

Staff Advisory Council

Regular Meeting Minutes

Date: 10/25/19

Location: CC 213

Time: 12:30PM-2 PM

Call to Order: Pres. M. Berkley

Time: 12:32 PM

Record Attendance: 19 of 23

Secretary: C. Ryan

<u>Council Members:</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>	<u>Minutes</u>
President Missy Berkley	X			X
Vice-President Andie Clemons	X			X
Secretary Cara Ryan		X		-
Treasurer Jennifer Fulwider	X			X
Brian Bakalar	X			X
Tracie Beck	X			X
Alison Bryant	X			X
Rebecca Crumb	X			X
Miki Domjan	X			X
Jessica Evers	X			X
Carolyn Greene	X			X
Myles Kittleson		X		-
Mary Larkin	X			X
Holly Mathews	X			X
Gino Maxi		X		-
Paige Messer		X		-
Janice Nevarez	X			X
Christal Niemeyer	X			X
Ysatis Pinero		X		X
Lauren Pugh	X			X
Lindsay Singh	X			X
Stephanie Toms	X			X
Amy Vitiello	X			X
Georgia Willis	X			X

X: Attended/ Approve Motion

-: Absent

O: Deny Motion

A: Abstain

Liaison: Dr. J. Michael Rollo

Faculty Senate Liaison: Dr. Jamie MacDonald

Student Government Liaison: Jessica Harry

Invited Speakers: Amy Swingle, Director of Campus Recreation

Attachments:

Agenda Item	Responsible	Discussion	Action/Vote	Follow-up
Finest of the Flock	Cara Ryan & Jessica Evers	<ul style="list-style-type: none"> • Read list of nominees and give out certificates • Erin Tomasino is the FoF this month, read portion of her nomination (Jessica or Stephanie) and present with prize- (Mary should have the prize) • Please remind everyone that they can nominations are accepted on a rolling basis and reviewed the 15th of the month. 		
Approval of Minutes	Secretary Cara Ryan	1. Approval of Minutes	Motion to approve minutes: <ul style="list-style-type: none"> • Christal – motion • Janice – second • No descent/abstain 	Final version of minutes will be posted on webpage.
Officer Reports	President (Prez.), Missy Berkley	1. By laws not updated yet but will do so 2. Attendance issues – SAC members need to attend. Following faculty senate – more than 4 absences in a term is a resignation (within reason) 3. Provisions for approved leave: <ul style="list-style-type: none"> • Notify of absence day before by end of business day via email • Designate proxy for voting members • Jamie – even w/proxy absences are still counted against you • Term = your time frame on SAC 4. Meet and Greet: <ul style="list-style-type: none"> • Approximately 70 attended with 12 SAC members • Positive turnout with high interest 		
	Vice President (VP), Andi Clemons	<ul style="list-style-type: none"> • Finest of the Flock should be invited to see our SAC meetings • Move FOF down agenda • Attendance – we wanted to be more lenient but appreciate commitment of members • Goal – Rebranding • Adding calendar option in emails • Team possibility to redevelop our brand • FGCU_SAC Instagram account, let us know regarding events for photo opps on social media • Mary Larkin – annual report 		
	Secretary (Sec’y) Cara Ryan	<ul style="list-style-type: none"> • Please submit agenda items to Cara ASAP 		
	Treasurer (Treas) Jennifer Fulwider	<ul style="list-style-type: none"> • Questions before review • Mary Larkin – send form to special events regarding personal reimbursement 	<ul style="list-style-type: none"> • Motion to vote to approve increase of 	

