



## **Staff Advisory Council**

Friday, November 22, 2019 12:30 pm-2 pm

CC 213

### **2019-2020 Staff Advisory Council Members**

**President – Missy Berkley**

Physical Plant

**Secretary – Cara Ryan**

Marieb Advising

**Vice President – Andi Clemons**

Academic Affairs

**Treasurer – Jennifer Fulwider**

College of Education

**Brian Bakalar**

Counseling & Student Health  
Services

**Tracie Beck**

Honors College

**Alison Bryant**

Small Business Development  
Center

**Miki Domjan**

Physical Plant

**Jessica Evers**

CAS Advising

**Carolyn Greene**

Trio & Outreach Programs

**Myles Kittleson**

University Police

**Mary Larkin**

Career Development Services

**Holly Mathews**

Counseling & Psychological Services

**Gino Maxi**

Information Technology Services

**Paige Messer**

Procurement Services

**Janice Nevarez**

Adaptive Services

**Christal Niemeyer**

Ecology & Environmental Studies

**Ysatiz Piñero**

Multicultural & Leadership  
Development

**Lauren Pugh**

Office of the Bursar

**Lindsay Singh**

Center for Academic Achievement

**Stephanie Toms**

University Advancement

**Amy Vitiello**

Arts & Sciences Dean's Office

**Georgia Willis**

Adaptive Services

## Agenda

1. **Finest of the Flock;** Represented by Cara Ryan & Jessica Evers
2. **Call to Order**
3. **Approval of Minutes from October 25, 2019 meeting**
4. **Officer Reports**
  - A. President
  - B. Vice President
  - C. Secretary- committee report timely submission or notification.
  - D. Treasurer
5. **Public Comment**
6. **SAC Liaison Reports**
  - A. SAC Liaison: Dr. J. Michael Rollo
  - B. Faculty Senate Liaison: Dr. Jamie MacDonald
  - C. Student Government Liaison: Jessica Harry
7. **Old Business**
8. **New Business**
  - A. President Martin Questions for December Meeting
  - B. Social Media Task Force
  - C. Updated Bylaws
9. **SAC Standing Committee Reports**
  - A. **Elections;** Represented by Tracie Beck
    - i. Nothing reported.
  - B. **Employee Recognition;** Represented by Cara Ryan & Jessica Evers
    - i. At time of minutes we discussed (via email) the importance of notifying staff about finest of the flock. Brainstormed ideas for how to advertise. Social media for future months along with quarterly all staff emails and monthly SAC Committee members, and word of mouth at meetings, special events, and in day to day interactions.
    - ii. J. Evers will create survey for November Finest of the Flock nominations.
    - iii. The committee will meet again in the spring semester to go through OSA.
  - C. **Policies;** Represented by Miki Domjan
    - i. Nothing reported.
  - D. **SAC Professional Development Program;** Represented by Lindsay Singh & Christal Niemeyer
    - i. Committee met on 10/24/19
    - ii. We discussed possible groups and organizations to come to campus for our campus wide Staff Professional Development.

- iii. We have not made any decisions because we are still collecting costs and information from the vendors about their programs.
  - iv. We have blocked March 3 & 4th as the dates we will schedule the event(s) once we have made our decision.
  - v. Our meeting for Nov 7th was canceled.
  - vi. Our next meeting will be on Nov 21st at 1 p.m. in Edwards Hall 309. We will review the Nov 15th round of Prof Development Applications.
- E. **Special Events;** Represented by Mary Larkin
- i. SAC Special Events Committee Meeting – 11/13/2019
  - ii. Committee Members Present: Mary Larkin, Teresa Clark, Maya Mirzoeva, Nadia Payne, Carolyn Green, Carolyn Conley
  - iii. The committee is planning the Meet and Greets, food drive and Soar into Spring Events with the following dates confirmed:
    - i. December 12, Jingle Mingle, Azul’s Brewhouse – 4 pm-6 pm
    - ii. January TBA, Welcome Back, Community Counseling Center
    - iii. February 14, Love Our Staff, Lutgert 4th Floor
    - iv. March 2-6, Soar into Spring
    - v. April TBA, Spring Fling, Marieb
  - iv. We will hold a food drive in February based on the needs of the Food Pantry. We spoke with Samantha and in addition to collecting the food in the courtyard we will utilize the collection stations around the campus to help facilitate staff around campus and increase the amount of food donated
  - v. Soar into Spring plans have begun:
    - i. The theme this year will be “Country”, details to follow.
    - ii. Last year’s schedule and attendance have been reviewed
    - iii. Initial planning has begun for presentations, programs and tours
    - iv. Planning committees will be formed in December
  - vi. Next Meeting December 10, Cohen 249, 3:00-4:30

## 10. University Committee Reports

- A. **ACE iLab;** Represented by Andi Clemons
  - i. ACE project is moving along and the subcommittees are working on compiling their assessment results and recommendations to share with the Chair.
- B. **ADA Advisory;** Represented by Amy Vitiello & Jen Fulwider
  - i. Committee meeting held November 14<sup>th</sup> and will be verbally reported on at SAC meeting.
- C. **Campus Communicators;** Represented by Andi Clemons & Mary Larkin
  - i. Nothing reported.

