

Staff Advisory Council

Regular Meeting Minutes

Date: 8/28/20

Location: TEAMS

Time: 12:30PM-2 PM

Call to Order: President Andi Clemons

Time: 12:32 pm

Record Attendance: 18 out of 25

Secretary: Jessi Drummond

	<u>Council Members:</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>	<u>Minutes</u>	<u>Budget</u>
1	President Andi Clemons	X			X	X
2	Vice President Carolyn Greene	X			X	X
3	Secretary Jessi Drummond	X			X	X
4	Treasurer Andrew Blatter	X			X	X
5	Tracie Beck		X		-	-
6	Charlotte Bingham	X			X	X
7	Alison Bryant		X		-	-
8	Jaclyn Chastain	X			X	X
9	Amy Craig	X			X	X
10	Katarina Danks	X			X	X
11	Jennifer Denike	X			X	X
12	Miki Domjan	X			X	-
13	Jessica Evers	X			-	X
14	Jennifer Fulwider	X		X		
15	Myles Kittleson	X			X	X
16	Mary Larkin	X			X	X
17	Aisha Lewis	X			X	X
18	Holly Mathews	X			X	X
19	Dakendo Michel	X			X	X
20	Ysatiz Pinero		X		-	-
21	Lauren Pugh	X		X	-	-
22	Nick Reeves			X	-	-
23	Lauren Strunk	X			X	X
24	Georgia Willis	X			X	X

X: Attended/ Approve Motion

-: Absent

O: Deny Motion

A: Abstain

Liaison: Dr. Aysegul Timur

Faculty Senate Liaison: Dr. James MacDonald

Student Government Liaison: Nathan Campbell

Invited Speakers: Dr. Corley & Jessica Homer

At the bottom of the minutes: Finest of the Flock

Agenda Item	Responsible	Discussion	Follow-up
Approval of Minutes	Chairs	<p>Approval of July 24, 2020 Minutes</p> <ul style="list-style-type: none"> • Motion to approve: Georgia Willis • Second: Myles Kittleson • Any discussion: NA • Approve: 20 • Dissent: 0 • Abstain:1 	
Officer Reports	President, Andi Clemons	<ul style="list-style-type: none"> • Make sure to check into the Veoci app every morning, and that you only com to campus when you have a green check mark. The case management that is routed through the app is working well. It is really helping reduce the cases on campus. • If you have any issues you can call the COVID hotline 239-590-1206 • HR is working on a survey to review staff positions that can work remote or partly remote. Waiting for more information from HR. • More offices are moving on-campus be patience with staff that might be moving when reaching out to them. • Today is the 57th anniversary of the Dr. Martin Luther King Jr.'s "I Have A Dream" speech. Take the time to listen to his speech today as a reminder of where we want to be and our goals. 	
	Vice President, Carolyn Greene	<ul style="list-style-type: none"> • The BFSA President Dr.Blakely sent out an email to connect with faculty and staff after the killing of Jacob Blake. They also selected their officers. Dr. Angela Corley is the Vice President, Waneka McFarlane is the Secretary, and Saül Laguerre is the treasure. • Greene introduced Dr. Angela Corley to speak on behalf of the BFSA. They are working on feedback from the community. Look for more information on the installation of officers. 	
	Secretary, Jessi Drummond	<ul style="list-style-type: none"> • No report at this time 	
	Treasurer, Andrew Blatter	<ul style="list-style-type: none"> • Big thank you to everyone who sent in their budget. • Budget approval in Old Business. 	
Finest of the Flock	Chairs	<p>Three nominations</p> <ul style="list-style-type: none"> • Sonny Barker • Dr. Angela Corley • Stoplight of the Month is Travell Oaks <p>See full nomination at the end of the minutes</p>	
Public Comment		<ul style="list-style-type: none"> • No Comment 	
SAC Liaison Reports	Dr. Aysegul Timur (SAC Liaison)	<ul style="list-style-type: none"> • A message from the Office of the President: A HUGE THANK, much appreciation for keeping the campus safe during COVID-19. • Our enrollment numbers show our collective impact, as of August 24th the total headcount from last year to this year increased by 3%. Our new FTIC declined 7% from last year 	

