



Staff Advisory Council

Friday, January 10, 2020 12:30 pm-2 pm

CC 213

2019-2020 Staff Advisory Council Members

President – Missy Berkley
Physical Plant

Secretary – Cara Ryan
Marieb College Advising

Vice President – Andi Clemons
Academic Affairs

Treasurer – Jennifer Fulwider
College of Education

Brian Bakalar
Counseling & Student Health
Services

Tracie Beck
Honors College

Alison Bryant
Small Business Development
Center

Miki Domjan
Physical Plant

Jessica Evers
CAS Advising

Carolyn Greene
Trio & Outreach Programs

Myles Kittleson
University Police

Mary Larkin
Career Development Services

Holly Mathews
Counseling & Psychological
Services

Gino Maxi
Information Technology Services

Paige Messer
Procurement Services

Janice Nevarez
Adaptive Services

Christal Niemeyer
Ecology & Environmental Studies

Ysatiz Piñero
Multicultural & Leadership
Development

Lauren Pugh
Office of the Bursar

Lindsay Singh
Center for Academic Achievement

Lauren Strunk
Prevention and Wellness

Stephanie Toms
University Advancement

Amy Vitiello
Arts & Sciences Dean's Office

Georgia Willis
Adaptive Services

Agenda

- 1. Finest of the Flock;** Represented by Cara Ryan & Jessica Evers
- 2. Call to Order**
- 3. Approval of Minutes from December 13, 2019 meeting**
- 4. Officer Reports**
 - A. President- Nothing to report
 - B. Vice President- Nothing to report
 - C. Secretary- Nothing to report
 - D. Treasurer- Nothing to report
- 5. Public Comment**
- 6. SAC Liaison Reports**
 - A. SAC Liaison: Dr. J. Michael Rollo
 - B. Faculty Senate Liaison: Dr. Jamie MacDonald
 - C. Student Government Liaison: Jessica Harry
- 7. Old Business**
 - A. Discuss President Martin's visit.
- 8. New Business**
- 9. SAC Standing Committee Reports**
 - A. **Elections;** Represented by Tracie Beck
 - i. Nothing to report. A meeting will be scheduled in early February.
 - B. **Employee Recognition;** Represented by Cara Ryan & Jessica Evers
 - i. Have not received many nominations for Finest of the Flock.
 - ii. Will be seeking a Chair replacement for this committee as co-chairs have to step down due to office commitments.
 - iii. Meeting will happen in January to discuss Outstanding Staff Awards.
 - C. **Policies;** Represented by Miki Domjan
 - i. Nothing reported.
 - D. **SAC Professional Development Program;** Represented by Lindsay Singh & Christal Niemeyer
 - i. Discussed more final options for the larger professional development opportunities during spring.
 - E. **Special Events;** Represented by Mary Larkin
 - i. SAC Special Events Committee Meeting – 12/13/2019
 - ii. Committee Members Present: Mary Larkin, Teresa Clark, Maya Mirzoeva, Nadia Payne, Carolyn Green, Carolyn Conley, Lauren Pugh, Holly Mathews, Lana Mallow

- iii. The committee met to begin planning Soar into Spring and assign members to committees.
- iv. Meet and greets are planned through the spring.
- v. Soar into Spring plans have begun:
 - i. The theme this year will be “Country”, details to follow.
 - ii. Last year’s schedule and attendance have been reviewed
 - iii. Initial planning has begun for presentations, programs and tours
- vi. Next Meeting January 14, Cohen 249, 3:00-4:30

10. University Committee Reports

- A. **ACE iLab;** Represented by Andi Clemons
 - i. The Committees are working on putting together their assessments and will be planning a town hall to discuss them with the campus.
 - ii. The Committee Chair and a Couple members will be heading to the ACE Internationalization Committee Washington DC Meeting for our cohort where they will get to meet with the other institutions in our cohort and discuss our progress.
- B. **ADA Advisory;** Represented by Amy Vitiello & Jen Fulwider
 - i. Tour of the new Student Wellness & Fitness center happened on 1/7/20
 - ii. Studio doors are heavy and will need adjustment
 - iii. Lockers are not ADA Compliant; there will need to be adjustments made to accommodate as needed, as well as labeling them ADA Compliant
 - iv. Showers have seats for accessibility
 - v. Student and staff/faculty input was solicited regarding accessible equipment to be provided. Cable-driven equipment (pull, overhead & push) is available which is specifically designed for ADA. There are also other machines that are convertible to accommodate chair users.
- C. **Campus Communicators;** Represented by Andi Clemons & Mary Larkin
 - i. Looking for good student stories to share.
- D. **Faculty Senate;** Represented by Georgia Willis & Amy Vitiello
 - i. Committee has not met yet.
- E. **Food Service Advisory;** Represented by Tracie Beck & Holly Mathews
 - i. Food Advisory Committee. I reached out to Emily Chaikin, who said that, “The food advisory committee is currently in the process of being revamped, so there will not be any meetings this semester. Feel free to pass along any feedback you may have directly, it is always welcomed”
- F. **Grant in Aid;** Represented by Carolyn Greene & Ysatiz Pinero
 - i. Nothing reported.
- G. **Institutional Affairs;** Represented by Tracie Beck & Andi Clemons
 - i. Nothing to report. No meetings have been scheduled.

- H. **Parking Advisory;** Represented by Miki Domjan & Christal Niemeyer
 - i. Nothing reported.
- I. **Sustainability and Resiliency Council;** Represented by Jessica Evers & Janice Nevarez
 - i. Nothing reported.
- J. **Diversity and Inclusion;** Represented by Ysatiz Pinero & Andi Clemons
 - i. Nothing reported.
- K. **Intercollegiate Athletic;** Represented by Brian Bakalar & Ysatiz Pinero
 - i. Nothing reported.
- L. **Parking Citations Appeals;** Represented by Ashton Hartley & Carolyn Greene
 - i. Nothing reported.
- M. **Sick Leave Pool;** Represented by Mary Larkin, Ashton Hartley, Amy Vitiello, Miki Domjan
 - i. Meeting held December 4, 2019
 - ii. Introduction of new Committee members
 - iii. Outlined process of reviewing and approving/denying requests
 - iv. Copies of Regulation, Application and General Information provided to new Committee members
 - v. Reviewed Open Enrollment applicants and current Sick Leave Pool hours (balance)
- N. **Title IX;** Represented by Myles Kittleson & Alison Bryant
 - i. Meeting scheduled for February.
 - ii. Subcommittee meeting is scheduled for January 27th.

11. Campus Updates

- A. Janice Nevarez will share research about parking regulations regarding reserved spaces and blockage of non-reserved parking.

12. Adjournment

Next Meeting: Friday, February 7, 2020 12:30 pm in CC 213