

**Staff Advisory Council**

**Regular Meeting Minutes**

**Date: 11/22/19**

**Location: CC 213**

**Time: 12:30PM-2 PM**

Call to Order: Pres. M. Berkley

Time: 12:41

Record Attendance: 17 out of 23

Secretary: C.Ryan, taken by J. Fulwider

<u>Council Members:</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>	<u>Minutes</u>
President Missy Berkley	X			X
Vice President Andi Clemons	X			X
Secretary Cara Ryan		X		
Treasurer Jen Fulwider	X			X
Brian Bakalar	X			X
Tracie Beck	X			X
Alison Bryant	X			X
Miki Domjan			X	
Jessica Evers	X			X
Carolyn Greene	X			X
Myles Kittleson	X			X
Mary Larkin	X			X
Holly Mathews		X		
Gino Maxi			X	
Paige Messer	X			X
Janice Nevarez	X			X
Christal Niemeyer	X			X
Ysatiz Pinero			X	
Lauren Pugh		X		
Lindsay Singh	X			X
Stephanie Toms	X			X
Amy Vitiello	X			X
Georgia Willis	X			X

*X: Attended/ Approve Motion*

*-: Absent*

*O: Deny Motion*

*A: Abstain*

**Liaison:** Dr. J. Michael Rollo

**Faculty Senate Liaison:** Dr. Jamie MacDonald- absent

**Student Government Liaison:** Jessica Harry

**Invited Speakers:**

**Attachments:**

Agenda Item	Responsible	Discussion	Action/Vote	Follow-up
Finest of the Flock	Cara Ryan & Jessica Evers	<ul style="list-style-type: none"> <li>Read list of nominees and give out certificates</li> <li>Amy Lehigh (nominee), Alec Sablone (nominee), WINNER: Natalie Cascone.</li> </ul>		
Approval of Minutes	Secretary Cara Ryan/Jen Fulwider	<p><b>1. Approval of Minutes</b></p> <ul style="list-style-type: none"> <li>Motion approve Tracy</li> <li>Second Georgia</li> <li>Any discussion:</li> <li>Approve: 15</li> <li>Dissent: 0</li> <li>Abstain:0</li> </ul>	<p>Motion to approve minutes.</p> <p>Minutes approved.</p>	Final version of minutes will be posted on webpage.
Officer Reports	President (Prez.), Missy Berkley	<ul style="list-style-type: none"> <li>W.M. successfully moved Student Counseling to new building</li> <li>Nothing SAC related not already covered in New Business</li> </ul>		
	Vice President (VP), Andi Clemons	<ul style="list-style-type: none"> <li>Will discuss in new business</li> </ul>		
	Secretary (Sec'y) Cara Ryan	Please send meeting reports to Cara efficiently: challenges being submitted as soon as possible after meeting occurs. Need updates to be posted.		
	Treasurer (Treas) Jennifer Fulwider	<ul style="list-style-type: none"> <li>PDP awards plugging along</li> </ul>		
Public Comment		<ul style="list-style-type: none"> <li>NONE</li> </ul>		
SAC Liaison Reports	Dr. J. Michael Rollo (SAC Liaison)	<ul style="list-style-type: none"> <li>Big news on campus FGCU broke ground on Water School. Will be our biggest building on campus. Wont start building until later date. Video of ceremony available online.</li> <li>Provost search: outside search firm. 18 people interested. Some not putting names in the pool due to sunshine laws and current employers being notified. Serious candidates will begin contacting FGCU in January. Search will run through Spring term. July 2020 start date.</li> <li>Dean of Library Services should be announced soon.</li> <li>Dean of Lutgert search moving along.</li> </ul>		
	Dr. Jamie MacDonald (Faculty Senate)	<ul style="list-style-type: none"> <li></li> </ul>		
	Jessica Harry (Student Government)	<ul style="list-style-type: none"> <li>No report from SGA</li> <li>SG searching for advisor.</li> <li>Busy with campus events planned for remaining of AY.</li> <li>Faculty/staff won the basketball game</li> </ul>		

