

Staff Advisory Council

Regular Meeting Minutes

Date: 11/30/2018

Location: CC 213

Time: 12:30PM-2 PM

Call to Order – President M. Berkley

Time: 12:40pm

Record Attendance: 14 of 23

Secretary: C. Cicero

<u>Council Members:</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>
President Berkley	X		
Vice-President Maxi	X		
Secretary Cicero	X		
Treasurer Singh	X		
Linda Amos	X		
Brian Bakalar		X	
Tracie Beck	X		
Charlotte Bingham		X	
Andi Clemons	X		
Miki Domjan		X	
Amanda Ellsworth	X		
Debra Harper	X		
Ashton Hartley			X
Jason Ingrao		X	
Patty Krupp			X
Mary Larkin	X		
Janice Nevarez	X		
Christal Niemeyer	X		
Ysatiz Pinero	X		
Robert Rojas	X		
Cara Ryan		X	
Roseanne Stabile		X	
Amy Vitiello		X	

Liaison: Dr. Michael Rollo, absent

Faculty Senate Liaison: Dr. Michael McDonald, absent

Student Government Liaison: Jason R. Orellana, absent

Invited Speakers: Vee Leonard, General Counsel

Attachments:

Agenda Item	Responsible	Discussion	Action/Vote	Follow-up
Finest of the Flock		Shannon Acosta		
Approval of Minutes	President (Prez.), M. Berkley	Meeting Minutes will be approved next meeting due to technical difficulties		
Officer Reports	President (Prez.), M. Berkley	FGCU Complete program Union Research – put on hold for now Sick Leave pool – new SAC members on committee		
	Vice President (VP), G. Maxi	•		
	Secretary (Sec’y) C. Cicero	•		
	Treasurer (Treas) L. Singh	<ul style="list-style-type: none"> • Current funds: • Foundation account - \$7,818.36 • Concession Account - \$11,004.00 • Total spending: • Spending request – send email, have PO set up with Chartwells • SAC Scholarship - \$1592.72 • Professional Development • L. Amos – Have PDP been deducted? • L. Singh – No, will be deducted 		
Public Comment				
SAC Liaison Reports	Dr. Michael Rollo	• No report		
	Dr. Michael McDonald (Faculty Senate)	• No report		
	Jason R. Orellana (Student Government)	• No report		
Old Business				
New Business		<ul style="list-style-type: none"> • General Counsel Office does not right all policies but some. Departments write, General Counsel reviews, makes edits, and legal review, send to department, department sends to cabinet, sent to Faculty Senate and SAC for review • Regulations governed by BOG, required by BOG to post all regulations 30 days before board meeting. May be occasions where SAC may not get to review because it needs to be posted. Post, receive emails, Susan’s office receives comments, and sends to BOT. 		

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		<ul style="list-style-type: none"> • Sometimes policies and regulations don't relate to staff so SAC may not get it • If there is sufficient time, SAC would receive • Regulations have to be posted for 30 days, cannot be pulled down or changed until after 30 days. Changes would have to be made at the floor of the BOT meeting • General Counsel would like to hear questions or comments, roll them into the draft. • Sometimes with policies they are posted, taken down, changes, and then reposted for another 14 days • Policy enacted when the President signs • Regulations go to Board of Trustees, policies do not • Comments are not confidential, they are public record • If a department is trying to create a policy, General Counsel has a template and can help provide guidance for consistency in format. Letting General Counsel can also connect department to attorney who will work on policy. 		
SAC Standing Committee Reports	Chair: A. Ellsworth, M. Larkin	<ul style="list-style-type: none"> • As reported 		
	Chair: J. Nevarez, L. Amos	Check box training is completed Next Meeting is January 22 nd 2-3pm SH 302		
	Chair: A. Vitiello,	No report		
	Chair: M. Domjan	No report		.
University Committee Reports		<p>Sustainability and Resiliency Counsel Committee – Represented by C. Niemeyer; Back-up: T. Beck</p> <ul style="list-style-type: none"> • As reported <p>Information Resources Committee (IRC) – Represented by G. Maxi; Back-up: L. Amos</p> <ul style="list-style-type: none"> • Meeting in the Spring 		.
University Committee Reports		<p>ADA – Represented by J. Nevarez; Back-up: J. Ingrao</p> <ul style="list-style-type: none"> • As reported <p>Campus Communicators – Represented by A. Clemons;</p>		

