

Follow these instructions exactly as stated to avoid problems with the flag being removed from your student record.

1. Go to [www.MyStudentBody.com](http://www.MyStudentBody.com).
2. To login, first go to your Eagle Mail and retrieve this email. It contains your username and password.

(EMAIL SCREEN SHOT HERE)

3. You will use that username and password on this screen, which is the MSB homepage.



4. If you cannot find the email with your username or password, or if you have forgotten your password, please choose “forgot password?” on the homepage, and it will bring you to the screen below. You may reset your password there.

MY STUDENT BODY .com

Search

## Reset Password

Please enter your email or username to continue.  
All fields are required to continue.

Email or Username:

[Continue](#) [Cancel](#)

5. You will see "Essentials" under Courses on the My Stuff Tab. Click on "Take Now" to begin the course.

Note: You will need to complete the Alcohol, Drugs, and Sexual Violence sections of the Essentials Course to complete the requirement.

The screenshot shows the 'MY STUDENT BODY .com' website. At the top right, it says 'View Sites: Student'. Below that is a 'MY STUFF' tab. The main content area is divided into two columns. The left column has a header 'Courses' and a sub-header 'ESSENTIALS'. Below this is a table with columns for course names and their status. A blue arrow points to the 'Take Now' button for the 'ESSENTIALS' course. The right column has a header 'The Real Deal' and a sub-header 'Alcohol and the College Life'. Below this is a 'Download Transcript' button and a grid of four categories: College Life, Campus Safety, Taking Risks, and Balancing Act.

Courses	
If you have been instructed to take one of the following courses, you may begin at any time. The status column will keep track of your progress.	
ESSENTIALS	Status
	<a href="#">Take Now</a>
Alcohol	Not Started
Drugs	Not Started
Sexual Violence	Not Started

STUDENT CONDUCT	
Status	
	<a href="#">Take Now</a>
Increasing Awareness	Not Started

6. You will be directed to the MSB lobby. You will need to take all three of the modules listed: Alcohol, Drugs, and Sexual Violence.



View Sites: Student

Hello, Sample My Account Log Out

MY STUFF

student Center

ADVICE

## Choose a Module

You are required to complete each module below to receive your certificate of completion at the end of the course. Pick a module below to get started.



### Alcohol

Whether you choose to drink at college or not, alcohol can affect everyone on campus. Learn why.

Start



Drugs can have a profound impact on the body

Start



### Sexual Violence

Looking out for yourself and your friends on and off campus is an important part of college life. Find out why.

Start

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View Sites: Student

Hello, Sample My Account Log Out

MY STUFF

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ADVICE

## Choose a Module

You are required to complete each module below to receive your certificate of completion at the end of the course. Pick a module below to get started.



### Alcohol

Whether you choose to drink at college or not, alcohol can affect everyone on campus. Learn why.



### Drugs

Drugs can have a profound impact on the body and mind. Find out how.

Start



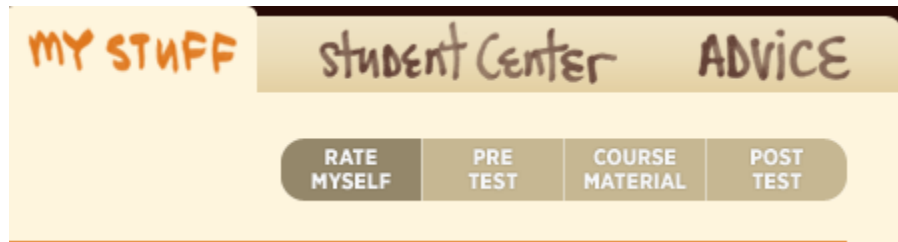
### Sexual Violence

Looking out for yourself and your friends on and off campus is an important part of college life. Find out why.

Start

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7. For each module, you'll complete the following:
- Rate Myself (Note: All responses are completely confidential. Only you will know your responses.)
  - Pre Test
  - Course Material
  - Post Test



8. After you have completed the three modules and the brief satisfaction survey, you'll receive your certificate of completion for the Essentials Course. (Please note that you have not completed the full course until you receive a certificate showing that you've passed all three modules.)

A screenshot of a 'MYSTUDENTBODY CERTIFICATE OF COMPLETION' page. The page has a dark header with 'View Sites: Student', 'Hello, Sample', 'My Account', and 'Log Out'. The navigation menu includes 'MY STUFF', 'student Center', and 'ADVICE'. The main content area features the MyStudentBody logo, the title 'MYSTUDENTBODY CERTIFICATE OF COMPLETION', and the text: 'Sample Student (sample@eagle.fgcu.edu) has completed the MyStudentBody Essentials Course on 4/26/2013'. To the right is the Florida Gulf Coast University logo. Below this is a 'YOUR SCORES' section with three columns: 'Alcohol' (Passing Score: 70%, Pre-Test Score: 85%, Post-Test Score: 85%, Passed), 'Drugs' (Passing Score: 70%, Pre-Test Score: 60%, Post-Test Score: 80%, Passed), and 'Sexual Violence' (Passing Score: 70%, Pre-Test Score: 80%, Post-Test Score: 80%, Passed). At the bottom, there are 'Continue', 'Email', and 'Print' buttons, and a footer with 'ABOUT US | TERMS OF USE | PRIVACY POLICY | CONTACT US | SITE HELP' and '© 2004-2013 MyStudentBody.com. All rights reserved 1'.