



## **Staff Advisory Council**

Friday, February 7, 2020 12:30 pm-2 pm

CC 213

### **2019-2020 Staff Advisory Council Members**

**President – Missy Berkley**  
Physical Plant

**Secretary – Cara Ryan**  
Marieb College Advising

**Vice President – Andi Clemons**  
Academic Affairs

**Treasurer – Jennifer Fulwider**  
College of Education

**Brian Bakalar**  
Counseling & Student Health  
Services

**Tracie Beck**  
Honors College

**Alison Bryant**  
Small Business Development  
Center

**Miki Domjan**  
Physical Plant

**Jessica Evers**  
CAS Advising

**Carolyn Greene**  
Trio & Outreach Programs

**Myles Kittleson**  
University Police

**Mary Larkin**  
Career Development Services

**Holly Mathews**  
Counseling & Psychological  
Services

**Gino Maxi**  
Information Technology Services

**Paige Messer**  
Procurement Services

**Janice Nevarez**  
Adaptive Services

**Christal Niemeyer**  
Ecology & Environmental Studies

**Ysatiz Piñero**  
Multicultural & Leadership  
Development

**Lauren Pugh**  
Office of the Bursar

**Lindsay Singh**  
Center for Academic Achievement

**Lauren Strunk**  
Prevention and Wellness

**Stephanie Toms**  
University Advancement

**Amy Vitiello**  
Arts & Sciences Dean's Office

**Georgia Willis**  
Adaptive Services

## **Agenda**

- 1. Finest of the Flock;** Represented by Cara Ryan & Jessica Evers
- 2. Call to Order**
- 3. Approval of Minutes from January 10, 2020 meeting**
- 4. Officer Reports**
  - A. President- Nothing to report
  - B. Vice President- Nothing to report
  - C. Secretary- Nothing to report
  - D. Treasurer- Nothing to report
- 5. Public Comment**
- 6. SAC Liaison Reports**
  - A. SAC Liaison: Dr. J. Michael Rollo
  - B. Faculty Senate Liaison: Dr. Jamie MacDonald
  - C. Student Government Liaison: Jacob Goldman
- 7. Old Business**
  - A. Update on Reclassification/Compensation discussion from Pres. Berkley.
  - B. Engaging staff with and within SAC
  - C. Update from J. Nevarez on Parking Equity
- 8. New Business**
  - A. **OSA volunteers**
  - B. **Sick Leave Pool – 2 or 3 names for A&P until 6/30/2020**
  - C. **Parking Citations – 2 or 3 names for A&P until 6/30/2020**
- 9. SAC Standing Committee Reports**
  - A. **Elections;** Represented by Tracie Beck
    - i. Nothing to report. A meeting will be scheduled in early February.
  - B. **Employee Recognition;** Represented by Cara Ryan & Jessica Evers
    - i. Meeting held on 1/31/20 11-12pm.
    - ii. A. Vitiello will coordinate Outstanding Staff Awards.
    - iii. J. Evers & C. Ryan continue to coordinate the Finest of the Flock.
    - iv. Missy opened the OSA form and 10 nominations had been submitted at time of the meeting. Nomination deadline is February 28th.
    - v. There is a need for 10 to read and vote on the nominations, currently there are 8 which include the 18/19 winners.
    - vi. The award order was placed by C. Ryan and will be followed up on after the winner is decided.
    - vii. Committee will contact Nancy Respoli in parking for the certificate.
    - viii. Gabor is invited by the Provost office.

- ix. Nominnees and chairs are unable to serve on the committee.
- x. Meeting to vote on nominees will occur on 3/13/20 prior to the next SAC Meeting. M. Larkin was going to book room in Cohen Center.
- C. **Policies;** Represented by Miki Domjan
  - i. No meeting was held.
- D. **SAC Professional Development Program;** Represented by Lindsay Singh & Christal Niemeyer
  - i. Met on Thursday, January 16th 1-2pm.
  - ii. Reviewed the Jan 15th group of applications for PDP funding.
  - iii. Decided who would be awarded and how much.
  - iv. Decided to use all our current remaining funds for PDP awards instead of hosting a campus staff event during Soar into Spring week.
  - v. Award letters will go out week of January 27th.
- E. **Special Events;** Represented by Mary Larkin
  - i. Nothing reported. Verbal report expected 2/7/20.

