



## **Staff Advisory Council**

Friday, February 8, 2019 12:30pm-2pm

CC 213

### **AGENDA**

- 1. Finest of the Flock**
- 2. Call to Order**
- 3. Approval of Minutes from January 11, 2019**
- 4. Officer Reports**
  - a. President
  - b. Vice President
  - c. Secretary
  - d. Treasurer
    - i. Budget update
- 5. Public Comment**
- 6. SAC Liaison Reports**
  - a. SAC Liaison: Dr. J. Michael Rollo
  - b. Faculty Senate Liaison: Dr. Michael McDonald
  - c. Student Government Liaison: Jason R. Orellana
- 7. Old Business**
- 8. New Business**
  - a. Sven Hahues
- 9. SAC Standing Committee Reports**
  - a. **Special Events;** Chair Amanda Ellsworth, Mary Larkin
    - i. Nadia has confirmed the plans for the February 13<sup>th</sup> meet and greet in the courtyard outside of Lutgert Hall from 10-11.

- ii. Thanks to all the work by the committee members, final details were made on the calendar for the Soar into Spring events – March 4<sup>th</sup>-8<sup>th</sup>, 2019.
- iii. Human Resources: How to write SMART Goals, CPR Training, CERT BASIC training, Active Shooter Training, Marketing Workshops: *“Taking Great Social Media Photos with your Phone”* and *“Uncovering Stories and Promoting Events”*; ITS Workshops: *Top Ten Campus Technology Tips*, *ITS Phish Bowl*; CAPS Workshop: *TAO Presentation, Dealing with Stress and Anxiety and guided activity*; Career Development Services workshop: *Updating your resume and LinkedIn*; Admissions Panel: *How to use your Six Credit Hours, undergraduate and graduate*.  
Speakers: ACT, Professional Development Guest Speaker: *Dr. David Kelly, Rejecting Rejection*
- iv. Tours: Food Forest, Athletics, Welcome Center Campus Tour, Library, WGPU, Bower School of Music & the Arts
- v. Annual Picnic, LUAU on the Boardwalk
- vi. *All descriptions are due to Nadia and Carloyn by Friday February 1<sup>st</sup> to finish edits on the pamphlet and Sign Up Genius.*
- vii. All proper procurement paperwork will be sent to the Pan Drum Performer by Mary and submitted to Lindsey for payment.
- viii. Mary will contact the President’s office to ask if Dr. Martin would send out a message about Soar into Spring to administration encouraging them to allow staff to participate in Soar into Spring.
- ix. If approved we will hold a Brown Bag Auction at the luncheon. The committee will collect items and services for the auction. Staff will be able to buy raffle tickets to place in the bags for their chance to win. Nadia will create a donation letter for solicitation. Brian will make inquiries into our ability to hold this type of fundraiser.
- x. Jenna and Amy are working on details for food and decorations for the Luau.
- xi. We are planning a winter food drive to benefit the FGCU food bank on February 19th. This time we are going to fill a truck! Theme: **Eagles Can! Be your best feed the nest.** Brian, Jenna and Jason are working on the details.
- xii. A special shout out to Chelsea for all her help coordinating the rooms and spaces needed for all of the events and activities.
- xiii. Next meeting will be Wednesday February 12, 10:00 CC 162

**b. Elections; Chair, Janice Nevarez, Linda Amos**

- i. We met 1/22/19. During our meeting we distributed duties.
- ii. Missy was kind enough to invite President Martin and Dr. Rollo to speak at the SAC Assembly on 4/25/19. Thank you to Missy!
- iii. I have emailed the Food Committee co-chairs Mary Larkin & Amanda Ellsworth to request the Food Committee cater the SAC Assembly on 4/25/19, 10-11:30 am.
- iv. We are scheduled to meet again on 2/19/19 in the Campus Support Complex Conference Room, room 14. I plan to work on preparing CheckBox survey prior to this meeting.

**c. Employee Recognition; Chair, Amy Vitiello**

- i. No report

d. **Policies Committee;** Chair, Miki Domjan

## 10. University Committee Reports

a. **Sustainability and Resiliency Council;** Represented by Christal Niemeyer, Tracie Beck

b. **Information Resources;** Represented by Gino Maxi, Linda Amos

c. **ADA Advisory;** Represented by Janice Nevarez, Jason Ingrao

- i. At the ADA Advisory Committee Meeting we talked about some Campus Building/Construction updates that have been happening
- ii. OIEC events
- iii. Update on statistics for the Office of Adaptive Services as it pertains to total # students served.
- iv. We had a guest visitor Leigh Anna Nowak from the Center for Autism and Related Disabilities who spoke about the services CARD offers/provides.
- v. The next meeting will be on Thursday 3/28/19

d. **Campus Communicators;** Represented by Andi Clemons, Patty Krupp

e. **Food Service Advisory;** Represented by Patty Krupp

f. **Grant in Aid;** Represented by Charlotte Bingham, Cara Ryan

a. **Intercollegiate Athletic;** Represented by Ysatiz Pinero, Brian Bakalar

b. **Parking Advisory;** Represented by Roseanne Stabile, Miki Domjan

c. **Parking Citations;** Represented by Deb Harper, Ashton Hartley

- i. Met on 2.1.19, reviewed 50 appeals

d. **Faculty Senate;** Represented by Linda Amos, Missy Berkley

e. **Faculty Senate Institutional Affairs;** Represented by Linda Amos, Tracie Beck

f. **Title IX;** Represented by Ashton Hartley, Patty Krupp

- i. New regulations/policies for Title IX was shared and discussed. There are many changes and everyone is being encouraged to make a comment on them in hopes of removing the new proposed rules.
- ii. We also reviewed upcoming programs and the new mentoring program for faculty and staff. We had 14 mentors and 6 mentees apply. They are still accepting applications with hopes of diversifying both pools. There were mostly faculty interested in being Mentors and mostly staff at the program assistant and office manager level interested in being mentees. We would like to get more of both.

g. **Diversity and Inclusion;** Represented by Ysatiz Pinero, Andi Clemons

h. **Sick Leave Pool;** Represented by Christal Niemeyer

i. **Eagle Family Weekend;** Represented by Mary Larkin, Christal Niemeyer

j. **ACE iLab**; Represented by Andi Clemons

**11. Campus Updates**

**12. Adjournment**

**Next Meeting:** Friday, March 15<sup>th</sup>, 2018, 12:30pm in CC 213