

**Staff Advisory Council**

**Regular Meeting Minutes**

**Date: 3/15/2019**

**Location: CC 213**

**Time: 12:30PM-2 PM**

Call to Order – Vice President – G. Maxi

Time: 12:35 pm

Record Attendance: 16 of 22

Secretary: C. Cicero

<u>Council Members:</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>
President Berkley		X	
Vice-President Maxi	X		
Secretary Cicero	X		
Treasurer Singh	X		
Linda Amos	X		
Brian Bakalar	X		
Tracie Beck		X	
Charlotte Bingham	X		
Andi Clemons	X		
Miki Domjan			X
Debra Harper			X
Ashton Hartley	X		
Jason Ingraio	X		
Patty Krupp	X		
Mary Larkin	X		
Janice Nevarez	X		
Christal Niemeyer	X		
Ysatiz Pinero	X		
Robert Rojas		X	
Cara Ryan	X		
Roseanne Stabile		X	
Amy Vitiello	X		

**Liaison:** Dr. Michael Rollo

**Faculty Senate Liaison:** Dr. Michael McDonald, absent

**Student Government Liaison:** Jason R. Orellana

**Invited Speakers:**

**Attachments:**

Agenda Item	Responsible	Discussion	Action/Vote	Follow-up
Finest of the Flock				
Approval of Minutes	Vice President (VP), G. Maxi	<b>Y. Pinero : Motion to approve minutes from February 2019.</b> <b>M. Larkin second</b>  Chair opened discussion. Chair closed discussion.	Motion to approve minutes.  Minutes approved.	Final version of minutes will be posted to SAC site.
Officer Reports	President (Prez.), M. Berkley	<ul style="list-style-type: none"> <li>Elections committee will gather swag for Michael Dunbar</li> </ul>		
	Vice President (VP), G. Maxi	No Report		
	Secretary (Sec'y) C. Cicero	No Report		
	Treasurer (Treas) L. Singh	<ul style="list-style-type: none"> <li>Foundation account - \$7,818.36</li> <li>Concession Account - \$10,475.53 <ul style="list-style-type: none"> <li>Still waiting to add Soar Into Spring Costs</li> </ul> </li> </ul>		
Public Comment				
SAC Liaison Reports	Dr. Michael Rollo	<ul style="list-style-type: none"> <li>Legislature is in session, funding for AB 9, hoping to get the rest of the money. May get half</li> <li>2 new building being built Rec Center, Counseling building</li> <li>Change student plaza – original design one stop shop, wellness center will become academic advising center. Starting in November. Almost everyone students need to work with will be in that area</li> </ul>		
	Dr. Michael McDonald (Faculty Senate)	<ul style="list-style-type: none"> <li>Absent</li> </ul>		
	Jason R. Orellana (Student Government)	<ul style="list-style-type: none"> <li>SG terms are over April 1<sup>st</sup></li> <li>Purchase new bike repair stations to repair broken ones – replacing 4 and others will be removed completely</li> <li>Purchasing 930 metal reusable straws to give out as swag, hoping to partner with campus dining and other departments for sustainability event.</li> <li>24/4 will not continue for the next fiscal year. Now have data that shows not as useful as intended.</li> </ul>		
Old Business		<ul style="list-style-type: none"> <li>Linda and Andi met with Missy to review PDP updates. Meeting with Maryann Egan to check in on all potential items we can pay for. confirm what we can spend this money on, ex. Certificates.</li> </ul>		

Agenda Item	Responsible	Discussion	Action/Vote	Follow-up
New Business				.
SAC Standing Committee Reports	Special Events: Chair: A. Ellsworth, M. Larkin	<ul style="list-style-type: none"> <li>• Thank you for everyone who helped out with Soar Into Spring</li> <li>• Having a recap meeting next week, received positive feedback, average attendance, Picnic was shy of number expecting, overall it was a good event, fun atmosphere,</li> </ul>		
	Elections: Chair: J. Nevarez, L. Amos	<ul style="list-style-type: none"> <li>• As reported</li> <li>• Hosting nominations for 2 weeks</li> </ul>		
	Staff Recognition: Chair: A. Vitiello,	<ul style="list-style-type: none"> <li>• OSA committee met on 2.21.19, both winners declared. All nominees will receive certificates.</li> </ul>		
	Policies: Chair: M. Domjan	<ul style="list-style-type: none"> <li>• No report</li> </ul>		.
University Committee Reports		<p><b>Sustainability and Resiliency Counsel Committee</b> – Represented by C. Niemeyer; Back-up: T. Beck</p> <ul style="list-style-type: none"> <li>• Last meeting was cancelled but meet next Tuesday, President Martin will be at this meeting. Reviewing goals for the year and looking into next year and organizing a more organized Sustainability and Earth Week. How to use Buckingham sustainably.</li> </ul> <p><b>Information Resources Committee (IRC)</b> – Represented by G. Maxi; Back-up: L. Amos</p> <ul style="list-style-type: none"> <li>• Have not met, should meet this semester</li> </ul>		.
University Committee Reports		<p><b>ADA</b> –Represented by J. Nevarez; Back-up: J. Ingrao</p> <ul style="list-style-type: none"> <li>• No report, next meeting is next week</li> </ul> <p><b>Campus Communicators</b> – Represented by A. Clemons; P. Krupp Met on 2.19.19. Colleges are now live on new page; new calendar display will come soon. Looking for more content on FGCU 360, if you have information on faculty, staff, students, send along so they can develop story. Karen Feldman is the contact for FGCU 360 Solar Go Kart races on April 6<sup>th</sup>, PG 2.</p> <p><b>Food Service Advisory Committee</b> –Represented by P. Krupp</p> <ul style="list-style-type: none"> <li>• New Director at Chartwells - Ed</li> <li>• New Director of Operations - Karen Lambardi</li> <li>• New Catering guide with FDA regulations on catering website, Catertrax will be updated with this information.</li> </ul>		