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		<ul style="list-style-type: none"> • Stephanie – we need to update request to increase employee recognition budget • No public comment 	employee recognition budget: <ul style="list-style-type: none"> • Christal - approve • Miki – second 	
Public Comment		<ul style="list-style-type: none"> • NONE 		
SAC Liaison Reports	Dr. J. Michael Rollo (SAC Liaison)	<ul style="list-style-type: none"> • COB selecting 5 finalists for Dean • Provost not selecting until December • Jamie MacDonald – Faculty Senate • Faculty involvement in master planning • Dr. Martin supportive of faculty involvement and slow down process • Want all voices heard • Meeting with VP regarding master plan • Staff and student voices not being included • 		
	Dr. Jamie MacDonald (Faculty Senate)	PD Fund Grant <ul style="list-style-type: none"> • Working on timeline • Money formerly at will of provost <ul style="list-style-type: none"> ○ Discussion of funding access • Timeline currently not aligned with FGCU fiscal year, aligning for future • 120K fund • Membership questions regarding changing FPAD to align with CBA • BOG Meeting next week 		
	Jessica Harry (Student Government)	<ul style="list-style-type: none"> • Reps attending BOG Meeting • Group attending “Rally with Jall” • Student –Faculty mixer on 11/4 • Student forum 11/5 in Cohen 247 5-6pm • SG/Faculty game 11/15 		
Old Business		<ul style="list-style-type: none"> • Email from McTarnaghan explaining previously established principles/policies/language covering mutual respect issues • Where are these guiding principals • If “mutual respect” searched on FGCU – easily found • Mission/vision/guiding principles • Should we vote now? • Tracie – we should vote now –we follow mutual respect daily • Janice – What is individual seeking to gain/improve with this policy 	<ul style="list-style-type: none"> • Amy – Motion to decline/lay to rest • Miki – second • Vote - 17 Approve • 1 abstain – Mary 	

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		<ul style="list-style-type: none"> • Missy – not necessary to develop new policy at this time. Mutual respect already covered with other policy /resolutions • “Mutual respect” originally sought it be defined in performance reviews 		
New Business		<ul style="list-style-type: none"> • Amy Swingle • Membership changes for new University Rec & Wellness Center • Discount rate for mornings/weekends/shut down times • Discussion regarding what is included • Cost – annual/monthly \$22/month, \$250 year • Can do payroll deductions (if already eligible) • Early Eagles – cheaper • Facility to open in January • Memberships to purchase starting Feb 1st, 2020 		
SAC Standing Committee Reports	Chair: Tracie Beck	<p>Elections:</p> <ul style="list-style-type: none"> • Met as a committee on October 1st. • Finalized the time of the SAC Assembly, which will be 11:30 a.m. to 1:00 p.m. • Decided to advertise a “light lunch”, which will consist of Publix mini croissants, party pinwheels, quinoa salad bowls, and potato salad with cookies. • The Donor List for prizes was discussed, and members of the Elections Committee have indicated on the spreadsheet which vendors they will be contacting. • Reviewed the election e-mails as a committee. • Next meeting will likely be held in January, unless an issue arises that would necessitate a meeting sooner. 		
	Co-Chairs: Cara Ryan & Jessica Evers	<p>Employee Recognition:</p> <ul style="list-style-type: none"> • We received 28 nominations this first window • Read list of nominees and give out certificates • Erin Tomasino is the FoF this month, read portion of her nomination and present with prize- Mary should have the prize • Please remind everyone that they can nominations are accepted on a rolling basis. • Nominations received by the 15th of every month will be reviewed for the SAC meeting later that month • Reminders will be sent quarterly • We as a committee decided to acknowledge every nomination monthly and invite them to the meeting • The FoF will receive a gift and a framed certificate 		
	Chair: Miki Domjan	<p>Policies</p> <ul style="list-style-type: none"> • Meeting with General Counsel to discuss SACs role and Process 		

