**Staff Advisory Council**

**Regular Meeting Minutes**

**Date: 2/3/23**

**Location: Cohen Student Union CC214**

**Time: 12:30-2:00p**

Call to Order: Aisha Lewis

Time: 12:34

Record Attendance: 20

Secretary: Amy Hall for Amy Craig

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Council Members: | Present | Excused | Absent | Minutes |
| 1 | President, Aisha Lewis | X |  |  |  |
| 2 | Vice President, Kristen Vanselow |  | X |  |  |
| 3 | Secretary, Amy Craig |  | X |  |  |
| 4 | Treasurer, Amy Hall | X |  |  |  |
| 5 | Communications, Kiley Barnett | X |  |  |  |
| 6 | Lisa Banks |  |  |  |  |
| 7 | Susan Baurer | X |  |  |  |
| 8 | Troy Bolivar |  |  | X |  |
| 9 | Diane Bova (resigned due to move) |  |  |  |  |
| 10 | Kelly Boyd | X |  |  |  |
| 11 | Kendra Carboneau |  |  | X |  |
| 12 | Jaclyn Chastain | X |  |  |  |
| 13 | Stephanie Cobb |  |  | X |  |
| 14 | Trudi-Ann Dyer | X |  |  |  |
| 15 | Zachry Gelow | X |  |  |  |
| 16 | Mirielle Jackueux | X |  |  |  |
| 17 | Monica Krzyszczyk | X |  |  |  |
| 18 | Tricia Miller |  |  | X |  |
| 19 | Jena Padilla | X |  |  |  |
| 20 | Nadia Payne | X |  |  |  |
| 21 | Suzy Ponicsan | X |  |  |  |
| 22 | Herbert Sanabria | X |  |  |  |
| 23 | Georgia Willis | X |  |  |  |
| 24 | Tricia Zicht |  | X |  |  |

 *X: Attended/ Approve Motion -:Absent O: Deny Motion A: Abstain*

Liaison: Dr. Aysegul Timur

Faculty Senate Liaison: Anna Carlin

Student Government Liaison: Annastasia Samuels

Black Faculty Staff Association (BFSA) Liaison: Mirielle Jackueux

| Agenda Item | Responsible | Discussion |
| --- | --- | --- |
| Approval of Minutes  | Representatives |  Approval of November Minutes* + Motion to approve: Herb
	+ Second: Zac
	+ Any discussion:
	+ Approve: All
	+ Dissent: None
* Abstain: None
 |
| Officer Reports | President, Aisha Lewis | Anonymous comments coming into inbox related to H.R. are going unanswered, including those sent to Sara Stensrud. Brainstorming resulted in idea to have V.P.s attend SAC meetings, also continuing development of SAC newsletter (spearheaded by Kiley). |
|  | Vice President, Kristen Vanselow | no report |
|  | Secretary, Amy Craig | no report |
|  | Treasurer, Amy Hall |  2022-23 fund balances:o E&G (Professional Development): $25,065.84\*o Concessions: $12,659.15o Scholarship Fund $ 8,757.99o SAC (Foundation) $ 4,661.04o Gabor Employee Awards $ 7,125.92$58,269.94 \* additional $1,950 in PDP expenses submitted for journal transfer • SAC is registered to participate in the FGCU Give Day which occurs for 24 hours from Wednesday, 03/15/23 @ 12 pm, through Thursday, 03/16/23 @ 12 pm. A significant component of this day involves raising funds via crowdfunding. Kiley Barnett, SAC’s Communications officer and Monica Krzyszczyk, SAC member and FGCU Assistant Director of Annual Giving, will spearhead this effort.• Following approval last meeting of awarding three additional SAC scholarships, Financial Aid selected three recipients. Unfortunately, one was determined to be a part-time student, which does not meet the criteria for SAC scholarship eligibility (must be full-time staff member), so Financial Aid is rescinding the award and will select another recipient. |
|  | Communications, Kiley Barnett | no report |
| Finest of the Flock | Chair, Diane Bova (resigned from SAC) | Per Georgia Willis, no nominations this month |
| Public Comment |  | no public comment |
| SAC Liaison Reports |  Dr. Aysegul Timur(SAC Liaison) | Per Aisha, Dr. Timur is not happy about needing to miss two consecutive SAC meetings; working on the idea of a regular Cabinet report to SAC |
|  |  Anna Carlin (Faculty Senate) | Per Aisha, Anna provided FAU Faculty Senate report regarding diversity statement, more information regarding this matter will be forthcoming via email; Jena reminded group of Sunshine laws/rules regarding communication |
|  | Annastasia Samuels (Student Government) | no report |
|  | Mirielle Jackueux (Black Faculty Staff Association) | no report |
|  Old Business |  | One person volunteered to *co-chair* Employee Recognition Committee, but no additional takersNew A&P SAC rep – two eligible candidates have not responded to Aisha’s offer to join SAC, so position will be opened to entire campus; Note that Nadia has been reclassified from SP to A&P |
| New Business |  | * 1. Invited Guest: Becky Broome for LinkedIn Learning

