



Staff Advisory Council

Friday, October 25, 2019 12:30 pm-2 pm

CC 213

2019-2020 Staff Advisory Council Members

President – Missy Berkley

Physical Plant

Secretary – Cara Ryan

Marieb Advising

Vice President – Andi Clemons

Academic Affairs

Treasurer – Jennifer Fulwider

College of Education

Brian Bakalar

Campus Life

Tracie Beck

Honors College

Alison Bryant

Small Business Development
Center

Rebecca Crumb

Student Involvement

Miki Domjan

Physical Plant

Jessica Evers

Exploratory Advising

Carolyn Greene

Trio & Outreach Programs

Myles Kittleson

University Police

Mary Larkin

Career Development Services

Holly Mathews

Counseling & Psychological Services

Gino Maxi

Information Technology Services

Paige Messer

Procurement Services

Janice Nevarez

Adaptive Services

Christal Niemeyer

Marine & Ecological Sciences

Ysatiz Piñero

Multicultural & Leadership
Development

Lauren Pugh

Office of the Bursar

Lindsay Singh

Center for Academic Achievement

Stephanie Toms

University Advancement

Amy Vitiello

Arts & Sciences Dean's Office

Georgia Willis

Adaptive Services

Agenda

- 1. Finest of the Flock;** Represented by Cara Ryan & Jessica Evers
- 2. Call to Order**
- 3. Approval of Minutes from September 27, 2019 meeting**
- 4. Officer Reports**
 - A. President
 - B. Vice President
 - C. Secretary- Timely submission of committee reports.
 - D. Treasurer
- 5. Public Comment**
- 6. SAC Liaison Reports**
 - A. SAC Liaison: Dr. J. Michael Rollo
 - B. Faculty Senate Liaison: Dr. Jamie MacDonald
 - C. Student Government Liaison: Jessica Harry
- 7. Old Business**
 - A. Pursuing a Mutual Respect Policy.
- 8. New Business**
 - A. Amy Swingle, Director of Campus Recreation- Update on new membership structure for Campus Recreation and the opening of the University Recreation and Wellness Center.
- 9. SAC Standing Committee Reports**
 - A. **Elections;** Represented by Tracie Beck
 - i. Met as a committee on October 1st. Finalized the time of the SAC Assembly, which will be 11:30 a.m. to 1:00 p.m.
 - ii. Decided to advertise a “light lunch”, which will consist of Publix mini croissants, party pinwheels, quinoa salad bowls, and potato salad with cookies.
 - iii. The Donor List for prizes was discussed, and members of the Elections Committee have indicated on the spreadsheet which vendors they will be contacting.
 - iv. Reviewed the election e-mails as a committee.
 - v. Next meeting will likely be held in January, unless an issue arises that would necessitate a meeting sooner.
 - B. **Employee Recognition;** Represented by Cara Ryan & Jessica Evers
 - i. In attendance: Co-chairs Jessica Evers & Cara Ryan, Tracie Beck, Amy Hall, Mary Larkin, Stephanie Toms

- ii. Review of Finest of the Flock as it has been communicated about in the past. Cara emailed template for edits to committee so it can be emailed to All Staff with the first review deadline 10/22 in time for October SAC Meeting.
 - iii. Future deadlines will be two weeks prior to SAC meeting with application rolling.
 - iv. Solidified committee nomination review procedure using Survey Monkey.
 - v. Each nominee will be invited with their supervisor and nominator and will be recognized verbally and receive a certificate and FOF lapel pin.
 - vi. Winner will receive framed certificate, FOF lapel pin, 2 SoVi dining passes, SoVi mug. Mary will look reach out to bookstore to see if there are any additional prizes that can be added.
 - vii. Nominees, nominators and supervisors will be notified by email and winner will be announced at meeting with excerpt or full nomination read.
 - viii. Committee will meet to prepare prizes.
 - ix. The committee will meet again in the spring semester to go through OSA.
- C. **Policies;** Represented by Miki Domjan
- i. Nothing reported.
- D. **SAC Professional Development Program;** Represented by Lindsay Singh & Christal Niemeyer
- i. Nothing reported.
- E. **Special Events;** Represented by Mary Larkin
- i. Nothing reported.

10. University Committee Reports

- A. **ACE iLab;** Represented by Andi Clemons
- i. Nothing reported.
- B. **ADA Advisory;** Represented by Amy Vitiello & Jen Fulwider
- i. Next committee meeting will be held November 14th and reported on at November SAC meeting.
- C. **Campus Communicators;** Represented by Andi Clemons & Mary Larkin
- i. Nothing reported.
- D. **Faculty Senate;** Represented by Georgia Willis & Amy Vitiello
- i. Nothing reported.
- E. **Food Service Advisory;** Represented by Tracie Beck & Holly Mathews
- i. Meeting will be held on October 25th. Chair will be in attendance and late to SAC but will report on what was discussed at that time.
- F. **Grant in Aid;** Represented by Carolyn Greene & Ysatiz Pinero
- i. Nothing reported- primarily a spring committee.
- G. **Institutional Affairs;** Represented by Tracie Beck & Andi Clemons

- i. Meeting scheduled October 18th at 10:30 am. Report will be provided at SAC meeting.
- H. **Parking Advisory**; Represented by Miki Domjan & Christal Niemeyer
 - i. Nothing reported.
- I. **Sustainability and Resiliency Council**; Represented by Jessica Evers & Janice Nevarez
 - i. Meeting scheduled October 17th at 3:00 p.m. Report will be provided at SAC meeting.
- J. **Diversity and Inclusion**; Represented by Ysatiz Pinero & Andi Clemons
 - i. Nothing reported.
- K. **Intercollegiate Athletic**; Represented by Brian Bakalar & Ysatiz Pinero
 - i. Nothing reported.
- L. **Parking Citations Appeals**; Represented by Ashton Hartley & Carolyn Greene
 - i. Meeting was held on October 2nd.
 - ii. 149 parking appeals were reviewed.
 - iii. 147 appeals were denied, 1 was approved, and 1 appeal was returned for more information.
 - iv. The majority of the appeals were for students parking in Faculty/Staff parking lots and/or reserved spots. A few were for parking on the grass. Students complained that there simply is not enough parking on campus even when they make allowance by giving themselves 30-40 minutes for parking. Others complained that there is nothing stipulating that the lots are for faculty/staff.
- M. **Sick Leave Pool**; Represented by Mary Larkin, Ashton Hartley, Amy Vitiello, Miki Domjan
 - i. Nothing was reported.
- N. **Title IX**; Represented by Myles Kittleson & Alison Bryant
 - i. Meeting scheduled for October 23rd. Chair will provide a report at SAC meeting.

11. Campus Updates

12. Adjournment

Next Meeting: Friday, November 22, 2019 12:30 pm in CC 213