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	Co-Chairs: Lindsay Singh and Christal Niemeyer	SAC Professional Development Program: <ul style="list-style-type: none"> Currently working on developing on campus program 		
	Chair: Mary Larkin	Special Events: <ul style="list-style-type: none"> N/A 		
University Committee Reports		<p>ADA –Represented by Jen Fulwider; Back-up: Amy Vitiello</p> <ul style="list-style-type: none"> Haven’t Met <p>Faculty Senate –Represented by Georgia Willis; Back-up: Amy Vitiello</p> <ul style="list-style-type: none"> Nothing reported <p>Food Service Advisory Committee –Represented by: Tracie Beck; Back-up: Holly Matthews</p> <ul style="list-style-type: none"> All meeting have been cancelled and the committee is being revised <p>Grant-In-Aid –Represented by Carolyn Greene; Back-up: Ysatiz Pinero</p> <ul style="list-style-type: none"> Nothing to report. No meeting held. Will most likely meet in spring term. <p>Institutional Affairs—Represented by: T.Beck; Back Up: A.Clemons</p> <ul style="list-style-type: none"> No meeting yet <p>Parking Advisory –Represented by Miki Domjan; Back-up: Christal Niemeyer</p> <ul style="list-style-type: none"> No meeting yet <p>Sustainability and Resiliency Council – Represented by J. Evers; Back-up: J. Nevarez</p> <ul style="list-style-type: none"> Janice went to a conference 		
University Special Committees		<p>ACE iLab–Represented by Andi Clemons</p> <ul style="list-style-type: none"> Working on analyzing data and will have more information soon 		
Presidential Appointed Committees		<p>Diversity and Inclusion Committee –Represented by Ysatiz Pinero; Andi Clemons</p> <ul style="list-style-type: none"> N/A <p>Intercollegiate Athletics Committee (IAC) – Represented by Brian Bakalar; Ysatiz Pinero</p> <ul style="list-style-type: none"> N/A <p>Parking Citations Appeals Board –Represented by Ashton Hartley; Carolyn Greene</p> <ul style="list-style-type: none"> N/A <p>Sick Leave Pool Committee –Represented by Mary Larkin & Miki Domjan; Ashton Hartley</p>		

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		<ul style="list-style-type: none"> • N/A <p>Title IX –Represented by Myles Kittleson; Alison Bryant</p> <ul style="list-style-type: none"> • 10/23/19 Title IX meeting was held. • We discussed the recap of a Community Action Team meeting that was held on 10/10/19. It was attended by Myself, Lauren Strunk, Precious Gunter, and Katherine Cascio. The main purpose of the CAT team in conjunction with ACT (Abuse Counseling & Treatment) to go into the Middle/High Schools and start to render services and prevention education to stop a growing trend that we start to see in later high school/ college of abuse and sexual assault. • The Title IX outreach committee held a Safety and the Internet program that was attended by 20 students, the program and information was publicized by Fox 4 news and ABC7 news (2 stories). • https://www.fox4now.com/news/local-news/florida-gulf-coast-university-sees-uptick-in-violence-and-harassment-linked-to-popular-dating-apps • https://www.abc-7.com/story/41192884/as-dating-apps-become-more-popular-users-safety-comes-into-question • https://www.abc-7.com/story/41217771/fgcu-focusing-on-student-safety-after-an-uptick-of-cyber-harassment-complaints • The outreach committee is still plan on programs. We strong encourage staff to do the diversity inclusion certificate program, look for email that count towards the certificate program. • There are upcoming trainings: Employee Sexual Harassment Awareness and Prevention- Various dates coming up • Over all reporting of Title IX issues is up 33%, The trend is social media harassment/inappropriateness, consensual relationship issues, domestic and dating violence issues. • There has been a growing trend of complaints regarding gender specific scholarships and gender specific camps around the country. Title IX is going through the FGCU camps and scholarship trying to work out issues and make them more inclusive of more than one sex, race, gender, etc. • Next meeting is February 26th due to December being a short month. 		
Campus Updates	All Reps when applicable	Nothing this month.		

1. **Next Meeting:** Friday, November 22, 2019, 12:30pm.-2:00p.m., in CC 213.

President adjourned the meeting at 2:02 pm.