Performed a demo of LinkedIn Learning content and how to access via Workday, 9250 courses available, program is intended to be ongoing, Kelly Boyd mentioned that she is now receiving employment solicitations as a result of registering, no cost to Faculty/Staff to use LinkedIn Learning* 1. Amanda Jobes: Vacation buyback initiative and overview of how a policy is passed <https://www.fgcu.edu/generalcounsel/policies/approved/policy1.001.pdf>

Amanda formerly worked at UF, which has a buyback policy in place and is gauging interest at FGCU, distributed draft policy, proposal is for sixteen (16) hours of payout which matches current UF policy, discussion ensued re policy details and budget consequences, Kiley suggested soliciting interest among home departments* 1. Amanda Zoghbi: Proposal for CAPS partnership with SAC

Goal is to share information between CAPS and SAC, while understanding that CAP’s focus is strictly students* 1. Special Taskforce Reports:
		1. Retention and Morale – Mirielle Jackueux – no report
		2. Strategic Planning – Lisa Banks – no report
 |
| SAC Committees | Chair- Herb Sanabria | **Elections**: **Elections**: Met 1/30/23* We continue working on contacting donors

• Dr. Martin declined our invitation to the SAC election event because he has his cabinet meeting. Monica proposed to invite Sara Stensrud (perhaps she does not go to the cabinet meeting), but we assume all the higher-ups will be in the President’s cabinet meeting• We updated the SAC Elections Committee Time Line file, but we need the draft of the emails that we are sending* May change up theme from Hawaiian decor
 |
|  | Chair- Zac  | **Employee Recognition:** no report |
|  | Chair- Kelly | **Policies:*** Reviewed 5 Policies 2.006, 2.007, 2.008, 3.063, 3.064
* Submitted minor feedback on 2
 |
|  | Chair- Zach | **Professional Development**: meeting next week, currently four applicants |
|  | Chair- Trudi-Ann | **Special Events:** Valentine’s Day social on 2/14, Soar into Spring planning well under way (contact Trudi-Ann with training/tours/presentation ideas) |
| University Committee Reports |  | **ADA – Susan B**No report**Faculty Senate** – **Kristen**No report**Grant in Aid – Georgia**No report**Institutional Affairs - Kiley Barnett**No report**Parking Advisory – Kelly**No meetings**Sustainability and Resiliency Council-** No chair, so no meetings**Space – Susan**No report, but meeting this week**Food Advisory – Amy & Zac**No meetings yet |
| University Special Committees |  | **Commencement – Susan**  |
| Presidential Appointed Committees |  | **Diversity and Inclusion; Represented by Aisha**No report, meeting next week**Intercollegiate Athletic; Represented by Kiley & Zac**No report, support spring sports**Parking Citations Appeals; Represented by Kelly**Need new additional rep since Diane left, Committee met this morning, Parking dept struggling to find student workers so citations are down**Title IX; Aisha**No report  |
|  | All Reps when applicable |  |
| Announcements |  | Annual Soar Into Spring will take the place of a March SAC Meeting; Suzy Ponicsan announced CAA open house on 2/16 in library atrium; Zac Gelow announced Marieb Day on 2/24 in Marieb courtyard; Amy Hall reminded members of the United Way campaign (and that four SAC members are Team Leaders); Amanda Jobes announced 2/7 luncheon of ACE Women’s Network in Cohen featuring Amanda’s sister as speaker; Monica Krzyszczyk reminded of 3/15 Give Day and incentives for giving; Susan Baurer announced Alzheimer’s event on 3/1 in Cohen |
|  |  |  |

Next Meeting: Friday, April 7, 2023; Cohen Student Union 214 and Zoom

President adjourned the meeting at 1:43