## 10. University Committee Reports

- A. **ACE iLab;** Represented by Andi Clemons
  - i. Nothing reported.
- B. **ADA Advisory;** Represented by Amy Vitiello & Jen Fulwider
  - i. Meeting held on 1/23/20
  - ii. Facilities Planning Report: Tom Mayo provided updates to building/construction projects
  - iii. Office of Institutional Equity & Compliance Report: their office is working to replace the 3 training Modules (Sexual Harassment; Discrimination; ADA) with shorter training slides.
  - iv. Adaptive Services Report: 1300+ students are currently being served
  - v. Walk-Thru of Student Health & Life Fitness Center: Cori Bright-Kerrigan reported that she recommended a couple of doors be adjusted as they were “heavy”, and that the locks on some of the lockers be ADA compliant
  - vi. Elizabeth Weatherford will bring to the Faculty Technology Team the ADA Committee’s concerns re: accessible technology recommendations
  - vii. Cori Bright-Kerrigan will look at costs for truncated domes that are DOT approved. There are several across campus that need replaced
  - viii. Secondary access issues still need to be addressed (Library, Reed Hall)
  - ix. ADA 30th Anniversary planning ongoing – request for any recommendations
  - x. Shuttles on campus: running through February. Will have more information after that test period

- xi. Non-emergency rescue situations: Ruth Rodrigues was not at the meeting for follow-up, but she was going to talk with the Estero Fire/Rescue to see what their protocol was in such situations
  - xii. Virtual Map: design to include accessible areas to include parking, restrooms, dining, etc.
- C. **Campus Communicators;** Represented by Andi Clemons & Mary Larkin
  - i. Nothing reported.
- D. **Faculty Senate;** Represented by Georgia Willis & Amy Vitiello
  - i. Committee has not met yet.
- E. **Food Service Advisory;** Represented by Tracie Beck & Holly Mathews
  - i. Currently not operational.
- F. **Grant in Aid;** Represented by Carolyn Greene & Ysatiz Pinero
  - i. No meeting has been scheduled yet.
- G. **Institutional Affairs;** Represented by Tracie Beck & Andi Clemons
  - i. Nothing to report.
- H. **Parking Advisory;** Represented by Miki Domjan & Christal Niemeyer
  - i. Nothing reported.
- I. **Sustainability and Resiliency Council;** Represented by Jessica Evers & Janice Nevarez
  - i. Nothing reported.
- J. **Diversity and Inclusion;** Represented by Ysatiz Pinero & Andi Clemons
  - i. Nothing reported, verbal report expected 1/31/20
- K. **Intercollegiate Athletic;** Represented by Brian Bakalar & Ysatiz Pinero
  - i. Committee will be reported on at SAC meeting.
- L. **Parking Citations Appeals;** Represented by Ashton Hartley & Carolyn Greene
  - i. Committee met February 5th, in Campus Support Complex, Room 90. They listened to one student appeal, and deliberated over four appeals. They denied a total of eighty-eight appeals. The citations were a combination of no permits displayed, parking in F/S and or Reserved spots, parking in the new (Community Counseling Center) CCC lot, and parking on the grass. The reasons for appeals were mostly students stating that they could not find parking and would be late for finals. Other reasons scaled from returning books (quickly), forgetting items in classroom, running in to the food center (quickly), and/or "I didn't know".
- M. **Sick Leave Pool;** Represented by Mary Larkin, Ashton Hartley, Amy Vitiello, Miki Domjan
  - i. Nothing to report.
- N. **Title IX;** Represented by Myles Kittleson & Alison Bryant

- i. Meeting scheduled for February 26th and will be reported on during March meeting.

**11. Campus Updates**

**12. Adjournment**

**Next Meeting:** Friday, March 13, 2020 12:30 pm in CC 213