		<p>but with the climate of the world we can understand why. Dr. Lisa Johnson is working on a lot of new strategies and our transfer enrollment has increased by 15%. Our total credit hour by students have increased by 2%.</p> <ul style="list-style-type: none"> • Micro Credentialing & Badging- They are building a steering committee of faculty and staff to work on an implantation plan. • We are a recipient of Lumina Talent Hub Funds (partnership with the Future Makers Coalition) and they are proposing a work plan to bring back students that started at FGCU but did not finish their degree. Since 1997 we have had 20,000 stop out students. Working on new initiatives to help them finish their degree. • Working on the new Center for Critical Race and Ethnic Studies • Discussion followed 	
	Dr. Jamie MacDonald (Faculty Senate)	<ul style="list-style-type: none"> • They met for the first time today and will keep meeting virtually for the foreseeable future. • CAPs came in to talk about mental health programs for students • Wrote a statement to reaffirming Faculty Senates commitment to diversity and inclusion on this 57th anniversary of the “I Have A Dream” speech. • Travel budget is 32% less because the travel restructuring but money is left over for online conference registrations • A big thank you to our IT department for their support in online summer courses 	
	Nathan Campbell (Student Government)	<ul style="list-style-type: none"> • N/A 	
Old Business		<p>Budget for committees</p> <ul style="list-style-type: none"> • SAC 2020-2021 Team Group has the budget proposal file • The request is in line with the previous year the only change is the professional development committee requested \$2,500 <ul style="list-style-type: none"> ○ Motion to approve: Mary Larkin ○ Second: Katarina Danks ○ Any discussion: NA ○ Approve: 24 ○ Dissent: 0 ○ Abstain: 0 	
New Business		<p>Jessica Homer</p> <ul style="list-style-type: none"> • Diversity & Inclusion Certificate starts again next week • Accelerated Bachelors Program- The proposal is to help full time employees finish their bachelors program in an accelerated time. In addition to FGCU Complete, this would include an “employees only” 	<p>Send any questions on the degree to the SAC email or directly to Jessica Homer</p> <hr/>

		<p>noon time (bachelors track) class. The goal is to have this in addition to the two classes that we already get, this would help staff get their degrees in 4 ½ years instead of 8 years. Many departments have agreed to support their employees in this program and they have lined up two different tracks.</p> <ul style="list-style-type: none"> • Discussion Continued <p>Bylaw changes</p> <ul style="list-style-type: none"> • Proposing to change “The Secretary shall: Gather committee reports monthly to include in the agenda (which may be summarized or included as attachments)” to “The Secretary shall: Gather committee reports monthly” • Jessi would still like reports before the meeting or no later than the Monday after the meeting, but does not need them to create the agenda. 	Send out the suggested text in agenda and will vote at the next meeting
SAC Standing Committee Reports	Chair- Tracie Beck	<p>Elections:</p> <ul style="list-style-type: none"> • No report at this time 	
	Chairs- Jaclyn Chastain & Georgia Willis	<p>Employee Recognition:</p> <ul style="list-style-type: none"> • They received gifts from SOVI. • They are updating the Finest of the Flock website <ul style="list-style-type: none"> • They are informing nominees via inner office mail • They also changed the Finest of the Flock winner to Finest of the Flock Spotlight. • Submitted their budget • No further report 	
	Chair- Miki Domjan	<p>Policies</p> <ul style="list-style-type: none"> • The policy committee had a few policies we reviewed and submitted changes to general council. I will try to email them to the secretary next week. • No further report 	
	Chair- Katarina Danks	<p>SAC Professional Development Program:</p> <ul style="list-style-type: none"> • Submitted budget • Would like to create a repository of resources on our website. 	
	Chairs- Amy Craig	<p>Special Events:</p> <ul style="list-style-type: none"> • Submitted their budget • Looking to host food drive on the 10th and adding extra bins for drop off that week • Working on virtual meet & greet later in the month 	
	Chair- Carolyn Greene	<p>Increasing Visibility Committee</p> <ul style="list-style-type: none"> • Haven’t met yet 	
	Chair- Jessi Drummond	<p>Diversity & Inclusion Committee</p> <ul style="list-style-type: none"> • Haven’t met yet 	
University Committee Reports		<p>ADA –Represented by Chair Katarina Danks</p> <ul style="list-style-type: none"> • Haven’t met yet <p>Campus Communicator- Represented by Chair Mary Larkin</p> <ul style="list-style-type: none"> • Haven’t met yet <p>Faculty Senate – Represented by Chair Charlotte Bingham</p> <ul style="list-style-type: none"> • No further comments 	