- D. **Faculty Senate;** Represented by Georgia Willis & Amy Vitiello
  - i. Nothing reported.
- E. **Food Service Advisory;** Represented by Tracie Beck & Holly Mathews
  - i. Meeting will be held on October 25<sup>th</sup>. Chair will be in attendance and late to SAC but will report on what was discussed at that time.
- F. **Grant in Aid;** Represented by Carolyn Greene & Ysatiz Pinero
  - i. Nothing reported- primarily a spring committee.
- G. **Institutional Affairs;** Represented by Tracie Beck & Andi Clemons
  - i. Meeting scheduled October 18<sup>th</sup> at 10:30 am. Report will be provided at SAC meeting.
- H. **Parking Advisory;** Represented by Miki Domjan & Christal Niemeyer
  - i. Nothing reported.
- I. **Sustainability and Resiliency Council;** Represented by Jessica Evers & Janice Nevarez
  - i. Committee meeting scheduled November 21st at 3:00 p.m. Report will be provided verbally at SAC meeting.
  - ii. Education Outreach subcommittee meeting scheduled November 14<sup>th</sup> at noon and will be verbally reported at SAC meeting.
- J. **Diversity and Inclusion;** Represented by Ysatiz Pinero & Andi Clemons
  - i. Nothing reported.
- K. **Intercollegiate Athletic;** Represented by Brian Bakalar & Ysatiz Pinero
  - i. Intercollegiate Athletics Committee 10/28/2019 meeting (they met on Nov 14th but I was not able to attend)
  - ii. Prior minutes from 9/23/2019 were approved.
  - iii. Committee Updates
  - iv. Inclusion and Diversity
  - v. Currently gathering data, completing training for staff, discussing freedom of speech topics.
  - vi. Athletics Gender Equity
    - i. Did not meet. First meeting expected for Nov 18th.
  - vii. Health and Wellness
    - Met but Dr. Brady did not report.
  - viii. CHOICES grant update
    - i. Trial was received
    - ii. Dr. Roberts will update the Student Athletics Committee in Nov.
    - iii. Working with Prevention and Wellness on project
  - ix. Student Government
    - i. Working with ARISE to host a sexual assault event
    - ii. SG representatives are going to Tallahassee to advocate

- iii. Different Gates – new farmers market (Nov 2nd)
- iv. Nov 15th is Staff and Student Basketball game
- v. Student/Staff mixer Nov 1st
- vi. Working on new bus route
- vii. Looking at adding new signage across campus.
- x. Life Skills
  - i. Started a group suicide prevention training
  - ii. Sexual assault prevention speaker came and presented to athletes (partnered with OIEC)
  - iii. Student's reported they appreciated the speaker
  - iv. Financial literacy training from Bank of America
  - v. 55 student athletes attended
- xi. Eagles Council
  - i. Waiting on feedback from new social media campaign
  - ii. Canned food drive for ASUN
  - iii. Goal is 1,000 cans
  - iv. Collecting at games and other events.
- xii. Athletic Director update
  - i. Graduation success rate 94% (highest in ASUN currently)
  - ii. National average is 81%
  - iii. Womens soccer in first place
  - iv. Men's soccer in second place
  - v. Volleyball has 11 wins in a row
  - vi. FGCU hosting Cross Country meet
  - vii. Swimming and Diving are off to a great start
  - viii. Basketball starts first week in Nov
  - ix. ASUN hall of fame happened last month
  - x. Chris Sale and Brianne Sale are donating \$1 million for new score board
  - xi. Make a difference day will be hosted by physical plant and the beautification project
  - xii. FGCU sports represent 29 states and 27 countries (diversity stats)
- L. **Parking Citations Appeals;** Represented by Ashton Hartley & Carolyn Greene
  - i. Meeting held on Wednesday November 13<sup>th</sup> but representation from SAC was not possible due to event conflicts.
- M. **Sick Leave Pool;** Represented by Mary Larkin, Ashton Hartley, Amy Vitiello, Miki Domjan
  - i. Nothing was reported, no meeting has been held yet this year as per M. Larkin.

N. **Title IX**; Represented by Myles Kittleson & Alison Bryant

- i. Meeting scheduled for October 23<sup>rd</sup>. Chair will provide a report at SAC meeting.

**11. Campus Updates**

**12. Adjournment**

**Next Meeting:** Friday, December 13, 2019 12:30 pm in CC 213