



Staff Advisory Council

Friday, August 30, 2019 12:30 pm-2 pm

CC 213

2019-2020 Staff Advisory Council Members

President – Missy Berkley

Physical Plant

Secretary – Cara Ryan

Marieb Advising

Vice President – Andi Clemons

Academic Affairs

Treasurer – Jennifer Fulwider

College of Education

Brian Bakalar

Campus Life

Tracie Beck

Honors College

Alison Bryant

Small Business Development
Center

Miki Domjan

Physical Plant

Jessica Evers

Exploratory Advising

Carolyn Greene

Trio & Outreach Programs

Myles Kittleson

University Police

Mary Larkin

Career Development Services

Holly Mathews

Counseling & Psychological
Services

Gino Maxi

Information Technology Services

Janice Nevarez

Adaptive Services

Christal Niemeyer

Marine & Ecological Sciences

Ysatiz Piñero

Multicultural & Leadership
Development

Lindsay Singh

Center for Academic Achievement

Amy Vitiello

Arts & Sciences Dean's Office

Georgia Willis

Adaptive Services

Agenda

1. **Finest of the Flock**
2. **Call to Order**
3. **Approval of Minutes from July 19, 2019 and June 21, 2019**
4. **Officer Reports**
 - A. President
 - B. Vice President
 - C. Secretary
 - D. Treasurer
5. **Public Comment**
6. **SAC Liaison Reports**
 - A. SAC Liaison: Dr. J. Michael Rollo
 - B. Faculty Senate Liaison: Dr. Jamie MacDonald
 - C. Student Government Liaison: Michael Whittaker
7. **Old Business**
 - A. Appointment of new council members
8. **New Business**
 - A. Pursuing a Mutual Respect Policy
9. **SAC Standing Committee Reports**
 - A. **Elections**; Represented by Tracie Beck
 - i. Nothing to report
 - B. **Employee Recognition**; Represented by Ysatiz Pinero
 - i. Nothing to report
 - C. **Policies**; Represented by Miki Domjan
 - i. Met 7/24/2019
 - ii. Members Present: Miki Domjan, Alison Bryant, Jen Fulwider, Delvin Jones, Helen Pferdehirt, Georgia Willis, Aisha Lewis, Maya Mirzoeva, Myles Kittleson
 - iii. Old Business
 - iv. New business
 - v. Policy review: FGCU-PR1.003 and FGCU Policy 3.3037
 - vi. Committee recommendations:
 - vii. PR1.003-
 - i. Grammatical and wording suggestions
 - ii. Vocabulary questions regarding certain specifications
 - viii. 3.3037
 - i. Grammatical errors and wording changes
 - ii. Clarification of meanings within policy statement

- iii. Questions about ordering of definitions (grouping based on content rather than alphabetical order)
- D. **SAC Professional Development Program;** Represented by Lindsay Singh & Christal Niemeyer
- i. Met August 1, 2019
 - ii. Suggested updates to PDP official rules document: award amount, application deadlines, review period, application materials, applicant questions, evaluation matrix, survey, etc.
 - iii. Met August 15, 2019
 - iv. Finalized the PDP official rules.
 - v. Set information session dates before 1st PDP deadline:
 - i. August 29th @ 1pm in Edwards Hall 309
 - ii. September 4 @ 9am in Holmes Hall 406
- E. **Special Events;** Represented by Mary Larkin
- i. Met 8/13/2019
 - ii. Committee Members Present: Mary Larkin, Brian Bakalar, Teresa Clark, Jenna Glynn, Alli Brown, Maya Mirzoeva, and Lana Mallow
 - iii. Food Drive-Brian spoke to the food pantry and they do not need us to market towards personal items for donations. Mary mentioned the PB & J promotion we did last year. They want us to promote breakfast food donations as well as canned food/PB&J.
 - iv. Potential Date: After Labor day the week of September 9th
 - v. Brian talking to Michele Kroffke to verify a date and time
 - vi. Jenna updating flyer
 - vii. Amy Swingle (Campus Rec) agreed to use boat once given notice
 - viii. Borrow tents from P&W and/or MLD
 - ix. Ice Cream Meet and Greet- 8/14/19 set up starts at 2:30 catered by chartwells.
 - x. Jenna ask Tammy to send a reminder tomorrow morning
 - xi. Brian, Lana, Mary and any others available help set-up/take down
 - xii. Meet and Greet schedule- (Maybe every other month)
 - xiii. October Fall themed event (members assigned TBA)
 - xiv. Possible Event at North Lake's new pub in December (maybe before a basketball game)
 - xv. Possible event at arts center in spring (faculty arts show)
 - xvi. Brian speaking to CAPS about event in the new building once opened
 - xvii. Other options: pool at South Village, Lutgert Hall, Sugden Hall
 - xviii. Ability to add event in November if needed
 - xix. Carolyn is still setting up the mail box

- xx. Mary inquiring to SAC about keeping the \$1000 for the luncheon in the general SAC budget
- xxi. Soar into Spring Speaker
- xxii. Mary and any other members looking into options
- xxiii. Lana speaking to Dr. Blakely about speaker options and opportunity for monetary collaboration

10. University Committee Reports

- A. **ACE iLab;** Represented by Andi Clemons
 - i. A survey has been created and shared with the Campus Community to help us create a snapshot of internationalization at FGCU.
- B. **ADA Advisory;** Represented by Amy Vitiello & Jen Fulwider
 - i. Nothing to report. Meeting scheduled for September 19th
- C. **Campus Communicators;** Represented by Andi Clemons & Mary Larkin
- D. **Faculty Senate;** Represented by Georgia Willis & Amy Vitiello
- E. **Food Service Advisory;** Represented by Tracie Beck & Holly Mathews
- F. **Grant in Aid;** Represented by Carolyn Greene & Ysatiz Pinero
 - i. Nothing to report
- G. **Institutional Affairs;** Represented by Tracie Beck & Andi Clemons
- H. **Parking Advisory;** Represented by Miki Domjan & Christal Niemeyer
- I. **Sustainability and Resiliency Council;** Represented by Jessica Evers & Janice Nevarez
 - i. Nothing to report
- J. **Diversity and Inclusion;** Represented by Ysatiz Pinero & Andi Clemons
- K. **Intercollegiate Athletic;** Represented by Brian Bakalar
- L. **Parking Citations;** Represented by Ashton Hartley & Carolyn Greene
 - i. Nothing to report
- M. **Sick Leave Pool;** Represented by Mary Larkin, Ashton Hartley, Amy Vitiello, Miki Domjan
- N. **Title IX;** Represented by Myles Kittleson & Alison Bryant

11. Campus Updates

12. Adjournment

Next Meeting: Friday, September 27, 2019 12:30 pm in CC 213