		<p>Grant-In-Aid – Represented by Chair Carolyn Greene</p> <ul style="list-style-type: none"> • Haven't met yet <p>Institutional Affairs - Represented by Chair Jennifer Denike</p> <ul style="list-style-type: none"> • Haven't met yet <p>Parking Advisory – Represented by Chair Myles Kittleson</p> <ul style="list-style-type: none"> • Haven't met yet <p>Sustainability and Resiliency Council Represented by Chair Katarina Danks</p> <ul style="list-style-type: none"> • Haven't met yet 	
University Special Committees		<p>ACE iLab– Represented by Chair Andi Clemons</p> <ul style="list-style-type: none"> • A draft report has been written. Per the feedback from our ACE consultant it has reduced the first draft by half. The draft is being reviewed by the committee and will then be shared. <ul style="list-style-type: none"> ○ Will be working on planning Town hall meetings. ○ After that the next steps will be to invite the ACE visitors to campus for a review <p>Rebalancing Resources Represented by Chair Lauren Strunk</p> <ul style="list-style-type: none"> • Haven't met yet 	
Presidential Appointed Committees		<p>Diversity and Inclusion Committee – Represented by Chair (Charlotte Bingham)</p> <ul style="list-style-type: none"> • Looking at creating a climate survey, the quotes were approved. It will focus on race and inequality. They have created a diversity and inclusion website so it is separate from OIC. Working on an official Diversity & Inclusion statement. There will be a bias incident report on the website. Working on a D & I strategic plan, looking for BOG guidance. They talked about the changes in Title 9. They gave updates on the Center for Critical Race and Ethnic Studies. <p>Intercollegiate Athletics Committee (IAC) – Represented by Chair (Lauren Strunk)</p> <ul style="list-style-type: none"> • Haven't met yet <p>Parking Citations Appeals Board – Represented by Chair (Carolyn Greene & Georgia Willis)</p> <ul style="list-style-type: none"> • President Martin sent out the names for the committee. • Haven't met yet <p>Sick Leave Pool Committee – Represented by Chair (TBA)</p> <ul style="list-style-type: none"> • New appointees: Jennifer Denike, Jennifer Fulwider & Alison Bryant <p>Title IX – Represented by Chair (Myles Kittleson & Charlotte Bingham)</p> <ul style="list-style-type: none"> • 321 complaints were filed. • 196 people attended the trainings • The D & I certificate program had 124 event, 1,829 individual attended at least one event. 156 total graduates for the program. Next meeting October 28th. 	

Campus Updates	All Reps when applicable	<p>Testing</p> <ul style="list-style-type: none"> • 900 took advantage of the asymptomatic testing, positivity rate less than 1%. • Take sure to take the mandatory COVID training by the end of the day. • Make sure to take the time to listen and reflect on Dr. Martin Luther King Jr.'s "I have a dream" speech. <ul style="list-style-type: none"> • https://www.npr.org/2010/01/18/122701268/i-have-a-dream-speech-in-its-entirety <p>COVID Updates from Dr. Jamie MacDonald</p> <ul style="list-style-type: none"> • In comparison to the other 12 state instructions, we are 8th in the state with under 20 COVID -19 cases. 	

Next Meeting: September 25, 2020 12:30 pm on TEAMS.

President adjourned the meeting at 1:58 pm

Carolyn moved to adjourn, Georgia Wills seconded

Finest of the Flock nominees:

- Sonny Barker
 - Sonny's nominator wrote: "We got slammed with an ASAP move situation and the space being moved into was not cored appropriately for their use. Without hesitation Sonny jumped right in to help get all the cores pinned and keys cut within a very short period of time the same day. He ran back and forth to the building several times including delivering a key to an occupant and picking up a key that needed to be returned. His efforts will help the occupants have a smooth transition into their new space. Definitely deserving of a shout out for going above and beyond."
- Dr. Angela Corley
 - Angela's nominator wrote: "I wanted to acknowledge Dr. Angela Corley for the Finest of the Flock. Dr. Corley has recently been elected as the Vice-President for the Black Faculty & Staff Association (BFSA) at FGCU. The BFSA is an employee resource group committed to developing a community and support network that nurtures the advancement of Black faculty and staff as a visible and vibrant aspect of FGCU's quest for inclusive excellence in fair and equitable treatment of all. As the Vice-President of BFSA, Dr. Corley will serve as Chairperson of the Program Committee. In the absence of the President, she will also be responsible for assuming all duties of the President. Thank you, Dr. Corley for stepping up to the plate and thank you to everyone who participated the BFSA's inaugural election process."

Finest of the Flock SPOTLIGHT for this month:

- Travell Oakes!
 - T.O.'s nominator wrote: "What an I say about T.O. ? Since he started at FGCU just over a year ago he has hit theground running. He started to get to know his role and everyone around campus. He has been a bright light to many. He works diligently on all the tasks he is supposed to do but he also expands past his job duties. He is always there for students and his colleagues. He has taken it upon himself to create a community for new employees and young professionals at FGCU to assist them in getting acclimated to Fort Myers, their roles, and to provide a space for assistance and care. In additoin to this he has been able to offer additional tining and

advisement for new programs for athletics and his Alma Mater back in Michigan. He is always offering his assistance and looking for ways to grow. The most impactful for me being his help since the Coordinator I advised left FGCU and the workload has increased exponentially. He has been there to assist with additional student groups, trainings for students and staff and he has also been there as a sounding board to ideas and offers ways to assist. T.O. is a force to be reckoned with and he has been a positive soul for so many of us. Even when things go south or we are unsure of what's going on he always finds a way to put a smile on people's faces. His high energy is infectious and because of that he was also asked to help welcome all incoming freshmen this summer during orientation. He could have easily backed out and said he had too much going on but he kept going with the rest of the team to create a wonderful welcome to our class of 2024. T.O. is very supportive and he is beyond deserving of this recognition.”