Flow chart for Academic Integrity Process

Faculty determines if there is evidence that an academic integrity violation may have occurred.

Faculty emails Dean of Students’ Office, studentconduct@fgcu.edu, to check for any prior history of academic integrity violations.

Faculty must meet with the student to discuss the allegation of an academic integrity violation, including: review of charges, evidence, and proposed sanction(s) through the Faculty Referral/Summary Adjudication Form.

Faculty always completes the Faculty Referral/Summary Adjudication form (https://cm.maxient.com/reportingform.php?FloridaGulfCoastUniv&layout_id=3) and Student completes Student Responsibility Form (https://cm.maxient.com/reportingform.php?FloridaGulfCoastUniv&layout_id=14)

Student accepts responsibility.

Issue Resolved

Student has prior history of academic integrity violations

Student does not accept responsibility.

The Dean of Students’ Office receives form and supporting documents and sends notice to the student and schedules a hearing with the Academic Integrity Committee.

Faculty will be contacted for scheduling a hearing with the Academic Integrity Committee. For an explanation of the hearing process see: http://studentservices.fgcu.edu/StudentConduct/faculty-resources-sc.html

Student accepts the Committee’s decision.

Issue Resolved

Student does not accept decision and submits a written appeal to the Vice President of Student Affairs within 3 class days of Outcome letter using online form https://cm.maxient.com/reportingform.php?FloridaGulfCoastUniv&layout_id=2

Appeal outcome is sent

Issue Resolved