



## **Staff Advisory Council**

Friday, September 28, 2018 12:30pm-2pm

CC 213

### **AGENDA**

- 1. Finest of the Flock**
- 2. Call to Order**
- 3. Approval of Minutes from August 24, 2018.**
- 4. Officer Reports**
  - a. President
  - b. Vice President
  - c. Secretary
  - d. Treasurer
    - i. Budget update
- 5. Public Comment**
- 6. SAC Liaison Reports**
  - a. SAC Liaison: Dr. J. Michael Rollo
  - b. Faculty Senate Liaison: Dr. Michael McDonald
  - c. Student Government Liaison: Jason R. Orellana
- 7. Old Business**
  - a. Lisa Ray – Eagle Family Weekend
- 8. New Business**
  - a. Win Everham – UFF President
  - b. Monica Krzyszczyk from University Advancement to talk about Faculty/Staff Giving Campaign
- 9. SAC Standing Committee Reports**
  - a. **Special Events**; Chair Amanda Ellsworth, Mary Larkin

- SAC sponsored Food Drive, Peanut Butter & Jelly and Food to Fill Your Belly – Sept 18<sup>th</sup> 8am-1pm  
Volunteer sign up: 1-hour shifts determined with committee members for length of event  
Confirm Boat: 7:30-7:45am start time and 1:00 boat pickup and delivery of food to pantry  
Moving food to pantry – Confirmed to pull the boat up to the Food Pantry Mod
- Table at HR Benefits Fair – October 2018  
Update on Refreshments: Amy, Nadia, Theresa – Still need to solidify details on refreshment donations – Mary will contact April from Business Operations for both the Benefits Fair, SAC Assembly, and the Soar into Spring Picnic
- Meet and Greets – Confirm dates, request space(s)  
\*Amy – October 4<sup>th</sup> from 10-11:30am at the Arts Complex Courtyard (possibly getting Dunkin Donuts). Fall-themed  
\*Brian/Melissa – December 3<sup>rd</sup> from 3-4:00pm at the Veteran’s Pavilion (Lib Lawn). Winter-themed  
\*Jason?/Teresa – 1<sup>st</sup> week in January, date and time TBD.  
\*Nadia – February, date and time TBD. Valentine’s Day-themed
- Soar Into Spring – March 4<sup>th</sup>-8<sup>th</sup>, 2019  
\*Reserve space for SAC Picnic – Request submitted for Boardwalk for March 8<sup>th</sup>, 2019. Jason will contact Tara for verification.  
\*Active Shooter Training and CERT workshops with Ruth Rodrigues – Will start planning sessions in October/November  
\*Establish committees for week of events – TBD
- Staff Assembly – TBD
- Tabling at Year End Luncheon – May 2019 – TBD
- Other Event Ideas-
  - Fundraiser- Waiting on information from exec board – TBD
  - “Flower Gram” around Valentine’s Day – Details TBD (possibly collecting money for scholarships using carnations?)
  - Possibly having a gathering in the Veteran’s Break Room in the Library (for Veterans – per anonymous comment sent to SAC)
  - Open discussion on other Veteran recognitions on campus (College of Business? Missy?)
- Next Meeting Time – October 11<sup>th</sup> from 10-11:00am – location TBD
  - b. **Elections;** Chair, Janice Nevarez, Linda Amos
    - i. Will meet on 9/24/18
  - c. **Employee Recognition;** Chair, Amy Vitiello, Katie Leone
    - i. The three (3) non-Chair Committee members voted via Survey Monkey. The Committee discussed the results of the Survey Monkey. With that, the Committee decided to award the \$1250 budgeted to two (2) applicants, resulting in two (2) grants at \$625 each.
  - d. **Policies Committee;** Chair, Miki Domjan
    - i. Policy review: 2.010.
    - ii. Committee recommendation; correct spacing and grammar errors. Procedure 4 should list roles a-f in order as listed above. Also do not see a role for Council of Deans.

## 10. University Committee Reports

- a. **Environmental Sustainability;** Represented by Christal Niemeyer, Tracie Beck
  - i. Changing name to Sustainability & Resiliency Committee. Revising structure in their Bylaws of who will be the primary participants in the committee and subcommittees and various meeting schedules.
  - ii. Still working on many environmental and sustainable projects and initiatives.
  - iii. Interested in having a voice in the Center for Environmental and Sustainability new director search.
  - iv. Made great progress on Graduation Glitter (litter problem) and reaching students about the harm that can be done and the cleanup required. Student Government helped with clean up and with spreading word. Green alternatives have been suggested.
  - v. Green Building Guidelines –are nearing completion as standards for FGCU new construction and to a lesser extent on remodeling and renovation
  - vi. Review: Five-Year Review of 2013 FGCU Campus Land Use Report
- b. **Information Resources;** Represented by Gino Maxi, Linda Amos
- c. **ADA Advisory;** Represented by Janice Nevarez, Jason Ingrao
  - i. Met on 9/20/18
- d. **Campus Communicators;** Represented by Andi Clemons, Katie Leone
- e. **Food Service Advisory;** Represented by Katie Leone, Charlotte Bingham
- f. **Grant in Aid;** Represented by Charlotte Bingham, Cara Ryan
- a. **Intercollegiate Athletic;** Represented by Ysatiz Pinero
- b. **Parking Advisory;** Represented by Roseanne Stabile, Miki Domjan
- c. **Parking Citations;** Represented by Deb Harper
  - a. Will meet on October 11, 2018
- d. **Faculty Senate;** Represented by Linda Amos, Missy Berkley
- e. **Faculty Senate Institutional Affairs;** Represented by Linda Amos, Tracie Beck
- f. **Title IX;** Represented by Ashton Hartley, Patty Krupp
- g. **Diversity and Inclusion;** Represented by TBA
- h. **Sick Leave Pool;** Represented by Christal Niemeyer
  - a. Questions about eligibility ensued, but were ultimately clarified and request was approved.
- i. **Eagle Family Weekend;** Represented by Mary Larkin, Christal Niemeyer

## 11. Adjournment

**Next Meeting:** Friday, October 26, 2018, 12:30pm in CC 213

