**Staff Advisory Council**

**Regular Meeting Minutes**

**Date: 12/2/22**

**Location: Cohen Student Union CC214**

**Time: 12:30-2:00p**

Call to Order: Kristen Vanselow

Time: 12:32

Record Attendance: 20

Secretary: Amy Craig

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Council Members: | Present | Excused | Absent | Minutes |
| 1 | President, Aisha Lewis | x |  |  |  |
| 2 | Vice President, Kristen Vanselow | x |  |  |  |
| 3 | Secretary, Amy Craig | x |  |  |  |
| 4 | Treasurer, Amy Hall | x |  |  |  |
| 5 | Communications, Kiley Barnett | x |  |  |  |
| 6 | Lisa Banks | x |  |  |  |
| 7 | Susan Baurer |  | x |  |  |
| 8 | Troy Bolivar | X |  |  |  |
| 9 | Diane Bova | x |  |  |  |
| 10 | Kelly Boyd | x |  |  |  |
| 11 | Kendra Carboneau | x |  |  |  |
| 12 | Jaclyn Chastain | x |  |  |  |
| 13 | Stephanie Cobb | x |  |  |  |
| 14 | Trudi-Ann Dyer | x |  |  |  |
| 15 | Zachry Gelow | x |  |  |  |
| 16 | Mirielle Jackueux |  | x |  |  |
| 17 | Monica Krzyszczyk | x |  |  |  |
| 18 | Tricia Miller | x |  |  |  |
| 19 | Jena Padilla | x |  |  |  |
| 20 | Nadia Payne | x |  |  |  |
| 21 | Suzy Ponicsan | x |  |  |  |
| 22 | Herbert Sanabria | x |  |  |  |
| 23 | Georgia Willis |  | X |  |  |
| 24 | Tricia Zicht |  | X |  |  |

