apply a policy that PA students must not be required to work for the program.
- **A3.05** The program must define, publish, make readily available and consistently apply a policy that PA students must not substitute for or function as:
 - a) instructional faculty and
 - b) clinical or administrative staff.
- **A3.15 e** The program must define, publish consistently apply and make readily available to students upon admission: policies about student employment while enrolled in the program.

Next Scheduled Review Date: 6/2022

Last Modified:

Results of modifications:

- 6/2021 Update to ARC-PA 5th Standards