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		<ul style="list-style-type: none"> • Have not met <p>Food Service Advisory Committee –Represented by</p> <ul style="list-style-type: none"> • As reported • Follow up to questions previously asked: <ul style="list-style-type: none"> ○ Question: I wanted to share two things that came up during SAC the last time we met. People are loving the Pho bar but mentioned that there is no protein for the bar – is protein omitted for a reason? They mentioned there’s beef broth but no actual protein. ○ Answer: That is correct, we currently do not have a hot well or place to store a warm protein at that counter. Providing a cold protein would change the temperature of the pho as well as potentially be dangerous for consumption. It is something we are looking into adding, but unfortunately there is no space for hot holding equipment for a warm protein at this time. So glad to hear people are trying and enjoying it so far! ○ Question: In addition to this SAC is requesting that locations list ingredients or allergens in better ways. Some of the foods are labeled but it is difficult to see or know where those listings are for allergies or gluten free items. ○ Answer: All of the detailed nutritional information and ingredients can be found on www.dineoncampus.com/fgcu! There is definitely a challenge for space at the counter and also on the menu boards, so the best way to obtain this information is via the Campus Dining website and app. ○ Question: Would you all be interested in having an intern for Chartwells or SoVi. Staff mentioned having that as a possibility since we have the RHM program on campus and students are required to have an internship. ○ Answer: Chartwells currently offers several internships, some that work in specific areas (like SoVi) and others that work in specific areas like finance and marketing, and lastly they have a program that shadows all business areas. There is an RHM student in the 		

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		<p>meal plan office this semester receiving internship hours as well. Would you like more information about the internships offered and/or the relationship with the RHM program? Or was there a special request for a different type of internship not described?</p> <ul style="list-style-type: none"> ○ Question: Also, will Dunkin Donuts be changing their name with the rebrand to “dunkin”? ○ Answer: Great question! I have not heard yet, I’m assuming so but am curious as to whom would be paying for the changes necessary. I will ask and hopefully be able to get an answer for you. From what I understand it would not change the program in any way, shape, or form. ○ Question: Are we switching to Pepsi? People had heard that across campus. ○ Answer: Contract negotiations are currently taking place as the Coke contract is up January 2019, once a decision is final campus will receive an update and announcement. <p>Grant-In-Aid –Represented by C. Bingham; Back-up: C. Ryan No report</p> <p>Intercollegiate Athletics Committee (IAC) – Represented by Y. Pinero and B. Bakalar</p> <ul style="list-style-type: none"> ● Met yesterday ● Tonight – Night under the nest ● Volleyball has made to NCAA Tournament, beat the 21 seed yesterday ● Coach Smesko won 500th game, presented with game ball ● Looking for board games for eagles council ● Sports are doing well <p>Parking Advisory –Represented by R. Stabile; Back-up: M. Domjan</p> <ul style="list-style-type: none"> ● As reported <p>Parking Citations Appeals Board – Represented by D. Harper</p> <ul style="list-style-type: none"> ● Meeting next week 		

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		<p>Faculty Senate –Represented by L. Amos; Back-up: M. Berkley</p> <ul style="list-style-type: none"> • Met today • By next July would like to have Dean of Bower School of Music and Marieb College of Health and Human Services • Cohen Center Hours will be expanded for studying hours and events • Trimester work group – 2-3 year process to go to that system would effect Fall and Spring terms. To make a change would need to be approved by BOG first before they can move forward with planning. • CREW - College of Arts of Science <p>Faculty Senate Institutional Affairs –Represented by L. Amos; Back-up: T. Beck</p> <ul style="list-style-type: none"> • Met yesterday • Approved Academic Calendar for 2021 <p>Title IX – Represented by A. Hartley; Back up Patty Krupp</p> <ul style="list-style-type: none"> • No report <p>Diversity and Inclusion Committee – Represented by Y. Pinero; Back up A. Clemons</p> <ul style="list-style-type: none"> • No report <p>Sick Leave Pool Committee – Represented by C. Neimeyer</p> <ul style="list-style-type: none"> • As reported <p>Eagle Family Weekend Committee–Represented by M. Larkin; Back-up: C. Niemeyer</p> <ul style="list-style-type: none"> • Meeting December 12th for a wrap up meeting <p>ACE iLab – Represented by A. Clemons</p> <ul style="list-style-type: none"> • Sub committees are meeting 		
		<ul style="list-style-type: none"> • Red Coach – Public restroom need for people getting on and off the bus. • Don't move furniture from classes • Philadelphia MH 107 Next Friday at 1pm • Think about fundraising ideas for the SAC scholarship • SAC website 		

1. **Next Meeting:** Friday, December 14, 2018, 12:30pm.-2:00p.m., in CC 214

President adjourned the meeting at 2pm

Minutes approved December 14, 2018