



## Swim Lesson Instructor

**Rate of Pay:** \$10.00 - \$13.00

**Scheduled Hours:** 4-25 (depends on availability)

### Job Description:

Responsible for planning, coordinating and teaching learn-to-swim and water safety courses. Hours may include nights and weekends.

### Job Responsibilities:

- Thorough knowledge and application of swimming and water safety skills.
- Thorough knowledge and application of teaching swimming and water safety skills.
- An understanding of facility characteristics, rules, policies and procedures.
- Be familiar with American Red Cross Learn-to-Swim levels and other Red Cross Water Safety courses and know how to use course materials effectively.
- Responsible for the proper instruction of all swim lesson classes.
- Designs and implements appropriate classes for the swimming level being taught.
- Be prepared and organized by creating lesson weekly lesson plans for each class.
- Maintain a safe and controlled environment; identify hazardous conditions and eliminate or minimize them.
- Communicate regularly with participants and their parents, as appropriate, to ensure they are aware of progress.
- Complete records and reports including submitting red cross records and maintaining logs of all lessons taught.
- Adheres to posted job schedule.
- Punctual when reporting for duty, shows up no less than 15 minutes prior to the start of a class.
- Enforce and adhere to all policies and procedures.
- Attend all staff meetings and in-service trainings.
- Act in a professional manner at all times.
- Provide quality customer service.
- Complete additional duties as assigned by Program Assistant or Assistant Director of Aquatics..

### Minimum Qualifications:

- Must be at least 17 years old and an FGCU enrolled student or a graduated alumni.
- Ability to self motivate with little or no supervision.
- Effective verbal and written communication skills.

### Certification Requirement

- Current American Red Cross Water Safety Instructor Certification.
- Current CPR/AED for the Professional Rescuer Certifications.

### Reports to:

Campus Recreation Management (in order)

1. Aquatics Program Assistant
2. Assistant Director of Aquatics

### Position Information

Position Number: T00422

Account: 14064-160401

Supervisor Name: Emma Reeners

Time Sheet Approver: 133280