

Staff Advisory Council

Regular Meeting Minutes

Date: 6/22/2018

Location: Cohen Center 214

Time: 12:30PM-2 PM

Call to Order – President M. Berkley

Time: 12:30 pm

Record Attendance: 18 of 24

Secretary: C. Cicero

<u>Council Members:</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>
President Berkley	X		
Vice-President Maxi	X		
Secretary Cicero	X		
Treasurer Singh		X	
Linda Amos	X		
Brian Bakalar	X		
Tracie Beck	X		
Charlotte Bingham	X		
Andi Clemons	X		
Miki Domjan	X		
Amanda Ellsworth	X		
Debra Harper	X		
Ashton Hartley	X		
Jason Ingrao		X	
Mary Larkin	X		
Katie Leone	X		
Janice Nevarez			X
Christal Niemeyer	X		
Ysatiz Pinero	X		
Robert Rojas			X
Cara Ryan	X		
Roseanne Stabile		X	
Kirsten Thompson			X
Amy Vitiello	X		

Liaison: Dr. Michael Rollo

Faculty Senate Liaison: Dr. Michael McDonald, absent

Student Government Liaison: Jason R. Orellana

Invited Speakers: None

Attachments:

One (1) page SAC roll call voting record for 6/22/2018

Presentation Materials

Agenda Item	Responsible	Discussion	Action/Vote	Follow-up
Finest of the Flock		No nominations this month		
Approval of Minutes	President (Prez.), M. Berkley	<p>L. Amos: Motion to approve minutes from May. M. Domjan second</p> <p>Chair opened discussion. Chair closed discussion.</p>	<p>Motion to approve minutes.</p> <p>Minutes approved.</p> <p>(See attached voting record for roll call votes)</p>	Final version of minutes will be posted to SAC site.
Officer Reports	President (Prez.), M. Berkley	<ul style="list-style-type: none"> • Name tags and polos <ul style="list-style-type: none"> ○ Working contacting vendors and will update when style and colors have been finalized. 		
	Vice President (VP), G. Maxi	<ul style="list-style-type: none"> • Roberts Rule Presentation, attached. 		
	Secretary (Sec'y) C. Cicero	<ul style="list-style-type: none"> • Will email out calendar reminders to SAC Committee Charis and University Committee representatives to send me reports for monthly SAC Meetings. • Next meeting will be in SRHM 111 on July 20th 		
	Treasurer (Treas) L. Singh	<ul style="list-style-type: none"> • Absent, no report 		
Public Comment		<p><u>Brendan Bevins</u> One week from Monday Academic Advisors will become A& P. Interested in becoming involved with SAC. What avenue would be best to become involved? M. Berkley – Would like to have you and others involved in committees and attend meetings. Reach out to others who are interested in becoming involved and encourage them to sign up for committees when SAC sends out campus wide email.</p> <p><u>Christopher Blakely</u> Assistant Dean of Multicultural Leadership and Development. New to campus and wanted to learn about SAC and see how we can work together. M. Berkley – Welcome and thank you for coming.</p>		
SAC Liaison Reports	Dr. Michael Rollo	<ul style="list-style-type: none"> • New regulation about flexible workhours just sent to Missy, SAC will have opportunity to comment on draft. Comments received and regulation will then be presented at BOT September Meeting. 		

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		<p>Beneficial to staff. SAC can take position official if you want.</p> <ul style="list-style-type: none"> • Email sent out regarding potential raises. Faculty renegotiating through union. If BOT approves budget as is staff will receive raise. If role changed as part of new Enrollment Management & Student Success, would not receive raise because already received bump in salary. • July 2nd there will be changes. Dr. Rollo in new role, no more Student Affairs. Email will be sent out today regarding new leadership roles. Some offices will align differently with new reporting structures. Designed to be better, to help our students graduate in 4 years. New opportunities for programs. Still liaison until they say something different. • C. Bingham question - Do we have an update on how we did on the metrics this year? • We think we did better, and might be out of bottom 3. • C. Bingham question – When should we find out? • Maybe next week. As a University, we still have a lot of work to do. Graduation rates have leveled off but we need to get better. 		
	Dr. Michael McDonald (Faculty Senate)	<ul style="list-style-type: none"> • Absent 		
	Jason R. Orellana (Student Government)	<ul style="list-style-type: none"> • Chief of Staff • Attending Presidents Budget Council in July to talk about the Library Proposal and provide feedback to ensure students' voices are heard. 		
Old Business		<ul style="list-style-type: none"> • None 		
New Business		<ul style="list-style-type: none"> ○ Committee Sign Ups <ul style="list-style-type: none"> ▪ Confirmed sign ups and requested additional names for committees and chairs. Updated master list. ○ SAC Retreat Discussion <ul style="list-style-type: none"> ▪ No discussion ○ Goals for 2018-2019 <ul style="list-style-type: none"> ▪ Will gather all goals we discussed at SAC Retreat, will send survey out to SAC to narrow down what we will focus on for the next year. 		
SAC Standing Committee Reports	Chair: A. Ellsworth, M. Larkin	Special Events – 2018-2019 <ul style="list-style-type: none"> • Will schedule meeting soon 		
	Chair: J. Nevarez, L. Amos	Elections – 2018-2019 <ul style="list-style-type: none"> • No report 		

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	Chair: A. Vitiello, K. Leone	Employee Recognition – 2018-2019 <ul style="list-style-type: none"> • Meeting this afternoon 		
	Chair: M. Domjan	Personnel Policies – 2018-2019 <ul style="list-style-type: none"> • Will schedule a meeting with previous chair and then set meeting with committee 		.
University Committee Reports		Environmental Sustainability Committee (ESC) – Represented by C. Niemeyer; Back-up: T. Beck <ul style="list-style-type: none"> • No Report Information Resources Committee (IRC) – Represented by G. Maxi; Back-up: L. Amos <ul style="list-style-type: none"> • No Report 		.
University Committee Reports		ADA –Represented by J. Nevarez; Back-up: J. Ingraio <ul style="list-style-type: none"> • No report Campus Communicators – Represented by A. Clemons; Back-up: K. Leone <ul style="list-style-type: none"> • No report Food Service Advisory Committee –Represented by K. Leone; Back-up: C. Bingham <ul style="list-style-type: none"> • No report Grant-In-Aid –Represented by C. Bingham; Back-up: C. Ryan <ul style="list-style-type: none"> • No report Intercollegiate Athletics Committee (IAC) – <ul style="list-style-type: none"> • Presidential appointment, waiting on names Parking Advisory –Represented by R. Stabile; Back-up: M. Domjan <ul style="list-style-type: none"> • No report Parking Citations Appeals Board – <ul style="list-style-type: none"> • Presidential appointment, waiting on names Faculty Senate –Represented by L. Amos; Back-up: M. Berkley <p>Faculty Senate Institutional Affairs –Represented by L. Amos; Back-up: T. Beck</p> Title IX – <ul style="list-style-type: none"> • Presidential appointment, waiting on names Diversity and Inclusion Committee – <ul style="list-style-type: none"> • Presidential appointment, waiting on names Sick Leave Pool Committee –		

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		<ul style="list-style-type: none"> • Presidential appointment, waiting on names <p>Eagle Family Weekend Committee–Represented by M. Larkin; Back-up: C. Niemeyer</p> <ul style="list-style-type: none"> • 		

1. **Next Meeting:** Friday, July 20, 2018, 12:30pm.-2:00p.m., in SRHM 111

President adjourned the meeting at 1:23pm

Minutes approved July 20, 2018

