

Dear New Eagle,

The entire staff of the Office of New Student Programs would like to congratulate you on your admission to Florida Gulf Coast University! Our office is responsible for Eagle View Orientation (EVO), as well as Parent and Family Programs. Attending orientation is the first step toward *Completing the University Experience* and is designed to help make your transition to FGCU as smooth as possible.

Now that you have registered for your on-campus EVO session, be sure to carefully review the information that follows and complete the tasks in our EVO checklist *before* attending your program. By doing so, your orientation experience will be much more enjoyable for you and your family. This checklist is designed to introduce you to some important information and to answer some basic questions before you arrive on campus. We hope this will take some of the mystery out of your transition to FGCU and give you an idea of what to anticipate when you come to campus for your EVO program.

We look forward to seeing you soon!

The Staff of the Office of New Student Programs

Eagle View ORIENTATION

Business Hours:

Monday – Friday
8am – 5pm

Contact Information:

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Office Location:

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[Please visit our website!](#)

Your Orientation Checklist

Please use this checklist prior to attending orientation.

Make sure you can attend the entire orientation program.

In order to complete course registration, you **MUST** attend the entire orientation program and meet with your academic advisor. If you find that you cannot fully participate in EVO, please reschedule your orientation session via your Gulflink account. Instructions can be found at: <http://studentservices.fgcu.edu/NewStudentPrograms/orientationregistration.html>.

Submit your immunization forms as soon as possible.

You will not be able to register for classes if your immunization records have not been received by Student Health Services. These forms take 72 hours to process. Questions regarding this requirement can be directed to Student Health Services Immunization Hotline: (239) 590-1254.

To see if your records have been processed, you may go online and follow the directions below:

View Holds via Gulflink

1. Go to <http://gulflink.fgcu.edu>
2. Click "login to Gulflink"
3. Login using your UIN and PIN
4. Click on "Student and Financial Aid"
5. Click on "Student Records"
6. Click "View Holds" – if you have an immunization hold (IM) then you have not yet submitted your immunization records (or they have not been processed).

You can fax your immunization records to Student Health Services at (239) 590-7968.

If you (or a member of your family) have a disability, please make arrangements in advance for any necessary accommodations to attend EVO.

FGCU maintains accessibility to university and program events per the Americans with Disabilities Amendments Act of 2008 (and other state statutes). By making arrangements prior to your EVO session, you will assist us in providing you with a more enjoyable experience.

Students and Parents or Family Members:

If you require an accommodation to participate in EVO, contact the **Office of Adaptive Services** at (239) 590-7956 or (800) 590-3428. Accommodation requests should be received at least one week prior to your orientation session. If you need hearing or speech assistance to place a telephone call to this office, do so via Florida Relay at 711 (TTY, VCO, HCO, ASCII or Speech-to-Speech).

❑ Print your EVO Parking Pass before heading to campus.

You can find the pass on the student's EVO registration confirmation located on their Gulflink account. For instructions on how to access this information, please see our website: <http://studentservices.fgcu.edu/NewStudentPrograms/orientationregistration.html>.

**** Print out the parking pass and put it on the dashboard of your vehicle when you park in Garage Three, so you do not get a ticket while attending the program.**

❑ Plan to arrive on campus with enough time to check in before the program begins.

Orientation check-in begins at 8:00 a.m., and we begin the program with a Resource Fair and obtaining your Eagle ID Card and Parking Pass. Please plan your travel time so you do not miss the start of the program!

❑ Make sure you know how to get to the FGCU campus.

Please click [here](#) for directions.

After you park, follow the signs on campus which will direct you to EVO check-in. Both parents and students will check-in at the same location.

❑ Plan for your departure from campus at the end of the program.

The program begins promptly at 8:00 a.m. After some important informational presentations you will work with advisors in your college, who will prepare you for course registration. When you are finished with advising and registration, you are free to leave. Plan to stay on campus until approximately 1:00 p.m. if you are a transfer student. FTIC students attending a one-day program should plan to stay until 4:00 p.m.

❑ Be sure to bring the following items with you:

- Your UIN (a nine digit number starting with 814) and PIN numbers (a six digit number). These are on your admissions acceptance letters.
- Any forms that need to be submitted (e.g. immunization, official transcripts, etc.)
- An unofficial copy of your transcript from each institution previously attended
- A Photo ID (drivers license, passport, or other official picture ID), to obtain your Eagle ID
- An umbrella
- A sweater/sweatshirt – meeting rooms can be cold!
- Money for lunch if a meal will be purchased on campus.

❑ Family members should bring the following items with them:

- Money for lunch, if a meal will be purchased on campus
- An umbrella
- A sweater/sweatshirt – meeting rooms can be cold!

Obtaining a Permanent Parking Pass

Decals and Permits can be obtained at the Parking Services office after registering for a permit on Gulfline. You must bring your university identification card AND permit registration form with you to Parking Services to obtain the permit/decal.

Log into your Gulfline account at: <http://gulfline.fgcu.edu/>

- Click **Student and Financial Aid**
- Click **Parking Services**
- Click **Request a Permit**
- Select Permit Type and click Continue
- Print Permit Registration form and bring to Parking Services to obtain your permit/decal

As your EVO date approaches, you will receive an e-mail from us with more information about check-in and some additional tips for how to have a successful orientation experience.

In the meantime, *tentative* agendas are available on our website as well as a map of campus. Official program agendas will be distributed during the check-in process at orientation.

We look forward to meeting you and your family during your time on campus! If you have any questions about any of the above information, please visit our website or contact the Office of New Student Programs.