*X: Attended/ Approve Motion -:Absent O: Deny Motion A: Abstain*

Liaison: Dr. Aysegul Timur

Faculty Senate Liaison: Anna Carlin

Student Government Liaison: Annastasia Samuels

Black Faculty Staff Association (BFSA) Liaison: Mirielle Jackueux

| Agenda Item | Responsible | Discussion |
| --- | --- | --- |
| Approval of Minutes | Representatives | Approval of November Minutes   * + Motion to approve: Zac   + Second: Troy   + Any discussion: None   + Approve: 20   + Dissent: * Abstain: |
| Officer Reports | President,  Aisha Lewis | No report |
|  | Vice President, Kristen Vanselow | No report |
|  | Secretary,  Amy Craig | Ombuds hiring update: 3 candidates interviewed and SAC had a representative to speak to each candidate; once hired, might be a good person to invite as a liaison |
|  | Treasurer, Amy Hall | $2000 donation to Hurricane Ian relief is completed and matched by Foundation for total $4000 donation  SAC is registered for FGCU Give Day in March, Kiley and Monica will spearhead the crowdfunding aspect  In New Business discuss details of increasing SAC scholarships, Foundation and Financial Aid all approve to keep two annually |
|  | Communications, Kiley Barnett | David Vasquez will be January guest, open to questions via email to prepare  Website has been restructured so take a look  Sample SAC pamphlet/brochure created for another information resource |
| Finest of the Flock | Chair, Diane Bova | Nominees: No nominations between Nov 16 and now, so will offer two awards in January  FOF Spotlight: None for December |
| Public Comment |  | None |
| SAC Liaison Reports | Dr. Aysegul Timur  (SAC Liaison) | Thanks to SAC’s contributions at the last meeting to “whiteboard” exercise.  Has not recommended newsletter to President’s Cabinet yet, still compiling a one pager on what that may look like; not sure if will present it later this month or first of the year after break.  BOT meeting next week important for next steps of presidential search, 12/8 8:30 am  12/7 FGCU Logo reveal at 11am on the Library Lawn |
|  | Anna Carlin (Faculty Senate) | Apologize for missing a couple meetings, been very busy with Senate business meetings  Senate has also been involved in Ombuds search, hopeful one of the candidates will represent all FGCU community well  Senate is updating documents for evaluation procedures, looked at new draft of 2025-26 calendar today, and noted the semester should start on a Monday!  At the BOG level, discussing new regulation for posting tenure review, but written for non-tenure places like FGCU <https://www.flbog.edu/wp-content/uploads/2022/11/NoticeofProposedNewRegulation_10.003_Nov2022.pdf>  Senate is working on research for participation in the tuition exchange program <https://www.fgcu.edu/facultysenate/files/2022-23/Draft_resolution_Tuition_Exchange.pdf> |
|  | Annastasia Samuels (Student Government) | SG held raffle night last Wednesday that raised $900 for hurricane relief fund, sports teams gave out ticket passes, shirt, food giveaways. Good turnout. |
|  | Mirielle Jackueux (Black Faculty Staff Association) | No report |
| Old Business |  | One time increase to offer SAC scholarships for next year to 4 equaling $2000, table the vote until full information on budget  Bookstore award: Clarified that it is on $250 per semester clarified |
| New Business |  | Vote on “Finest of Flock” updates and changes, which were emailed to reps  Kiley moves to accept changes,  Jaclyn second, Approve: all  In effect asap for January meeting  Proposed service project from SAC for a book drive post for Quality Life Center, working with FGCU’s ROCK program; definitely interest, so Amy will explore details |
|  | Chair- Herb Sanabria | **Elections**: |
|  | Chair- Diane | **Employee Recognition:**  SAC B&N Bookstore Awarded to Ariel Masters, Ed Leadership  Working on Formstack changes for bookstore award |
|  | Chair- Kelly | **Policies:**  No report until January |
|  | Chair- Zach and Suzy | **Professional Development**:  Website updated with new form, will send approved rule changes to Kiley to update website, meeting scheduled next week |
|  | Chair- Trudi-Ann | **Special Events:**  Jingle Mingle holiday social on Wed Dec 14, 10am-11:30am, LIB 4th floor |
| University Committee Reports |  | **ADA – Diane Bova**  No report  **Faculty Senate** – **Kristen**  No report  **Grant in Aid – Georgia**  No report  **Institutional Affairs - Kiley Barnett**  Working on 2025-26 Academic Calendar, updating bylaws, meet again in February  **Parking Advisory – Kelly**  No meetings  **Sustainability and Resiliency Council-**  **Space – Susan**  No report  **Food Advisory – Amy & Zac**  No meetings yet |
| University Special Committees |  | Commencement:  Commencement RSVP Count and Tickets – Update  • Susan Byars will assist with the preparations for Commencement.  • Counts: 40% of tickets are still unclaimed; Pam can send a reminder. They need to claim their tickets by the 2nd. In the initial batch, there were 150 students who got tickets in which the barcode was not correct. About ¾ of those students have gone back in and claimed them. Susan said that students who want to walk after the deadline, we send them to the Ombuds. A special exception can be made if warranted. The website will be updated to show the deadline to participate is Friday, November 25.  Tickets/Parking Passes/Suites  • For the 1st ceremony (LCOB), we still have three suites available. For the afternoon on Saturday, we have no suites available; for Sunday morning, we have one small suite available.  • We need to figure out how to get information to the entire platform party. Bev is going to work with Michele.  • Volunteers – they can just check in; no tickets will be needed. We will notify them where to park. We create the parking passes; they need to be a different color. Volunteers and faculty – sometimes they’re together, sometimes they’re separate. Usually, faculty park in the 4th row of the arena lot. Vocalists, band, etc. – they go behind the arena. Media can park in the grass area next to the baseball stadium. Pam has the media passes.  Volunteers Update  • Saturday  o 10 a.m. Ceremony 1: 64 volunteers (20 are unique to only the 10 o’clock) Lutgert   Students: 53   Staff: 7   Faculty: 3   Student/employee: 1  o 3 p.m. Ceremony 2: 45 volunteers (10 are unique to only the 3 o’clock) COE/SOE/Marieb/ENG   Students: 37   Staff: 4   Faculty: 4   Student/employee: 0  • Sunday  o 10 a.m. Ceremony 3 | 63 volunteers (16 are unique to only the 10 o’clock) College of Arts   Students: 51   Staff: 7   Faculty: 4   Student/employee: 1  • Total volunteers: 92 |
| Presidential Appointed Committees |  | **Diversity and Inclusion; Represented by Aisha**  Conversation about presidential search but no specific resolution  **Intercollegiate Athletic; Represented by Kiley & Zac**  The committee is currently working on a policy related to the Alston Decision. Fall sports are coming to an end and basketball season has started  **Parking Citations Appeals; Represented by Kelly**  No report  **Title IX; Aisha**  Meet next week, no report |
|  | All Reps when applicable |  |
| Announcements |  | Jaclyn: Next Friday Showcase Undergraduate research in academic corridor between Whitaker and Edwards and Merwin 3pm-5:30  Kristen: Innovative Ed and Partnerships, for Lee County residents there is a number of short-term credential programs like IBM Skills academy; about to launch a program Senior Care partner, and Certified Medical Assistant program, Construction Management too, all online!  Tricia: UPD toy drive boxes, please donate by December 7 <https://eaglenews.org/27930/news/briefs/upds-5th-annual-toy-drive-kicks-off-in-the-wake-of-ian/>  Kristen: There are students lacking service learning at the end of the semester, so if your office might have an opportunity please contact the Service Learning office  Amy: SAC avatar on social media will change due to University logo update  Aisha: LinkedIn Learning will be available through Workday Learning to Florida Gulf Coast University Staff and Faculty starting 12/13/2022. SAC is inviting someone to speak about the program to the Feb meeting. |
|  |  |  |

Next Meeting: Friday, January 13, 2023; Cohen Student Union 214 and Zoom

President adjourned the meeting at 1:25pm