



Application - Associate in Arts (AA)

Note: Application for AA must be submitted to the appropriate academic advisor for approval any semester after completion of the requirements but prior to an application for the baccalaureate degree.

Instructions for applying for an Associate in Arts:

1. Schedule an appointment with your Advisor to complete the application.
2. Once all requirements have been met, your Advisor will certify the AA degree and forward to the Office of Records & Registration for posting on your academic transcript.

University Identification Number

Date Submitted

First Name

Middle

Last Name

College (Check box):

Arts & Sciences ___ Business ___ Education ___ Engineering ___ Health & Human Services ___

School:

Entrepreneurship ___

Term: Requirements for AA will be completed (Select appropriate term and enter year).

Fall _____

Spring _____

Summer _____

Name of Advisor: _____

Diploma Mailing Address:

Address and Street

City

State

Zip Code

Student Signature

Phone

E-mail address

Do not write in this area. Official use only.

Advisor: Please return along the AA application and a copy of the unofficial transcript or Degree Works Audit to the Office of Records & Registration once the degree has been certified for posting to academic transcript.

Decision: Accept Deny Term degree awarded: _____ Catalog Year: _____

College Advisor Signature

Date

Posted to Banner _____ **ORR Initials:** _____

Date _____