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		<ul style="list-style-type: none"> <li>Missy suggested communication regarding events include staff, too.</li> </ul>		
Old Business		<ul style="list-style-type: none"> <li>None</li> </ul>		
New Business		<ul style="list-style-type: none"> <li>Questions for President Martin (he is attending next SAC Meeting) Meeting will be in CC-214</li> <li>Please submit questions. Ability to secure PDP funds were from last year's event with the president.</li> <li>Three frequently mentioned topics: 1) being charged for fitness center when HR benefits include fitness center (still accessible but for a fee)</li> <li>Next hot topic: pay compensation after reclassification. People unhappy about title and duty changes and no related compensation. HR shorthanded where is growth with reclassification?</li> <li>Hot topic: Parking</li> <li>Georgia: Parking question-reserved parking seems to not have a limit.</li> <li>Janice: staff sent her an email regarding parking. Read the email: specifically, amount of reserved parking, blocking off of spaces. Concerns with limits or lack of. Departments can save spaces for events without time constraints. Effects staff negatively. Spaces should be limited in each lot to allow for more general parking. Needs events regulation for duration of events of saving spaces.</li> <li>Myles: UPD does not "make money" from parking.</li> <li>Georgia: all university campuses pay for parking</li> <li>Sometimes buildings need maintenance and require being shutdown</li> <li>Lindsay-are we increasing staff professional development funding? Missy- good chance we could run out. People are requesting and submitting applications. No guarantee that money will be reallocated next year. Requesting relocation AND increase in funding.</li> <li>Will staff raises be matched to faculty's CBA ratification in January? Will staff raises be retroactive as in faculty's raises?</li> <li>Janice: will SAC look into parking issues? Carolyn agreed to work with Parking Services to explore how reserved spots work.</li> <li>Mary: flex/comp time for events worked beyond scheduled workday</li> <li>Social Media Task Force: a goal for SAC was to rebrand with Meet and Greet and social media. Need team to work on this initiative for digital presence. Jessica could assist with proper information of social media channels. Christal suggested usage of Canvas for on-campus</li> <li>SAC will vote on updated ByLaws at next meeting.</li> </ul>		

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SAC Standing Committee Reports	Chair: Tracie Beck	<b>Elections:</b>  No recent meetings. No updates		
	Co-Chairs: Cara Ryan & Jessica Evers	<b>Employee Recognition:</b> <ul style="list-style-type: none"> <li>• No updates</li> </ul>		
	Chair: Miki Domjan	<b>Policies</b> <ul style="list-style-type: none"> <li>• Committee has been exceedingly busy.</li> <li>• Changes have not been extensive but all policies are being revised into current format</li> <li>• Policies met with General Council</li> <li>•</li> </ul>		
	Co-Chairs: Lindsay Singh and Christal Niemeyer	<b>SAC Professional Development Program:</b> <ul style="list-style-type: none"> <li>• No updates</li> <li>• Allowable items for funding</li> </ul>		
	Chair: Mary Larkin	<b>Special Events:</b> <ul style="list-style-type: none"> <li>• Mary passed out Save the Dates for upcoming events</li> <li>• Dec. 12<sup>th</sup> Jingle Mingle at Azul's Brewhouse 4-6pm</li> <li>• January 3, Welcome Back at CCC 9:30-10:30</li> <li>• February 14, Love Our Staff, Meet and Greet, Lutgert 4<sup>th</sup> Floor 10-11:30</li> <li>• March 2-6- Soar into Spring. Theme for luncheon with country theme.</li> <li>• April TBA Spring Fling Meet and Greet in Marieb Hall</li> </ul>		
University Committee Reports		<b>ACE iLab-</b> continuing to work <b>ADA</b> –Represented by Amy Vitiello; met on 11/14. Updates for construction with new buildings/ remodels <ul style="list-style-type: none"> <li>• Working with truncated domes around main campus/various areas. Costing out for North Lake/Main Campus.</li> <li>• ADA 30<sup>th</sup> anniversary programming suggestions for 2020. Possible adapted sports at waterfront.</li> </ul> <b>Faculty Senate</b> –Represented by Georgia Willis; Back-up: Amy Vitiello <ul style="list-style-type: none"> <li>• <b>Nothing reported</b></li> </ul> <b>Food Service Advisory Committee</b> –Represented by: Tracie Beck; Back-up: Holly Matthews- Have not met yet.. <b>Campus Communicators:</b> hiccup with some links on new website transition. FGCU 360 is online. Empty Bowls event on December 6, 2019. Whitaker research is promoting a day with beer tasting. Marketing looking for stories regarding student-faculty research. <b>Grant-In-Aid</b> –Represented by Carolyn Greene; Back-up: Ysatis Pinero		

