



Staff Advisory Council

Wednesday June 22, 2018 12:30pm-2pm

CC 214

AGENDA

- 1. Finest of the Flock**
- 2. Call to Order**
- 3. Approval of Minutes from May 18, 2018.**
- 4. Officer Reports**
 - a. President
 - b. Vice President
 - i. Robert's Rule Overview
 - c. Secretary
 - i. Submit committee reports
 - ii. July Meeting in SRHM 111
 - d. Treasurer
- 5. Public Comment**
- 6. SAC Liaison Reports**
 - a. SAC Liaison: Dr. J. Michael Rollo
 - b. Faculty Senate Liaison: Dr. Michael McDonald
 - c. Student Government Liaison: Jason R. Orellana
- 7. Old Business**
- 8. New Business**
 - a. Committee Sign-Ups
 - b. SAC Retreat Discussion
 - c. Goals for 2018-19

9. SAC Standing Committee Reports

- a. **Special Events;** Chair Amanda Ellsworth, Mary Larkin
- b. **Elections;** Chair,
- c. **Employee Recognition;** Chair, Amy Vitiello, Katie Leone
- d. **Policies Committee;** Chair, Miki Domjan

10. University Committee Reports

- a. **Environmental Sustainability;** Represented by TBA
- b. **Information Resources;** Represented by Gino Maxi
- c. **Safety and Facilities;** Represented by TBA
- d. **Strategic Planning and Institutional Effectiveness;** Represented by TBA
- e. **ADA Advisory;** Represented by TBA
- f. **Campus Communicators;** Represented by TBA
- g. **Food Service Advisory;** Represented by Katie Leone, Charlotte Bingham
- h. **Grant in Aid;** Represented by Charlotte Bingham, Cara Ryan
- a. **Intercollegiate Athletic;** Represented by TBA
- b. **Parking Advisory;** Represented by Roseanne Stabile, Miki Domjan
- c. **Parking Citations;** Represented by Kirsten Thompson
- d. **Faculty Senate;** Represented by Linda Amos
- e. **Faculty Senate Institutional Affairs;** Represented by Linda Amos, Tracie Beck
- f. **Title IX;** Represented by TBA
- g. **Diversity and Inclusion;** Represented by TBA
- h. **Sick Leave Pool;** Represented by TBA
- i. **Eagle Family Weekend;** Represented by TBA

11. Adjournment

Next Meeting: Friday, July 20, 2018, 12:30pm in SRHM 111

Attachments: Updated Budget Reports (2)

Staff Advisory Council - Concession Account

LEGEND

SE = Special Events
 PSE = Planning & Staff Engagement
 ER = Employee Recognition

EL = Elections
 MS = Miscellaneous
 PY = Previous Year

CURRENT BALANCE

\$6.63

Other Accounts

Gabor Employee Award Fund \$2,274.00
 SAC Scholarship Fund \$2,483.77

CHECK/ CODE	DATE	TRANSACTION	DESCRIPTION	WITHDRAWAL	DEPOSIT	BALANCE	Column1	Notes- Forms Required
	7/1/2016	16-17 Allocated Budget	Balance transferd from EBG		\$5,400.00	\$5,400.00	Cleared	
Miss		Yurstore	Polos	\$490.50		\$4,909.50	Cleared	Perquisite Form
Miss	8/9/2017	University Bookstore	Name Tags	\$198.00		\$4,711.50	Cleared	Correction- In Progress
Miss	8/9/2017	University Bookstore	Name Tags	\$82.50		\$4,629.00	Cleared	Correction- In Progress
PSE	1/4/2018	Chartwells	SAC Hot Cocoa and Cookies	\$261.90		\$4,367.10	Cleared	Purchase Requisition- Submitted
SE	3/1/2018	Chartwells	Soar Into Spring, March 2018	\$1,856.50		\$2,510.60	Cleared	Purchase Requisition- Submitted
PSE	June 2018		SAC Retreat Catering	\$466.97		\$2,043.63	in progress	Estimated Future Cost
ER	5/1/2018	Journal Transfer	PDP Recipen Jasmin W.	\$1,000.00		\$1,043.63	Cleared	
ER	5/10/2018	Out of State Travel	PDP Recipen Suzanne S.	\$1,000.00		\$43.63	Cleared	
	6/1/2018	Frames	Tasha Reimbursement	\$37.00		\$6.63	Cleared	
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Totals		Transaction count: 9		\$5,393.37	\$5,400.00	\$6.63		

Staff Advisory Council - Foundation Account

LEGEND

SE = Special Events
PSE = Planning & Staff Engagement
ER = Employee Recognition

EL = Elections
MS = Miscellaneous
PY = Previous Year

CURRENT BALANCE

\$7,725.08

Other Accounts

Gaber Employee Award Fund \$2,274.00
SAC Scholarship Fund \$2,483.77

CHECK/CODE	DATE	TRANSACTION	DESCRIPTION	WITHDRAWAL	DEPOSIT	BALANCE	Column1	Note- Forms Required
	7/1/2016	15-16 Rollover	Opening Balance		\$7,418.61	\$7,418.61		Cleared
	7/1/2016	16-17 Allocated Budget	deposit		\$7,000.00	\$14,418.61		Cleared
ER	8/16/2016	Refund Yaartz Pinero	Finest of the Flock Spotlight	\$20.00		\$14,398.61		Cleared
MS	8/24/2017	Chartwells	Lunch with President	\$311.72		\$14,086.89		Cleared
PSE	10/12/2017	Chartwells	Drinks at Benetts Fair 10.12.17	\$131.42		\$13,955.47		Cleared
SE	10/25/2017	RisR mobile Vending	Eagle Family Weekend Kona Ice	\$437.50		\$13,517.97		Cleared
PSE	1/18/2018	Refund Sarah Diesterano	Coffee & Breakfast	\$75.70		\$13,442.27		Cleared
SE	3/1/2018	Chartwells	Soar Into Spring, March 2018	\$4,606.00		\$8,836.27		Cleared
SE	3/16/2018	Soar into Spring	IOG Sessions	\$625.00		\$8,211.27		Cleared
EL	4/25/2018	SAC assembly	Materials/ Supplies (Reimbursement to Roseanne Stable)	\$93.28		\$8,117.99		Cleared
SE	4/25/2018	Chartwells	SAC Staff Assembly, 4.25.18	\$392.91		\$7,725.08		Cleared
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Totals		Transaction count: 11		\$6,693.53	\$14,418.61	\$7,725.08		