



Staff Advisory Council

Friday, August 24, 2018 12:30pm-2pm

CC 213

AGENDA

- 1. Finest of the Flock**
- 2. Call to Order**
- 3. Approval of Minutes from July 20, 2018.**
- 4. Officer Reports**
 - a. President
 - b. Vice President
 - c. Secretary
 - i. If can't make a meeting, please let me know
 - ii. Reminder to submit meeting minutes
 - d. Treasurer
 - i. Budget update
- 5. Public Comment**
- 6. SAC Liaison Reports**
 - a. SAC Liaison: Dr. J. Michael Rollo
 - b. Faculty Senate Liaison: Dr. Michael McDonald
 - c. Student Government Liaison: Jason R. Orellana
- 7. Old Business**
 - a. Budget
- 8. New Business**
- 9. SAC Standing Committee Reports**
 - a. **Special Events**; Chair Amanda Ellsworth, Mary Larkin
10. Work table at Welcome Back Luncheon – August 14th, 2018

- a. Volunteers already determined – we will check-in to make sure it's covered
- 11. SAC sponsored Food Drive, Peanut Butter & Jelly and Food to Fill Your Belly (Tues/Thurs best days to hold event)
 - a. 1-day featured event after Labor Day – Brian contacting Athletics for truck and/or boat collection (Sep 18th?). “Fill The Truck”?
 - b. Amy - If event falls during WOW, then we must include the WOW logo on announcement fliers
 - c. Contact Provost Office for sending out email after semester starts (person?)
 - d. Ysatiz - contact Julie regarding WOW
- 12. Table at HR Benefits Fair – October 2018 (date?) \$250.00/budget
 - a. Amy – Reservation for 2 tables **(confirmed?)**
 - b. Teresa – Check with Kim at Chartwells to check on the costs and what beverages we served
- 13. Meet and Greets – Confirm dates, request space, assign chairs
 - a. Amy – October 4th, 2018 (tentative) – Fall themed – Possibly in the Arts Gallery Lobby to tie in with the Faculty Arts Exhibit – Contact John Joscuito
 - b. Melissa/Brian/Nadia – December 3rd, 2018 from 3-4pm – Veterans Pavilion – **CONFIRMED**
 - c. Jason/Teresa – January 2019 – need to confirm
 - d. Brain/Melissa – February 2019 – need to confirm
- 14. Soar Into Spring – March 4th-8th, 2019
 - a. Mary – will look at previous years’ surveys, speakers, and topics
 - b. Mary will contact Kim from Chartwells and Amy Newman from NLV – send out menu options to committee for decide on
 - c. Need to fill in speaker slots
 - d. Need to establish committees for week of events
- 15. SAC Picnic – need to reserve space on the Boardwalk (contact person?)
 - a. Chartwells to cater
- 16. Staff Assembly – no report
- 17. Tabling at Year End Luncheon – May 2019 – no report
- 18. Other Event Ideas – Include other SAC Members in events
 - a. Additional food drives – “Parking Lot Pick-up”
 - b. Fundraising options for scholarship – waiting for information from Exec Board
- 19. Open Discussion
 - a. Promotional items – SAC embroidered tent for events, “food” headbands, peanut butter/jelly costume, cards with event dates/locations (maybe magnets?), need to see what SAC has already and what our budget allows
- 20. Eagle Family Weekend – no report
- 21. Next meeting – September 13th, 2018 at 10:00-11:00am in Library 225b - **CONFIRMED**
 - a. **Elections;** Chair, Janice Nevarez, Linda Amos
 - b. **Employee Recognition;** Chair, Amy Vitiello, Katie Leone
 - c. **Policies Committee;** Chair, Miki Domjan
- 22. University Committee Reports**
 - a. **Environmental Sustainability;** Represented by Christal Niemeyer, Tracie Beck

- b. **Information Resources;** Represented by Gino Maxi, Linda Amos
- c. **ADA Advisory;** Represented by Janice Nevarez, Jason Ingraio
- d. **Campus Communicators;** Represented by Andi Clemons, Katie Leone
- e. **Food Service Advisory;** Represented by Katie Leone, Charlotte Bingham
- f. **Grant in Aid;** Represented by Charlotte Bingham, Cara Ryan
- a. **Intercollegiate Athletic;** Represented by Ysatiz Pinero
- b. **Parking Advisory;** Represented by Roseanne Stabile, Miki Domjan
- c. **Parking Citations;** Represented by Deb Harper
- d. **Faculty Senate;** Represented by Linda Amos, Missy Berkley
- e. **Faculty Senate Institutional Affairs;** Represented by Linda Amos, Tracie Beck
- f. **Title IX;** Represented by Ashton Hartley, Patty Krupp
- g. **Diversity and Inclusion;** Represented by TBA
- h. **Sick Leave Pool;** Represented by Christal Niemeyer
- i. **Eagle Family Weekend;** Represented by Mary Larkin, Christal Niemeyer

23. Adjournment

Next Meeting: Friday, September 28, 2018, 12:30pm in CC 213