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		<ul style="list-style-type: none"> <li>Nothing to report. No meeting held. Will most likely meet in spring term.</li> </ul> <p><b>Institutional Affairs</b>—Represented by: T.Beck; Back Up: A.Clemons</p> <ul style="list-style-type: none"> <li>Main changes in academic calendar in 22-23, calendar will start on Thurs/Fri rather than Monday. Will be sent to faculty senate for feedback.</li> </ul> <p><b>Parking Advisory</b> –Represented by Miki Domjan; Back-up: Christal Niemeyer</p> <ul style="list-style-type: none"> <li>.No meeting yet</li> </ul> <p><b>Sustainability and Resiliency Council</b> – Represented by J. Evers; Back-up: J. Nevarez</p> <ul style="list-style-type: none"> <li>Met 11/21/19- reviewed recycling on campus. Everything is looking good except for Housing.Student government working on single-use plastic. Developing zero-waste committee.</li> </ul> <p>Educational Outreach sub-committee- how to outreach with campus and involving recycling.</p>		
University Special Committees		<p><b>ACE iLab</b>—Represented by Andi Clemons</p> <ul style="list-style-type: none"> <li><b>Working on analyzing data and will have more information soon</b></li> </ul>		
Presidential Appointed Committees		<p><b>Diversity and Inclusion Committee</b> –Represented by Ysatiz Pinero; Andi Clemons</p> <ul style="list-style-type: none"> <li>N/A</li> </ul> <p><b>Intercollegiate Athletics Committee (IAC)</b> – Represented by Brian Bakalar; Ysatiz Pinero</p> <ul style="list-style-type: none"> <li></li> </ul> <p><b>Parking Citations Appeals Board</b> –Represented by Ashton Hartley; Carolyn Greene</p> <ul style="list-style-type: none"> <li>Meeting Dec. 4th</li> </ul> <p><b>Sick Leave Pool Committee</b> –Represented by Mary Larkin &amp; Miki Domjan; Ashton Hartley</p> <ul style="list-style-type: none"> <li></li> </ul> <p><b>Title IX</b> –Represented by Myles Kittleson; Alison Bryant</p> <ul style="list-style-type: none"> <li>Haven’t met since last meeting</li> </ul>		
Campus Updates	All Reps when applicable	<ul style="list-style-type: none"> <li>Andi-new projects: not allowed to use E&amp;G funding for renovations. Carry-forward can be used, just not current.</li> <li>Missy-if anyone’s office is moving, please let her office know.</li> <li>Carolyne- when are people notified of moving/projects?</li> <li>Missy has been here 5 years☺</li> <li>Andi-Women’s Initiative lecture series- thanks for attending! All events full. Senator Passidomo coming December 19<sup>th</sup>.</li> </ul>		

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		<ul style="list-style-type: none"> <li>• Third Professional Cannabis Certification during Spring Break.</li> <li>• Carolyn-thanks for everyone supporting First Gen event! Great turnout!</li> </ul>		

1. **Next Meeting:** December 13, 12:30pm.-2:00p.m., in CC 214.

President adjourned the meeting at 1:51 pm.

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