Agenda Item	Responsible	Discussion	Action/Vote	Follow-up
		<ul style="list-style-type: none"> <li>• If you don't see something you would like on the website, you can call Karen and let her know your budget, they can work with you.</li> <li>• Green events, can accommodate 200 guests. These events don't use plastic, real silverware, plates, no additional cost, will need to ask for it.</li> </ul> <p><b>Grant-In-Aid</b> –Represented by C. Bingham; Back-up: C. Ryan</p> <ul style="list-style-type: none"> <li>• We met, and reviewed the eligibility criteria. Application deadline was yesterday. We are meeting next week to review the applications.</li> </ul> <p><b>Intercollegiate Athletics Committee (IAC)</b> – Represented by Y. Pinero and B. Bakalar</p> <ul style="list-style-type: none"> <li>• As reported</li> </ul> <p><b>Parking Advisory</b> –Represented by R. Stabile; Back-up: M. Domjan</p> <ul style="list-style-type: none"> <li>• No report</li> </ul> <p><b>Parking Citations Appeals Board</b> – Represented by D. Harper</p> <ul style="list-style-type: none"> <li>• Meeting March 22<sup>nd</sup> 9:30am-12pm</li> </ul> <p><b>Faculty Senate</b> –Represented by L. Amos; Back-up: M. Berkley</p> <ul style="list-style-type: none"> <li>• Selected a candidate for Admin Assistant, waiting for candidate to accept offer</li> <li>• Committee discussing CNN (Committee of No Name). President gave charge</li> <li>• Trustee Fogg came to meeting and spoke to senate about what he does with BOT, would like to come to our meeting.</li> </ul> <p><b>Faculty Senate Institutional Affairs</b> –Represented by L. Amos; Back-up: T. Beck</p> <ul style="list-style-type: none"> <li>• Met 2.22.19, this committee presents future academic calendars to cabinet, recently 21-22 to cabinet and came back with question about how study days are selected. Day to not have class to balance out classes that fall on Univeristy closure dates</li> <li>• Cabinet accepted calendar, will go to faculty senate next</li> </ul> <p><b>Title IX</b> – Represented by A. Hartley; Back up Patty Krupp</p> <ul style="list-style-type: none"> <li>• Next meeting is April</li> <li>• April is Sexual Assault Awareness Month</li> <li>• Reviewing events that RSO's are already planning through Eagle Link</li> </ul>		

Agenda Item	Responsible	Discussion	Action/Vote	Follow-up
		<ul style="list-style-type: none"> <li>• Sex Ed Booth Camp April 2<sup>nd</sup></li> <li>• ARISE, flag day during Sexual Assault Awareness Month</li> </ul> <p><b>Diversity and Inclusion Committee</b> – Represented by Y. Pinero; Back up A. Clemons</p> <ul style="list-style-type: none"> <li>• Reviewed mandatory trainings and deadlines will be April 1 for Ethics, ADA and Sexual Harassment. To check status employees should check link in emails or go to everfy. Employees can also go onto the Diversity and Inclusion Certificate page and check the event tracking tool.</li> <li>• Discussed employee evaluations are due April 30 which is why mandatory trainings are due by April 1</li> <li>• Diversity and Inclusion Sub-committee reports that there are 116 new graduates for this year (65 students, 51 fac/staff) and there are 126 renewals. Total of 242 total graduates so far. There are still people signing up for the program so more graduates will most likely be added. Graduation is April 18</li> <li>• Employee mentor program is going well and mentor and mentee applications are still currently open if anyone is interested in participated they are accepting application on a rolling basis</li> </ul> <p><b>Sick Leave Pool Committee</b> – Represented by C. Neimeyer; M. Larkin</p> <ul style="list-style-type: none"> <li>• No emails this month</li> </ul> <p><b>Eagle Family Weekend Committee</b>–Represented by M. Larkin; Back-up: C. Niemeyer</p> <ul style="list-style-type: none"> <li>• No report</li> </ul> <p><b>ACE iLab</b> – Represented by A. Clemons</p> <ul style="list-style-type: none"> <li>• No report, have not met</li> </ul>		
		<p>Eagle Family Weekend meeting on April 25<sup>th</sup></p> <p>SAC won Phishbowl competition during Soar Into Spring</p>		

1. **Next Meeting:** Friday, April 12, 2018, 12:30pm.-2:00p.m., in CC 213

President adjourned the meeting at 1:22pm

**Minutes approved 5.23.19**